A Regular Meeting of the Common Council of the City of Middletown was held as a hybrid meeting – in-person in the Common Council Chamber and remotely via WebEx -- on Monday, April 4, 2022, beginning at 7:00 PM. The meeting was also livestreamed on the City’s Webpage, local cable TV Channel 19, and the City’s Facebook page.

Present:
- Councilwoman Jeanette Blackwell
- Councilwoman Meghan Carta
- Councilwoman Grady Faulkner, Jr.
- Councilman Darrell Ford
- Councilman Edward Ford, Jr.
- Councilman Anthony Gennaro, Sr.
- Mayor Benjamin D. Florsheim, Chair
- Corporation Counsel Daniel Ryan, Esq.
- Linda Reed, Clerk of the Common Council
- Officer Kurt Scriver, Sargent-at-Arms

Also Present:
- Finance – Carl Erlacher, CPA, Director
- General Counsel – Brig Smith, Esq.
- Mayor’s Chief of Staff – Barbara Knoll Peterson
- Recreation – Cathy Lechowicz, Director

Public: WebEx: 10 Facebook: unknown

1. Call to Order

Mayor Benjamin Florsheim calls the meeting to order at 7:03 PM. He welcomes everyone to the Regular Meeting of the Common Council.

The Chair asks Councilman Philip Pessina to lead the Common Council in the Pledge of Allegiance.

The Clerk of the Common Council reads the call of the meeting and Chair declares call a legal call and the meeting a legal meeting.

2. Accept/Amend the Agenda

Councilman Eugene Nocera moves to accept the agenda, as amended. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

3. Presentation: Unified Theater - Middletown Recreation Department

The Recreation Department and the members of the Department’s Unified Theater Group perform for the Common Council. Following the performance, Recreation Manager Karen Nocera explains that this group is filled with talented Middletown youths of shared abilities. They have worked together for about 10 to 12 weeks. The kids pick the songs, prepare the choreography, and write the whole show. This is a student led and student driven program at the Recreation Department. It is a favorite program. Thank you.

4. Approval of Minutes

A. Approval of Minutes: Special Meeting (Questions to Directors, Health Department Report – Covid-19 Update, and Update on BOE/City Split Effective July 1, 2022) of March 7, 2022 at 6:00 PM

APPROVED

Councilman Vincent Loffredo moves to approve the minutes. Councilman Philip Pessina seconds the motion.
There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

B. Approval of Minutes: Regular Meeting of March 7, 2022 at 7:00 PM

APPROVED

Councilman Philip Pessina moves to approve the minutes. Councilman Grady Faulkner, Jr. seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

5. Public Hearing on Agenda Items – Opens

The Chair calls on Corporation Counsel Daniel Ryan, Esq. He explains that public hearing is limited to comment on agenda items. Any member of the public looking to speak, may do so. Each speaker will have a maximum of five (5) minutes to speak. Speakers are asked to state their name and address for the record. The public hearing is limited to 30 minutes. If, at that time, there are additional speakers, the Council may vote to extend the public hearing portion of the meeting. He adds that on Thursday, April 14th, beginning at 6:00 PM, the Common Council will hold its quarterly Community Meeting. At this meeting, the public may speak to the Council on non-agenda items over which the Council has authority.

The Chair opens the public hearing at 7:18 PM. The Chair reiterates that public comment is limited to items on the agenda. Any member of the public looking to speak, may do so. For those in the Chamber, members of the public may come to the podium. Those participating remotely may use the WebEx hand raise function to alert that Chair that they wish to speak. The Chair will alternate between speakers in the Chamber and remote speakers during the course of this public hearing. Each speaker will have a maximum of five (5) minutes to speak. Speakers are asked to state their name and address for the record. The public hearing is limited to 30 minutes. If, at that time, there are additional speakers, the Council may vote to extend the public hearing portion of the meeting.

6. Public Hearing on Agenda Items – Closes

There being no public comment, the Chair closes the public hearing at 7:19 PM.

