1. Meeting Called to Order
Chairman Vinnie Loffredo called Meeting to Order.

Members Present: Councilman Vinnie Loffredo, Chairman
Fire Chief Jay Woron
Chief of Police Erik Costa
Maryann Serra
Barbara McAuliffe

Staff Present: Christopher Holden, Public Works
Captain John Lozefski, MPD

Guests Present: Bullets Campbell, F.B.I.

1. Approval of Minutes
May 24, 2022 meeting approved with a motion by Ms. McAuliffe and seconded by Ms. Serra.

2. Public Comment Opens
None

3. Old Business
   a) Range Updates

   Councilman Loffredo started off by asking Mr. Holden if the new Memorandum of Agreement (MOU), was signed off on. Mr. Holden stated that it was not yet signed. They are waiting on the Mayor’s signature but it is all approved by the City Council and can move forward.

4. New Business
   a) RFP for Design Build

   Councilman Loffredo then asked Mr. Holden to give an update on the RFP (Request for Approval). Holden then stated that he provided two documents, one being the previous feasibility study and the second being a “working document” from the F.B.I. to which they are still editing and adding more details on the range.
Councilman Loffredo asked if all of the details concerning the sound and lead from the previous RFP were going to be carried forward to the new RFP. Holden responded that it will include the same requirements on lead abatements/future lead collection and noise abatement.

Councilman Loffredo then stated for the record that the $50,000.00 from the F.B.I. was expended and also, that the range was now going to be an “open” range vs. a “closed” range. He then asked Holden to review which aspects of the RFP did the F.B.I. want to make clear. Holden then suggested Mr. Bullets speak.

Bullets asked the committee to refer to the Statement of Work (523) document that he had earlier sent out via email. Bullets explained that he has been reading/working with Eric Hill, F.B.I., and the design is based on a build of a range in Anchorage, Alaska. He explained that the back stop berm and side containment wall would be the sound containment portion. Councilman Loffredo asked if it also pertained to the lead, which Bullets stated that it did.

Bullets reiterated that this is not the final documents, and there are still some issues that need to be worked out. Councilman Loffredo asked if the expected 15-month contract period under section 1.1 was referring to the construction portion. Bullets responded that it was, and that it is a forgiving period, suggesting that he does not expect it to actually go the full 15 months. He stated that one contractor gave an estimated construction period of 90 days.

Bullets went on to say that they do not have 1.5 million left. This is due to interest, fees and bonding money, which leaves them $1,461,000.00. Bullets stated he will reflect that number appropriately within the document.

Bullets then spoke about the Design Build Contractor (DBC). In section 1.4 it stated that the goal between The City of Middletown and the F.B.I. is to provide a modern safe and flexible facility to last into the 21st century.

The next point Bullet spoke on was that the DBC shall institute and foster an effective and efficient program to be able to address future changes/obstacles within budget constraints. He also stated that it is important to have an open dialog partnership with the DBC to ensure no surprises throughout the process.

Councilman Loffredo wanted to confirm that shall there be such things as change orders or other changes, there may be the need for “special meetings” to be able to adjust the steps of the process. He suggested maybe designating a “sub-committee” to ensure the project will move on. Bullets confirmed the need of change orders would only be for major changes.

Bullets moved on to Task Descriptions on page 5 section 3.1 where it states that the building must be constructed and be controlled in a classified area. He then moved on to the Interior design portion. He stated that the building envelope should be between 3,500 and 5,000 sq feet on one level. He wants to add a requirement that there should be a second level added to the interior. Councilman Loffredo asked if the land is appropriately sized for this plan to which Bullets confirmed that it was previously measured out.
Moving on to section 3.10 on page 27. Bullets said there was a discussion amongst law enforcement and himself before the meeting about how many lanes for the Turning Target System. He explained that the Turning Target System is a huge add-on and benefit to this range and is a requirement for modern Law Enforcement training purposes. The number of lanes installed ensures the number of how many shooters can be on the line at once, which also changes the number of training days actually needed. Bullets stated that 21-25 seems sufficient to him. He also stated that this would depend on how wide the berm on the right side of the range will be. The current range has 30 lanes. Bullets confirmed that he believes 21 lanes will be sufficient for Middletown Police as well as the F.B.I. Bullets stated that they need to make sure the concrete is poured from the 30-yard line instead of the 25-yard line. Bullets explained that this system is all run electronically through cellphones/ipads as opposed to the current system which is nomadically run. He stated there is a 3-year maintenance plan on the target plan. It was explained that there will be a lighting system put in as well to be able to accommodate night shooting.

Councilman Loffredo suggested having a “standards of performance” bonding added into the RFP to hold accountability prior to acceptance.

Bullets moved onto section (i) on page 29, Backstop & Side Containment. There are options given here for Ballistic Barrier Berms.

1. **Earth Berms** – Suggested that grass is grown on these so that erosion problems do not arise.
2. **Concrete filled with ballistic granular fill** – Concrete structure that sits below the target line filled with rubber. With this structure, there is a company that will come out for free and separate the bullets and rubber fill every couple of years.

Bullets highly recommends choosing the rubber filled concrete berm. It is agreed upon, by the committee, to completely remove the earth berm option (section (k) from the RFP as it does not seem like a substantial fit for the project.

Bullets quickly “recapped” what he just went over before moving on. Councilman Loffredo asked if there were any questions, to which no one from the committee spoke.

Councilman Loffredo stated that he is hoping the approval and awarding of the contract will happen by the end of September.

Before closing, Ms. Serra thanked Councilman Loffredo for the conference call on the Memorandum of Agreement clarifying language on the funding of phase one.

5. **Meeting Adjourned**

Chairman Loffredo made a Motion to adjourn; seconded by Maryann Serra. There being no discussion or objection, motion passed.

**Next Firing Range Building Committee Meeting: Monday, July 18, 2022, 5:30 P.M.**
TO LISTEN TO THIS MEETING IN ITS ENTIRETY, PLEASE VISIT THE FOLLOWING WEBSITE:
www.cityofmiddletown.com

Respectfully Submitted,

Stacey Wilson
Recording Secretary