

**MINUTES**  
**AMERICAN RESCUE PLAN ACT TASK FORCE**  
**SPECIAL MEETING OF JUNE 22, 2022**

Present: Mayor Ben Florsheim; Majority Leader Gene Nocera; Rev. Robyn Anderson; Rev. Moses Harvill; Pamela Steele; Christina Heckart; Cynthia Clegg; Bobbye Knoll Peterson; Brianna Skowera; Carl Erlacher; Diana Doyle; Kevin Elak; Brig Smith; Joe Fazzino

**1. Call to Order**

Meeting was called to order.

**2. Public Comment**

None

**3. Approval of Minutes**

Motion to approve the minutes for the June 8, 2022 regular meeting was made by Gene Nocera and seconded by Rev. Anderson. The motion passed unanimously.

**4. New Business**

**A. Discussion of Retention of Consultant(s)**

Mayor Florsheim explained that the City is contemplating hiring a consultant to help with compliance and reporting for the ARPA funds. It would give the city the stamp of approval for the projects that we are choosing to fund and ensure that the money is spent responsibly.

Brianna Skowera raised the question of how much this would cost and wanted to ensure efficient use of taxpayer dollars. Brig Smith explained that they have not yet inquired about the cost just yet. More discussion ensued regarding hiring a consultant.

Motion to authorize Brig Smith to prepare a RFQ and report to the working group was made by Gene Nocera and seconded by Cynthia Clegg. The motion passed unanimously.

**B. Working Group Membership**

Motion to approve Pamela Steele as a part of the working group was made by Brianna Skowera and seconded by Gene Nocera. The motion passed unanimously.

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## **C. Pending Applications**

### **1. Cross Street Training and Academic Center**

Brig Smith introduced the Cross Street application. He explained that Cross Street is asking for \$1.22 million and the working group recommended \$628,809. More discussion ensued regarding the question raised in terms of documentation reporting for direct donations.

Motion to approve funding at the working group's recommendation was made by Gene Nocera and seconded by Cynthia Clegg. The motion passed with two abstentions from Rev. Anderson and Rev. Harvill.

### **2. 206, Inc.**

Brig Smith introduced the application by 206, Inc.

Motion to not fund this project was made by Gene Nocera and seconded by Cynthia Clegg. The motion passed with two abstentions from Rev. Anderson and Rev. Harvill.

### **3. JDS Holdings**

Brig Smith introduced the application. JDS Holdings asked for \$600,000 and the working group recommended \$450,000. More discussion ensued regarding recommending the original amount sought by JDS Holdings.

Motion to approve funding for the original amount was made by Gene Nocera and seconded by Bobbye Knoll Peterson. The motion passed unanimously.

### **4. Middletown Fire Department**

Brig Smith introduced Middletown Fire Department's application. MFD's application is asking for \$1.2 million of ARPA funding and the working group recommended \$1 million.

Motion to approve funding at the working group's recommendation was made by Pamela Steele and seconded by Cynthia Clegg. The motion passed unanimously.

### **5. NoRA Cupcake Company**

Brig Smith introduced NoRA Cupcake Company's ARPA application. The

application seeks \$500,000 and the working group recommended the same amount.

Motion to fully fund this project was made by Gene Nocera and seconded by Pamela Steele. The motion passed unanimously.

**5. Other**

**6. Adjournment**

MOTION to adjourn made by Gene Nocera and seconded by Rev. Harvill. The motion passed unanimously and the meeting ended at 12:12 p.m.