

Middletown Public Schools -Board of Education

BOE Facilities Committee Meeting Minutes

Wednesday, May 18, 2022 at 5:30 PM

The meeting was called to order at 5:31 PM by Chairperson Deborah Cain. Seconded by Anita S. Dempsey-White (BOE Member). This meeting was in-person only.

Present: Deborah Cain (Chairperson), Anita S. Dempsey-White (BOE Member), Kevin Dion (Facilities Director), Loretta Bowden, (BOE Facilities Department & Committee Secretary), Chris Tancreti and Craig Zalewski, (BOE IT department)

I. Introductions

II. No Review of April 20, 2022 Meeting Minutes as that meeting was cancelled

III. Update on Macdonough Feasibility Study – K. Dion

K. Dion stated that a meeting was held on 5/6/22 with the City. A decision was made to start community meeting at the end of summer 2022 to discuss project with the community.

IV. Status of the Beman Middle School Construction Project – K. Dion

Mr. Dion stated that punch list items continue to be completed. Ms. Cain stated that the main safety items such as the auditorium stairs and the railing at the top of the bleachers leading down to the cafeteria need to be remedied ASAP.

Mr. Dion spoke about luxury vinyl tile (LVT) flooring which he said is supposed to be more durable and easier to clean but is not cleaning well and looks poor. He said the manufacturer representative came out to look at the flooring and informed him this type of flooring requires no waxing or sealing. Mr. Dion said it may require a different technique to maintain the floors and that he will have follow up meetings with the manufacturer to create a cleaning and maintenance process. Mr. Dion stated he wants to standardize the paint colors for walls and choose colors that are more cleanable and less variety if possible. Ms. Cain said the current colors are not durable for a middle school.

The Beman dedication ceremony to be held on 5/27/22 was discussed

V. Update of the Snow and Farm Hill Schools Roofing Projects Roof, PV, Air-Conditioning and State Approval – K. Dion

Snow Elementary School – This project has no updates. The preliminary HVAC upgrade review for Snow and Farm Hill was completed and is being refined for presentation to the committee and BOE at a later date Recommendation for Snow is that the applications for roof, PV, HVAC all be submitted together in one application. This will require a new application. Mr. Dion will reach out to the State and will discuss with the State the information they will need to have all three projects completed.

Farm Hill Roof will be replaced Summer of 2022. PV and HVAC projects will be completed at a later date set by the building committee.

VI. Middletown High School Translucent Panel Replacement Project

Young Developers LLC expect this project to be done over the summer after the 2022 school year ends.

VII. Lawrence, Wesley and Bielefield Schools HVAC RTU Replacement

Lawrence Elementary School – This project is about 100% complete. The AC and heating units are all new in Lawrence and no issues to report.

Bielefield Elementary School– The date slated to disconnect the units on the roof is 6-27-22. The school will be out on 6-25-22. On 6-28-22 and 6-29-22, the old equipment will be removed by crane and the new equipment will be connected on 7-1-22.

Wesley Elementary School – This project will start the week after, on 7-11-22. On 7-12-22 – 7-13-22, Crane old one off and put the new one on. Project will be completed on 7-18-22.

VIII. Miscellaneous Items

Deborah Cain – Asked if there are any projects scheduled for the Summer. Mr. Dion said the City is helping with paving at 310 and 311 Hunting Hill Ave parking lots. Mr. Dion stated that he will see about doing 372 Hunting Hill Ave (the Facilities building) as the parking lot is very bad there too.. Mr. Dion has a long-range implementation for space planning and the cleaning of buildings and grounds and bring the buildings back to a great level. Go into the storage areas, clean them out, sell what we can and dispose of the rest. We need the space as programs grow in our schools. Turf Field – The Building Committee did not meet last month.

Chairperson Deborah Cain made a motion to adjourn the meeting at 6:05 PM.

Minutes recorded by Loretta Bowden,

Loretta Bowden Facilities Committee Recording Secretary