7. Mayor requests Council Clerk to read appropriation requests and the Certificate of Director of Finance

The Chair asks the Clerk to read the legal notice for the proposed appropriations.

Notice is hereby given that a regular meeting of the Common Council of the City of Middletown will be held in the Common Council Chamber of the Municipal Building and remotely, via WebEx, at Join A Meeting, Event # 2347 133 3190 on MONDAY, APRIL 4, 2022, AT 7:00 PM to consider and act upon the following:

A. Assessor: $3,400 -- Acct. No. 1000-10000-51110; cost associated with job reclassification from Grade 6 to Grade 8.

B. Water Department: $40,000 -- Acct. No. 5000-60000-53210-0000-0000-0000-000; add to chemical line item for cost of water treatment chemicals, transitioning from chlorine gas to liquid sodium hypochlorite.

C. Fire: $261,000 -- Acct. No. 2010-50000-51950-0500-0000-0000-000; immediate purchase of 59 sets of personal protective turnout gear.

D. Land Use: $3,506 -- Acct. No. 1000-14000-55180-0000-0000-0000-000; funds to pay Connecticut River Conservancy for removal of invasive aquatic species, replacing expired FY 20-21 appropriation.

Any and all persons interested may appear and be heard.

ATTEST:
HON. BENJAMIN D. FLORSHEIM, MAYOR

Dated at Middletown, Connecticut, 30th of March, 2022
MEMORANDUM

TO:  His Honor, Mayor Benjamin D. Florsheim and Members of the Common Council

FROM:  Finance Department

DATE:  March 22, 2022

RE:  Certification of Funds

This is to certify that funds sufficient to meet the appropriations requested at your meeting on April 4, 2022 are available as follows:

- General Fund $6,900
- Water Fund $40,000
- Fire Fund $261,000

Respectfully submitted,

[Signature]

Carl Ehrcher
Director of Finance & Revenue Services

Received: [Signature]
A. Assessor: $3,400 -- Acct. No. 1000-10000-51110; cost associated with job reclassification from Grade 6 to Grade 8.

APPROVED

CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457

REQUEST FOR ADDITIONAL APPROPRIATION

<table>
<thead>
<tr>
<th>Appropriation Number:</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Request:</td>
<td>3/10/2022</td>
</tr>
<tr>
<td>Amount Requested:</td>
<td>$3,400.00</td>
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<td>Fund:</td>
<td>General Fund</td>
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<tr>
<td>Code:</td>
<td>1000-10000-51110</td>
</tr>
<tr>
<td>Budget Item:</td>
<td>Salaries &amp; Wages, FT Perm</td>
</tr>
<tr>
<td>Department:</td>
<td>Assessor</td>
</tr>
<tr>
<td>Date Advertised before Meeting:</td>
<td>3/30/2022</td>
</tr>
<tr>
<td>Date Advertised after Meeting:</td>
<td>4/8/2022</td>
</tr>
<tr>
<td>Reason for Request:</td>
<td>Cost associated with Job Reclassification from Grade 6 to Grade 8</td>
</tr>
</tbody>
</table>

Signature: [Name]

Requested by: [Name]

Status: Passed

Status Date: 4/4/2022

Councilwoman Meghan Carta reads the proposed appropriation and moves to approve. Councilman Philip Pessina seconds the motion.

The Chair calls on Councilman Grady Faulkner, Jr.

Councilman Faulkner asks what the issue is in terms of why this salary is being changed.

The Chair replies that this is a position that is being reclassified because of a turnover issue in that position. It is an outlier in City Hall in terms of its pay classification so it has been difficult to retain people in the position, who are equally qualified for higher paying positions. They tend to pursue those positions that become available. It is correcting an equity issue in City Hall and resolving and issue for the department to remain fully staffed.

Councilman Faulkner notes that this money is a small amount. He asks if it is going back to past years.

The Chair replies that it is not retroactive. It is only going forward.

