

MINUTES
SPECIAL MEETING of the MAYOR'S SAFETY COMMITTEE
July 31, 2020

The meeting was held via ZOOM and was called to order at 9:00 AM.

In attendance were the following members:

	<u>MANAGEMENT</u>	<u>LABOR</u>
<u>Police Department</u>	Det. Tom Ganley	David Fuchs (absent) Police Local 1361
<u>Fire Department</u>	Al Leary (absent) Deputy Chief	Joe Bajorski (absent) Fire Local 1073
<u>Water & Sewer</u>	Joseph Fazzino (absent) Director of Water & Sewer	Vinny Ruffino (absent) Local 466
<u>Public Works</u>	Chris Holden Deputy Director of Public Works	Lavinia Cockrell Local 466
<u>Recreation</u>	Cathy Lechowicz Director of Recreation And Community Services	Ann Gregg (absent) UPSEU

Other Attendees:

Rob Prchal, Facilities Director Russell Library; Fred Moreno, PMA Management; Dan Roche, PMA Management; Mark Wantroba, H D Segur; Kim DiBlanda, CIGNA Health Coach

Minutes:

The minutes of December 20, 2019 meeting were approved.

OLD BUSINESS

Requests for training classes from departments. Chris Holden reported that Public Works may need training programs, but he is waiting on the final report from CONN-OSHA regarding their recent inspection. Dan Roche from PMA suggested that he follow up with CONN-OSHA and ask for a closing conference.

Chris Holden also reported that the inspector from CONN-OSHA reported that the fire extinguishers have to be inspected every month.

NEW BUSINESS

Dan Roche and Kim Hall from PMA demonstrated how to report workers' compensation injuries electronically using the PMA Management website. Departments will be able to report the injuries directly to PMA instead of filing them with the Risk Management office.

OSHA reporting rules were reviewed and discussed. Members were reminded injuries need to be reported to the Risk Management Office as soon as possible so the necessary events can be reported to CONN-OSHA. The CONN-OSHA fact sheet was recently distributed to City department heads including the cell phone numbers for Connie Shakin and Nancy Conaway-Raczka.

Kim DiBlanda, CIGNA Health Coach gave a presentation on Healthy Eating Habits in Stressful Situations

Workers' Compensation Injuries for the period December 1, 2019 to June 30, 2020 were reviewed and discussed with the goal of preventing similar injuries in the future.

Auto accidents where an employee was at fault during the period December 1, 2019 to June 30, 2020 were reviewed and discussed.

OTHER BUSINESS

A motion to adjourn was made by Tom Ganley and seconded by Chris Holden. The meeting was adjourned at 10:30 AM.



Nancy Conaway-Raczka
Risk Manager/Chairman