

CITY OF MIDDLETOWN
CITIZENS' ADVISORY COMMITTEE – Meeting via WebEx

Minutes – July 21, 2021 6:00 p.m.

<u>Committee Members:</u>	<u>Attendance:</u>	<u>Staff Member:</u>
R. Pelletier, Chairman	Present	Lynda MacPherson
R. Bantum		
H. Cushing	Present	
G. Daley	Present	
M. Fallon	Present	
G. Faulkner	Present	
Mayor Ben Florsheim		
S. Fulton	Present	
J. Middleton	Present	
S. Owens	Present	
B. Peterson		
J. Rumberger		
L. Salafia		
C. Smith		
V. Szykowitz	Present	

- A. **Call to Order** - The meeting was called to order at 6:02 p.m.
- B. **Public Comment**–No members of the public.
- C. **Approval of Minutes**–On motion of V. Szykowitz, seconded by G. Daley, the minutes of the meeting held on June 16, 2021 were unanimously approved.
- D. **Approval of 2021 Program Year Annual Action Plan** – The 2021 Annual Action Plan was reviewed. V. Szykowitz stated that the 2021 Sub Recipient Contracts should include wording stating that the grantee will not use CDBG Funds to pay for projects and activities that were funded through another funding source. On motion of G. Faulkner, seconded by G. Daley, the 2021 Annual Action Plan was approved.
- E. **Continuance of virtual meetings** –A discussion was held concerning continuing with virtual meetings or having in-person meetings. Members stated that since the Delta Variant has emerged, they would prefer to continue having virtual meetings. This will be discussed again in a few months. G. Faulkner stated that having in-person meetings are easier for the public to attend. Ms. MacPherson offered to invite agencies to attend future meetings.
- F. **Adjourn** –It was unanimously voted to adjourn the meeting at 6:49 p.m.

Lynda MacPherson
Community Development Specialist, Planning, Conservation & Development