



City of Middletown  
OFFICE OF THE GENERAL COUNSEL  
245 deKoven Drive  
Middletown, CT 06457-1300  
TEL: (860) 638-4820 FAX: (860) 638-1920  
TDD: (860) 344-3521

**Minutes**

Regular Meeting of July 28, 2022  
Code Enforcement Committee

**Committee Members Present:** Alice Diaz, Chief of Staff; Jennifer Sparks, Public Health Sanitarian Enforcement Officer; Dean Lisitano, Chief Building Official; Art Higgins, Fire Marshal; Tom Hazel, Zoning and Wetlands Enforcement Officer; Gary Gessaro, Fire Marshal; Jason Hurlbut, Deputy Fire Marshal; Christopher Holden, Acting Director of Public Works; and Christopher Forte, Assistant General Counsel.

**Members of the Public:** None.

1. **Call to Order**

Assistant General Counsel Forte called the meeting to order at 9:02 a.m.

2. **Approval of Minutes**

A. Review and approval of the minutes of the July 14, 2022, regular meeting.

**MOTION:** Deputy Fire Marshal Hurlbut made a motion to approve the July 14, 2022 minutes. Public Health Sanitarian Sparks seconded the motion. Motion passed unanimously at 9:02 am.

3. **Public Session.** None.

4. **New Business**

A. **Mayor's Office.**

1) Update from the Mayor's Office. No updates.

B. **Public Works.**

1) Update from the Public Works Department. No updates.

C. **Health Department.**

1) Update from the Health Department. No updates.

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**D. Department of Land Use.**

- 1) Update from the Department of Land Use. No updates.

**E. Building Department.**

- 1) Update from the Building Department. No updates.

**F. Police Department.**

- 1) Update from the Police Department. 23 Lexington Avenue: Large brush pile placed in roadway. Public Works Department will remove.

**G. City Fire.**

- 1) Update from City Fire. No updates.

**H. South Fire District.**

- 1) Update from South Fire District. No updates.

**I. Westfield Fire District.**

- 1) Update from the Westfield Fire District. No updates.

**J. Office of the General Counsel.**

- 1) Update from the Office of the General Counsel. No updates.

**5. Old Business**

**A. Health Department**

- 1) 25 Walnut Street: Health Department attempted to inspect and contact homeowner but was unsuccessful. ZEO will coordinate homeowner information and follow up.

**B. Department of Land Use.**

- 1) 5 Grace Street: Debris on property and ZEO has been working with homeowner. No violations at this point. No further action needed at this point.
- 2) 23 Silver Street: Fire at the building which is now blighted and falling down. ZEO and Fire Department have reached out to the property owner and the insurance company. ZEO will reach out to insurance company to ensure that property is made safe. Will continue to monitor.
- 3) 1235 Saybrook: Overgrown grass on the property. A Notice of Violation has been issued.
- 4) 159 Boston Road: Inspections found hole in roof, owner not living in house and refusing help for social workers. Land Use indicates this will be a long process to achieve compliance.
- 5) 212 Sisk Street: Inspection was performed, found multiple unregistered vehicles, and blight on the property. Notices of Violations sent to owner

and Land Use plans to re-inspect.

- 6) 520 East Main Street: The hole in the roof has been rendered watertight. No further action needed.
- 7) 203 Prospect Street: Inspection performed and found dumping of construction debris on the site. Land Use has ordered that the material be properly disposed of. Notice of Violation issued by Land Use. Cannot see material from the roadway, and neighbor will not allow access to adjoining property to view. Will continue to monitor.

**C. Police Department**

- 1) 115 Wanda Lane: Report of a snow plow and trailed parked in the cul-de-sac within the roadway. MPD will follow up.

**D. City Fire.**

- 1) 52 North Main Street. City Fire re-inspected the premises and found that several Fire Code violations have been remediated but some persist. The next inspection is scheduled for August. Will continue to monitor.

**6. Adjournment**

**MOTION:** Chief Building Official Lisitano made a motion to adjourn. Deputy Fire Marshal Hurlbut seconded the motion. Motion passed unanimously at 9:13 am.

The Committee adjourned at 9:13 a.m.

cc: Hon. Benjamin Florsheim, Mayor  
Code Enforcement Committee Members  
OGC Personnel