



## TECHNOLOGY ADVISORY COMMITTEE

Draft Minutes

Meeting of May 7, 2020

**Present:** Bryan Skowera (Staff), Roger Palmer, Councilman Grady Faulkner, Brian Robillard, Karen Warren, Councilman Anthony Mangiafico, Lauren Middleton, Councilman Tony Gennaro (arrived late)

**Absent:** Joe Samolis, Foster Charles, Michael Skott (Staff)

**Call to Order:** Roger Palmer calls the meeting to order at 6:07pm

**Approval of Minutes:** Councilman Anthony Mangiafico makes a motion to approve the meeting minutes. Councilman Grady Faulkner seconded the motion. The motion passes.

### **Public Comments**

No one from the public was in attendance.

### **Old Business**

#### **FY21 Budget**

Bryan Skowera discussed the minor changes made to the Technology Services Department budget that will be presented to the Common Council later in the month. He discussed web conferencing as an additional line item to the budget and asks that the Committee and Common Council support this appropriation for next fiscal year.

Roger Palmer motions for the Technology Advisory Committee to support the budget recommendations outlined by Bryan Skowera. Karen Warren seconds the motion but then amends the motion to propose the Technology Advisory Committee support the addition of \$37,000.00 into the FY21 budget to support the need for web conferencing. Lauren Middleton seconds the amended motion. Roger Palmer accepts the replaced motion. The motion passes unanimously.

Bryan Skowera briefly discussed SeeClickFix and how all city departments will eventually be using this program.

### **New Business**

#### **GIS Project Updates**

Bryan Skowera, Brian Robillard & Roger Palmer discussed the progress of the project.

#### **Pride Parade Discussion**

Roger Palmer spoke of his discussion with Chris Forte, Chairman of the Pride Parade, about how they can support this year's Pride Parade. Chris Forte requested assistance in contacting cellular providers to bring in C.O.W.s (Cell on Wheels) to accommodate increased cellular traffic during the event.

#### **Business Process in Environmental Changes Due to COVID-19**

Bryan Skowera discussed the rapid changes the Technology Services Department implemented to prepare for the shutdown of city hall/city services enabling city employees to work remotely from home and to meet virtually. This occurred before the official decision to shut down city hall.

Roger Palmer, Councilman Faulkner and Councilman Mangiafico especially expressed their thanks to the Technology Services Department for their quick response and smooth transition in preparing for this shutdown.

**Discussion for Items to be Placed on the Next Agenda**

1. SeeClickFix

**Adjournment**

The Committee adjourned at 6:50 pm on a motion by Roger Palmer. Councilman Tony Gennaro seconded the motion.

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