

Date: June 29, 2020

Subject: Engineering Committee Meeting
Minutes **Thursday, June 25, 2020**

To: Board of Directors

From: Engineering Committee and
Arthur G. Simonian, Executive Director

AGS

**Engineering Committee
June 25, 2020 Meeting Minutes**

The Engineering Committee meeting was held via conference call on Thursday, June 25, 2020.

Chairman John Dunham called the meeting to order at 5:06 PM. In addition to the Chair, present were Committee Members – Bonnie Anderson, Lanette Macaruso and David Bauer, there was a quorum. Also present were Executive Director – Arthur Simonian and District Engineer – Michelle Ryan. Committee Member Bob Argazzi was absent.

Following is a summary of the June 25th Engineering Meeting:

- 1) **Demand Response Project** – Art reviewed and discussed the e2Comply, LLC proposal with the Committee. Art and Michelle provided additional information on cost, permits, etc. Art recommended we hold off on a contract until more certainty is known about the air permit from CT DEEP.

- 2) **Energy Performance Contract** – Art updated the Committee on the status of Ameresco’s work; lighting walk-through, mechanical work, temperature controls, Eversource rebates, as well as a change order for additional lighting in the service water pumps area, located in the basement of the Administration building.

- 3) **Related Business and Staff Updates** – Art provided an update to the Committee on the status of the Odor Control Unit failure, a new column was secured and the Unit is back on-line. Art reviewed the EPA letter dated, June 17, 2020 which was sent to the Kensington Fire District, this letter discussed the NPDES Permit and related consent orders. A meeting will be scheduled in the near future with the CT DEEP, EPA & Kensington Fire District. Lastly, John and David discussed adding a permanent Engineering Committee Agenda Item which would provide an update and discussion on The Mattabasset District’s Capital Plan. Any financial matters related to Capital would reside with the Finance Committee.

Adjournment:

Mr. Bauer moved, no second needed and the committee approved unanimously to adjourn at 6:05 PM.