There being no further discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangialfico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.
B. Water Department: $40,000 – Acct. No. 5000-60000-53210-00000-00000-00000-000; add to chemical line item for cost of water treatment chemicals, transitioning from chlorine gas to liquid sodium hypochlorite.

APPROVED

CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457
REQUEST FOR ADDITIONAL APPROPRIATION

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<td>Code:</td>
<td>5000-60000-53210-00000-00000-00000-000</td>
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<td>Budget Item:</td>
<td>Chemicals and Cleaning Supplies</td>
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<tr>
<td>Department:</td>
<td>Water Department</td>
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<td>Date Advertised before Meeting: 3/30/2022</td>
<td>Date Advertised after Meeting: 4/8/2022</td>
</tr>
<tr>
<td>Reason for Request:</td>
<td>This appropriation to the Chemical line item in the current budget is needed to account for the increase in chemical costs for water treatment, and for the changes the department made to transition off of Chlorine Gas to liquid Sodium Hypochlorite at the John S. Roth Treatment Facility</td>
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</table>

Signature: 

Requested by: Joseph Fazzino, Director
Status: Passed
Status Date: 4/4/2022

Councilman Eugene Nocera reads the proposed appropriation and moves to approve. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiatico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.
C. Fire: $261,000 – Acct. No. 2010-50000-51950-0500-00000-0000-000; immediate purchase of 59 sets of personal protective turnout gear.

APPROVED

CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457

REQUEST FOR ADDITIONAL APPROPRIATION

<table>
<thead>
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<th>Appropriation Number:</th>
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<td>Date of Request:</td>
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<tr>
<td>Date Advertised before Meeting:</td>
<td>3/30/2022</td>
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<td>Date Advertised after Meeting:</td>
<td>4/8/2022</td>
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<tr>
<td>Reason for Request:</td>
<td>Immediate purchase of 59 sets of personal protective turnout gear</td>
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</table>

Signature: 

Requested by: Marek Kazikowski
Status: Passed
Status Date: 4/4/2022

Councilman Darnell Ford reads the proposed appropriation and moves to approve. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangialico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.
D. Land Use: $3,506 – Acct. No. 1000-14000-55180-00000-00000-0000-00000-00000-0000; funds to pay Connecticut River Conservancy for removal of invasive aquatic species, replacing expired FY 20-21 appropriation

APPROVED

CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457
REQUEST FOR ADDITIONAL APPROPRIATION

Appropriation Number: 0 Date of Request: 3/21/2022
Amount Requested: $3,506.00
Fund: General
Code: 1000-14000-55180-00000-00000-00000-0000
Budget Item: Consultant Services
Department: Land Use
Date Advertised before Meeting: 3/30/2022 Date Advertised after Meeting: 4/8/2022
Reason for Request: On 5/3/2021, the Common Council approved an appropriation of $5,500 to assist the Connecticut River Conservancy in the removal of invasive aquatic species in Middletown. The work was performed in August, 2021 and invoiced for $3,506 in October 2021. The funds were not encumbered in FY2021 so a new appropriation in FY2022 is required to fulfill the commitment.

Signature: ____________________________
Requested by: Marek Kozlowski
Status: Passed
Status Date: 4/8/2022

Councilman Vincent Loffredo reads the proposed appropriation and moves to approve. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangialfico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

8. Department, Committee, Commission Reports and Grant Confirmation Approval
A. City Clerk’s Certificate
APPROVED

City & Town Clerk’s Office
245 deKoven Drive
Middletown, CT 06457

Certification

I, Ashley Flynn-Natale, City and Town Clerk of the City of Middletown and custodian of the records and seal thereof, hereby certify that all ordinances and appropriations passed and adopted at the regular meeting of the Common Council on March 7, 2022 at 7:00 p.m., and the special meeting of the Common Council on March 7, 2022 at 6:00 p.m. have been advertised in the local newspaper.

Dated at Middletown, Connecticut, this 28th day of March, 2022.

