

Affirmative Action Monitoring Committee  
Informal Meeting Minutes  
July 27, 2023 6:00 p.m.

**Attendance:** Rosa Browne, Pat Alston, Faith Jackson, Director of Equal Opportunity and Diversity Management, and Justin Richardson, Director of Human Resources

**Excused Absence:** Laurie Palmer

**Absence:**

**QUORUM:**            *Yes:* \_\_\_\_\_            *No:*   X  

**Call to Order:** Chairperson Rosa Browne called the meeting to order at 6:04 p.m. She took attendance for the record and noted that there was not a quorum.

**Public Session:** None

**Regular Meeting:**

**Approval of Agenda:** The July 27, 2023 Meeting Agenda could not be approved due to lack of quorum.

**Approval of Minutes:** The Meeting Minutes for October 27, 2022 could not be approved due to lack of quorum.

**Old Business:** Faith Jackson briefly discussed the committee vacancies. The committee currently has two vacancies. Rosa Browne asked about Pat Alston’s term and whether it expired or if the term was renewed and how the charter revision affects the terms. Faith Jackson explained that in her Pod D (department head meeting with the mayor), they discussed the ongoing difficulty in getting people to be willing to serve on committees and commissions. She indicated that the committees and commissions cannot function if members resign without the committee or commission being able to replace them. The mayor was in agreement.

**New Business:**

**2022-2023 3<sup>rd</sup> Quarter Report:** Due to lack of quorum, there was no discussion on the 3<sup>rd</sup> Quarter Report.

Pat Alston said she had two questions for Justin Richardson. At a previous meeting, he was asked about an employee who was terminated, and Justin Richardson said that the issue was going through arbitration and that he couldn’t discuss it. She asked if he could discuss it now that some time has passed. Justin Richardson said that the result of the arbitration was that the termination was upheld. All he could disclose was that the termination was for just cause and that the employee assaulted another employee. Pat Alston asked who has assumed Cayla Jones’s responsibilities since she left City employment. Justin Richardson answered that Brig Smith, Michelle Barillaro, and he have absorbed her responsibilities. They are working to get a temporary employee to work with the Anti-Racism Task Force. The Office of the Mayor has provided a few recommendations. He indicated he would also appreciate any recommendations from the committee. Rosa Browne asked if there have been any improvements in

diversity recruitment. Justin Richardson said that this report and the next will demonstrate that there has been improvement.

Pat Alston said she had additional questions. However, she will send them to Justin Richardson and copy the committee on the email.

**Vacancy Report:** Due to lack of quorum, there was no discussion on the Vacancy Report.

**Miscellaneous Articles:** There was no discussion on the articles.

**2022 Attendance:** The committee reviewed the attendance.

**Announcements:** The next regular meeting of the committee will be October 26, 2023.

**Adjournment:** The meeting was adjourned at 6:19 p.m.

Respectfully Submitted by,

A handwritten signature in black ink, appearing to read "Kasey Maurice". The signature is fluid and cursive, with the first name "Kasey" being more prominent and the last name "Maurice" following in a similar style.

Kasey Maurice,  
Administrative Secretary III