MINUTES

HYBRID/WEBEX MEETING

WATER POLLUTION CONTROL AUTHORITY

April 7, 2022

PRESENT:
Director, Joseph Fazzino
Deputy Director, Donald Fisco
Chief Engineer, Brian Robillard
Vice Chairman, Scott Bishel
Councilmatic Representative, Eugene Nocera
Commissioner, Jack Pieper
Commissioner, Brian Gartner
Commissioner, David Bauer

*John Dunham & Art Simonian from Mattabassett were both present by WEBEX-ONLINE

I. Open Meeting (started at 7:03pm)

1. Public Hearing

No one from the public was present to be heard so the public portion of the meeting was closed.

A Motion was made by Councilmatic Representative Nocera and seconded by Commissioner Gartner to move Item V. under the New Business Section labeled Number 4. Mattabassett District to be forwarded and discussed at this time. Motion was approved unanimously.

4. Mattabassett District – Discuss Fiscal Budget for FY 2023 (Presentation)

John Dunham & Art Simonian both were present and spoke on behalf of Mattabassett to discuss the overview of the Fiscal Budget FY 2023. They provided documentation detailing the City’s Wastewater Use Fee of $4,588,025. This fee is due to the Mattabassett District on July 1, 2022.

The documentation demonstrated how the Mattabassett determined all the fees for each municipality. This included several charts and information providing additional detail for the budget. A budget comparison and a list of increases to the FY 22/23 was also presented.

II. Reports, Minutes and Correspondence
1. Minutes of Regular Meeting of March 3, 2022

There was no quorum at this meeting, therefore, no minutes were recorded.

2. Minutes of Regular Meeting of February 3, 2022

A motion was made by Commissioner Gartner and seconded by Councilmatic Representative Nocera to approve the Minutes of Regular Meeting of February 3, 2022. Motion was approved unanimously.

3. Memo Policy Reminders on Smoking, Cell Phone Use & Morning Coffee Breaks

This was for informational purposes only.

4. Memo regarding Plaza Drive-Carabetta’s Private Water Main Break

This memo was for informational purposes only.

III. Transfers/Fund Updates

1. Monthly Fund Balance Report Reports – February & March

The Monthly Fund Balance Reports were for informational purposes only.

2. Collection/Delinquent Report

N/A

3. Consumption Report

The Consumption Report was for informational purposes only.

4. Appropriation - $40,000.00 Water Chemicals & Cleaning Supplies

This was for informational purposes only.

5. Transfer - $15,000.00 Building Maintenance Security Cameras
IV. Old Business

1. Inflow/Infiltration Update

   Director Fazzino indicated that we are planning to use American Recovery Act Money to study and reduce I/I in basins 25, 26 and 27. We have two contracts for preliminary engineering and final design in these areas. Additional I/I testing has been completed in the system and some streets were dye tested. There were some further discussions on this matter.

V. New Business

1. Proposed Water Budget FY 21/22

   A motion was made by Councilmatic Representative Nocera and seconded by Commissioner Bauer to approve the proposed Water Budget FY 21/22. Motion was approved unanimously.

2. Proposes Sewer Budget FY 21/22

   A motion was made by Councilmatic Representative Nocera and seconded by Commissioner Bauer to approve the proposed Sewer Budget FY 21/22 and the Sewer rate increase of $66.84. Motion was approved unanimously.

3. Organizational Chart Update

   This was for informational purposes only.

4. Mattabassett District – Discuss Fiscal Budget for FY 2023 (Presentation)

   This matter was discussed earlier in the meeting.

5. Good Will Adjustment – Maria Morello, 88 Woodward Ave.
A motion was made by Commissioner Bauer and seconded by Commissioner Gartner to approve the Good Will Adjustment for 88 Woodward Avenue in the amount $3,327.04. Motion was approved unanimously.

6. Good Will Adjustment – Shanzay Naqvi, 201 College Ave./aka 19 Hamlin Ct

A motion was made by Commissioner Bauer and seconded by Commissioner Gartner to approve the Good Will Adjustment for 201 College Ave./aka 19 Hamlin Ct in the amount of $1,256.45. The motion was approved unanimously.


A motion was made by Commissioner Bauer and seconded by Commissioner Gartner to approve the Good Will Adjustment for 149 Spencer Avenue in the amount of $830.54. Motion was approved unanimously.

VI. Staff Reports

1. Durham Water - Update

Chief Engineer Robillard indicated that the contractor and the Department are working to start up the new Talcott Ridge Pump Station. The emergency generator for the station was tested and passed. Startup of the station is scheduled for tomorrow morning. The contractor is having issues integrating some of the SCADA for the new system, but they are working with the manufacturer to trouble shoot the issues.

Work on the Long Hill Pump Station will begin after the Talcott Ridge Pump Station work is complete. Middletown could start serving customer in Durham as early at May 30th. The new tank is complete, but will not be online until the end of June.

2. Pameacha Project – Update

Director Fazzino stated that this project was publicly bid. However, the bid was initially withdrawn due to an error on one item. The City negotiated with the low bidder on this item. The Department and Purchasing is working on awarding the project to Ludlow Construction and hopes to begin work in late spring or early summer.

Ludlow is finishing up the Durham project, so they will be in a good position to begin work on this project. They are also finalizing punch list work on the Columbus and Mazzotta project.
VII. Executive Session - None

There was no Executive Session.

VIII. Adjournment

A motion was made by Commissioner Bauer and seconded by Councilmatic Nocera to adjourn the meeting. Motion was approved unanimously.

The meeting adjourned at 8:26 m.

Respectfully submitted:

____________________________________
Brian Robillard
Chief Engineer, Water & Sewer Department
W.P.C.A.