Attest:
Ashley Flynn-Natale
City & Town Clerk
### Monthly Reports -- Finance Department: Transfer Report to March 21, 2022

**APPROVED**

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**Transfers of Funds - Operating Budget Accounts**

From 03/21/22 To 03/22/22

**FY 2021-2022**
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<thead>
<tr>
<th>Description</th>
<th>Code</th>
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<td>Incentive Pay - College</td>
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<td></td>
<td>0.00</td>
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</table>
C. Board of Education: Acct: No. 2450-33000-59405-x-03025: miscellaneous grants: $1,882,211.79 APPROVED
D. Board of Education: Acct. No. 2450-33000-52182-x-x: Cafeteria / Food Services: $273,556.82 APPROVED

CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457

REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL
OF THE FOLLOWING GRANT

Grant Number: 610  Date of Request: 3/16/2022

Name of Grant: Cafeteria/Food Services BOE

Amount Requested: $273,556.82  Code: 2450-33000-52183-X-X


Type of Grant:  Amount Loaned from General Fund: $0.00

Department Administering Grant: Middletown Board of Education

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant:

2799 FOOD SERVICES $273,556.82. Total Cafeteria/Food Services BOE through 2/16/2022: $1,293,031.71. Additions: $273,556.82. Total Cafeteria/Food Services through 3/10/2022: $1,566,588.63

Signature: __________________________

Requested by: Dr. Alberto Vézquez Matos, Acting Superintendent

Status: Passed

Status Date: 4/4/2022
E. Economic & Community Development: Acct. No. 7025-18500-5904; Farmer’s Market SNAP reimbursements, Middlesex system produce vouchers, CHC produce vouchers, and End Hunger Connecticut support: $6,009.94

APPROVED

CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457

REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL
OF THE FOLLOWING GRANT

<table>
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<tr>
<th>Grant Number:</th>
<th>806</th>
<th>Date of Request:</th>
<th>3/8/2021</th>
</tr>
</thead>
</table>

Name of Grant: MIDDLETOWN FARMER’S MARKET

Amount Requested: $6,009.94

Code: 7025-18500-59048

Grant Period: From: 7/1/2021 To: 

Rev Code 7025-18500-42046-0000-00000-0000-000

Type of Grant: LOCAL

Amount Loaned from General Fund: $0.00

Department Administering Grant: ECONOMIC & COMMUNITY DEVELOPMENT

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant:

FARMER’S MARKET: SNAP REIMBURSEMENTS, MIDDLESEX HEALTH SYSTEM PRODUCE VOUCHERS, CHC PRODUCE VOUCHERS, END HUNGER CT SUPPORT.

Signature:

Requested by: JOSEPH SAMOLIS

Status: Passed

Status Date: 4/4/2022
F. Youth Services Bureau: Acct. No. 3041-31000-592000-x-00376-2022; additional State grant from Department of Children & Families for FY21-22: $334

APPROVED

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CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457

REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL OF THE FOLLOWING GRANT

<table>
<thead>
<tr>
<th>Grant Number:</th>
<th>611</th>
<th>Date of Request:</th>
<th>3/17/2022</th>
</tr>
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<tbody>
<tr>
<td>Name of Grant:</td>
<td>DCF YSB Enhancement Grant (Formerly SDE YSB Enhancement Grant 2021-22)</td>
<td>Amount Requested:</td>
<td>$334.00</td>
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<td>Code:</td>
<td>3613-06000-59200-x-x-2022-x</td>
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<td>Type of Grant:</td>
<td>State</td>
<td>Amount Loaned from General Fund:</td>
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<td></td>
<td></td>
<td>Department Administering Grant:</td>
<td>Youth Services Bureau</td>
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When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

**Description of services to be provided by this Grant:**

Youth Services was informed by DCF that we would be receiving an additional $334 under this grant for the 2021-22 fiscal year. We would like to add this to our existing grant line.

