



Committee Meeting Minutes

Monday, July 27, 2020

Middletown, CT

Via WebEx

MCA Grants Review Committee Minutes

Present:

Lee Godburn

Joyce Kirkpatrick

Julia Faraci

Franca Biales, ex officio

Absent:

Charlotte McCoid

Also Present:

Kisha Michael, Staff

1. Call to Order - Lee volunteers to chair meeting and opens it at 11:42 AM
2. Public Session - With no public present, there was no session.
3. Approval of the Agenda - The Agenda was approved as presented following a motion by Joyce Kirkpatrick, seconded by Franca Biales.
3. Grant Guidelines for FY21
 - a.) Updates and RecommendationsKisha Michael updated the committee on the MCA Matching Funds Grant Guidelines that were reviewed by the OGC and Chief Management Analyst. She presented their suggestions and the reasons for them. Julia Faraci arrived about 12:10 PM. The Committee examined the 5 pages of Guidelines in order and thoroughly discussed these with Kisha. They formulated several recommendations for the MCA to discuss.
4. Any further business – none
5. Adjournment - Lee departed the meeting at 12:45 p.m. The meeting adjourned at 1:15 p.m.

Respectfully submitted,

Joyce Kirkpatrick, Secretary pro tem