**Signature:**

**Requested by:** Justin Carbonella

**Status:** Passed

**Status Date:** 4/4/2022
G. Health: Acct. No. 3220-31000-59200-0000-03386-2022; Federal grant to train volunteer corps for Covid-19 pandemic, to adopt technology and processes to support volunteer management, to maintain staffing and infrastructure, and to attain supplies to support deployments and mission requirements: $25,000

APPROVED

G. Health: Acct. No. 3220-31000-59200-0000-03386-2022; Federal grant to train volunteer corps for Covid-19 pandemic, to adopt technology and processes to support volunteer management, to maintain staffing and infrastructure, and to attain supplies to support deployments and mission requirements: $25,000

APPROVED

CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457

REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL
OF THE FOLLOWING GRANT

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<th>612</th>
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<td>5/1/2022</td>
<td>To:</td>
<td>12/31/2022</td>
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<td>Department Administering Grant:</td>
<td>Health Department</td>
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</table>

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant:

Build the capacity of a trained and ready corps of volunteers to respond to the COVID-19 pandemic. Adopt technology and processes to support evolving volunteer management requirements. Maintain staffing or infrastructure needed to meet the operational and readiness requirements. Attain supplies or materials to support volunteer deployments and meet mission requirements.

Signature: ____________________________
Requested by: Kevin Elaik, Acting Director of Health
Status: Passed
Status Date: 4/4/2022

Councilman Grady Faulkner, Jr. reads the items and moves to approve. Councilman Philip Pessina seconds the motion.

Councilman Faulkner asks if the City has something called the Medical Corps under Emergency Management at one time.

The Chair replies, “Yes.”

Councilman Faulkner asks if that is involved in Item G.

The Chair replies that they have been very active during the pandemic. He does not know if this particular grant is going to the Medical Reserve Corps. He knows that they have been administering some Covid
funds and have been very active. He adds that the Health Department has been pursuing many different staffing grants at the State and Federal level for Covid assistance. He is not sure if this is specific to that, adding that they are active.

Councilman Faulkner asks if that entity still exists.

The Chair replies, “Yes.” He adds, since Councilman Faulkner asks, it has gone form a relatively dormant agency to a very active one with a couple of dozen volunteers to over 100 active members now. It became very active ding the pandemic. Thank you to the Medical Reserve Corps for its outstanding work, including staffing clinics and distribution of supplies.

There being no further discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangialfico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

9. Mayor’s Reports to the Common Council

A. American Rescue Plan

The Chair states that they already heard a very thorough report from General Counsel Brig Smith earlier on the American Rescue Plan Task Force. The Chair adds that he is happy to answer questions. The Chair thanks the General Counsel and his team and to the Council and members of the community, who have helped with the Task Force process. He thanks them for setting up this process in collaboration with the staff and his office. The more he talks with other communities, the more he sees and reads the reporting – good and bad – that is happening around the State and the country with the funding. He is grateful that Middletown is taking the approach that it is using. As Attorney Smith said, they are in a good position of having lots of really promising applications that are well thought through from entrusted and innovative organizations in town. We are still below the threshold of funds available. He thinks it will be challenging to make these decisions, adding that is why they have this Task Force and criteria, some subjective and some objective. It will lead us to a good outcome and there will be trust in the process because of the way we are doing it, whether it is still that is in the headlines. He adds that he is hearing from colleagues and counterparts in other Towns, that there is one department or another or a Council at or Town Manager, who may have too much control. He thinks that Middletown has worked hard to strike a balance. Thinking back to before the final rules were issues and they were trying to figure out how the fund could be used, that dialog paid off. As the money goes out the door, we will see that in the projects The Chair thanks Attorney Smith for presenting on the specifics. The Chair offers to take questions. The Chair calls on Councilman Eugene Nocera.

Councilman Eugene Nocera thanks the Mayor’s Office for putting together a comprehensive committee. It is a large committee of leaders and community members and staff. That speaks volumes to transparency in this process and a deliberate process that the Mayor has described. No, the City is not moving too slowly. He believes that this careful rollout demonstrates a lot of benefits that Middletown is a leader in this process. They are proud to be part of this. The committee is well represented. The difficult thing is that it is budget season and the Council has to put together careful rollout for the Council. He suggests a 15-20 minute presentation for each application to the Council. That will be a lot of time, so they need to be prepared. It is coming. It will be scheduled. They have to do it right. On top of the budget, there will be a lot of meetings.

The Chair adds that there will be a lot of meetings, but the added benefit is that it will be an opportunity for the community to see how these dollars are being spent and the impact it will have. Having worked in the federal government with grant making, the Chair adds that he knows how rare an opportunity that this is. They want to be sure that they do it the right way.

B. Riverfront

On the Riverfront, the Chair does not have much new news. The master planning process is continuing. Shortly, the day to day responsibility will move out of the Office of Economic & Community Development and to the Land Use Office for the time being. The reason is that, with a lot of the economic development and public outreach for the master plan reaching an ending point of the first stage. The next stage is for the design firm and architectural firm to work with the Land Use Office to draft language that the Planning & Zoning Commission and all of the relevant boards and commissions, including the Council, as necessary, can adopt to officially memorialize the Master Plan. The Master Plan has not yet been presented for memorialization yet, but the Land Use Office will be working on what the language will look like. They will work to make it as easy as possible with the relevant State agencies, federal agencies, and private developers, all of whom are going to be involved in the next stages once the Master Plan is completed. That is where this is heading. He reports that, last month, they reissued the RFQ for developers interested in coming into the arcade site, the former parking arcade, for reconstruction and redevelopment of that structure in addition to come mixed use development. That is not part of the Return to the Riverbend study area, but it is part of the larger downtown and riverfront project due to its location and the fact that it is potentially the site where a pedestrian overpass for Route 9 would be constructed. As reported last month, after a new conversation with Connecticut DOT (Department of Transportation), that project is starting to come back to the drawing board for the Route 9 signal removal plan. As mentioned last month, DOT completed a traffic study with findings presented to City staff. The City is working with them, scheduling dates for follow up meetings as well as public hearing for this project. He will keep everyone posted as that is going to be a significant project for the City that we have been fortunate to have a lot of input. This traffic
study was done with pressure applied by the City for good reason. It did not yield the results that we thought would be the case and that has allowed for it to be engineered in away to be far more beneficial to our residents. A lot is happening around the riverfront project as well. The Chair calls on Councilman Philip Pessina.

Councilman Philip Pessina states that there is a lot of excitement in the community, asking how we are progressing with the riverfront development. He asks if the Chair has any idea what the target date is to be presented to the public.

The Chair replies that he wishes he could announce that date now. He will get the date and have it for the record by the end of the meeting. It is an 18 month process. The City engaged Cooper Robertson last year, putting us about eight (8) months to completion of this 18-month process. There have been some public presentations, which folks watching have probably attended. They are on the City website for review, allowing people to see them anytime. Also they can go to the storefront at Main Street Market – 386 Main Street – there is a storefront where people can see the development of the plan in real time. Also surveys are being collected there. He will see that the timeline for the rest of the plan is added to the City website.

Councilman Pessina replies that this would be helpful. The response we are probably looking at right before the 1st of the year.

The Chair states that there will be different forums where different elements will be presented, but there will be a final presentation summing things up at the end of that process. The date has not yet been scheduled.

10. Payment of all City bills when properly approved

Councilman Darnell Ford moves to approve payment of all City bills when properly approved. Councilman Grady Faulkner, Jr. seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiatifico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

Anticipated Date for Riverfront Roll-Out:

The Chair states that he just received a message from Economic & Community Development Director Samolis that the end of June will be the roll-out of the final plan. They will get the dates as soon as scheduled.

11. Resolutions, Ordinances, etc.

A. Approving that the Mayor is authorized to proceed with the purchase of a parcel of land at 31 Rapallo Avenue, (Map 22, Lot 0231), to be utilized by the City for off street parking for the surrounding area, and that the Mayor is authorized to sign any and all documents necessary for the purchase of the parcel subject to review and approval by the Office of General Counsel as to form and content.

APPROVED

RESOLUTION No; 37-22; K: review/ resolution/ EDC 31 Rapallo Ave RES 37-22 – 4 Apr 2022

WHEREAS, there is a certain piece of property located at 31 Rapallo Avenue, (Map 22, Lot 0231) in the City of Middletown; and

WHEREAS, on May 27, 2018 a fire devastated the multifamily structure that was located on said Parcel; and,

WHEREAS, on January 2, 2019, the current owners (JD Realty Management LLC) purchased the building and lot for $130,000; and,

WHEREAS, upon further investigation by the owners it was determined that the building could not be salvaged; and

WHEREAS, the owners spent an additional $150,000 to demo the building and to create a vacant lot; and

WHEREAS, the City of Middletown is looking to increase off-street parking in the north end of Main Street; and

WHEREAS, the City can potentially get up to 40 parking spaces with the use of this vacant lot; and

WHEREAS, JD Realty Management LLC is will to sell said lot for $300,000 to recover their costs.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the Mayor is authorized to proceed with the purchase of a parcel of land at 31 Rapallo Avenue, (Map 22, Lot 0231), to be utilized by the City for off street parking for the surrounding area, and that the Mayor is authorized to sign any and all documents necessary for the purchase of the parcel subject to review and approval by the office of General Counsel as to form and content.

FINANCIAL IMPACT: $300,000 from the 21st Century Infrastructure Bond.
Councilwoman Jeanette Blackwell reads the proposed resolution and moves to approve. Councilman Philip Pessina seconds the motion.

Councilwoman Blackwell adds that she connected with Economic & Community Development Director Samolis, who indicated that the property referenced by Councilman Pessina earlier is 7 Rapallo Avenue. It is City owned property. The goal is to demolish that property and, with 7 Rapallo Avenue and 31 Rapallo Avenue, create 40 off-street parking spaces. At this time, it will not be metered parking. Lights and cameras will be installed. The financial impact for this acquisition is $300,000 from the 21st Century Infrastructure Bond.

The Chair thanks Councilwoman Blackwell for this background information. The Chair calls on Councilman Grady Faulkner, Jr.

Councilman Faulkner states that he remembers, years ago, the City was looking at lot. He asks if it is the same lot.

The Chair replies that he does not know if it is the same lot, but it sounds like it. This is a lot that has been looked at before.

There being no further discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiaglivo, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

B. Approving that the Mayor is authorized to sign all documents necessary to deed parcel 5912 (Map Lot 14:0007) to 733 Washington Middletown LLC, subject to review and approval by the Office of General Counsel as to form and content.

APPROVED

RESOLUTION No: 38-22: K: review/ resolution/ EDC 733 Washington St RES 38-22 – 4 Apr 2022
WHEREAS, the City of Middletown (the "City") owns and is responsible for a certain property located at 733 Washington Street, designated as Map Lot 14//0007 (the "Lot"); and

WHEREAS, said property is empty and measures approximately 5,903 square feet; and

WHEREAS, the Lot cannot be used by the City of Middletown nor can it be developed by itself; and

WHEREAS, the City wishes wished to dispose of the Lot; and

WHEREAS, the abutting property (Map Lot 14//0008) is owned by 733 Washington Street Middletown LLC (WSM); and

WHEREAS, WSM would like to acquire the Lot for no consideration and merge the Lot with its abutting parcel in order to develop the newly merged lot; and

WHEREAS, WSM requests that the City deed over to it the City's property at 733 Washington Street for no consideration; and

WHEREAS, the City will deed the Lot to WSM for no consideration but with the requirement WSM give the City a 10 foot wide easement along the eastern property line for the installation and maintenance of sidewalks and utilities on the Lot; and

WHEREAS, the City’s P&Z Commission approved an affirmative G.S 8-24 report for abandonment and transfer of the Lot at its Regular Meeting on November 21, 2021; and

WHEREAS, the Economic Development Committee reviewed and approved WSM's request at its regular meeting on September 14, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:
The Mayor is hereby authorized to sign all documents necessary to deed parcel 5912 (Map Lot 14//0007) to 733 Washington Middletown LLC, subject to review and approval by the office of General Counsel as to form and content.

FISCAL IMPACT: Property shall be added back to tax rolls and will generate property tax
Councilman Anthony Gennaro, Sr. reads the proposed resolution and moves to approve. Councilman Vincent Loffredo seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

C. Approving that the description of Manager of Accreditation, Research & Special Projects, Grade 13 ($33.26 - $49.20), UPSEU, Local 6457, be revised to Grade 11 ($30.12 - $44.54), UPSEU, Local 6457, with the corresponding job description, and is hereby approved into the Maximus Classification Plan. The revisions to this job description for this position and changes to salary shall be effective upon adoption.

APPROVED

RESOLUTION No: 39-22; K: review/ resolution/ HR - UPSEU Mgr Accr. RES 39-22 – 4 Apr 2022

Be it resolved by the Common Council of the City of Middletown: that the job description of Manager of Accreditation, Research & Special Projects, Grade 13 ($33.26 - $49.20), UPSEU, Local 6457, be revised to Grade 11 ($30.12 - $44.54), UPSEU, Local 6457, with the corresponding job description, and is hereby approved into the Maximus Classification Plan. The revisions to this job description for this position and changes to salary shall be effective upon adoption.

Fiscal Impact: None
City of Middletown, Connecticut
Position Description

Title: Manager of Accreditation, Research & Special Projects
Department: Police
Date: November 2006
Revised: January 2014
Revised: March 2022

Grade UPSEU

Purpose of Position
The purpose of this position is under the direction of sworn personnel, to analyze, evaluate, maintain accreditation and department operations, participate in formulating policies and procedures, advise the Chief on current trends in law enforcement, grant opportunities and manage Police accreditation programs. The work is performed under the direction of the Chief of Police.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages Police accreditation programs. Oversees the accreditation process, including assessments and training. Schedules on-site accreditation, conducts training conferences and seminars related to professional standards.
- Follows strict confidentiality requirements concerning all departmental correspondence, files, reports and other material. Oversees and is responsible for the filing of electronic and paper files in accordance with set accreditation standards.
- Conducts law enforcement research. Reviews legislation and advises the department on changes in the law and related changes in department policy/procedures. Conducts a variety of research projects to keep the department apprised of current trends in law enforcement.
- Advises the Chief and other department personnel on a variety of issues including managerial, operational, procedural and tactical planning.
- Provide emergency on-line support, 24/7, for the department’s Computer Aided Dispatch (CAD)/Records Management software suite. Troubleshoot and resolve CAD/RMS questions via phone and email; researches complex computer problems and responds to emergencies.
- Instructs users in a variety of software systems. Prepares training lesson plans, handouts, job-aides and presentation.
- Participates in the configuration, daily administration and upgrades for department’s Telestaff, IA Tracker, evidence software, policy management software, and CALEA, Commission on Accreditation for Law Enforcement Agencies standards, and/or any other applicable accreditation program. Performs training management system.
- Conduct inspections and audits. Conducts a variety of special projects designed to support and assist in improving policies, procedures, operations and programs, for both the Police Department and City-wide.
- Prepares a variety of reports, recommendations and correspondence; drafts agreements; drafts requests for legal opinions; writes emergency plans; prepares grant applications and assists in administering grants.
- Analyzes department policies, including but not limited to procedures for compliance with professional standards, procedures and activities; identifies problems and assists in developing alternative methods and programs.
- Drafts policy and procedures; updates manuals, statutes and ordinances; updates contingency plans of outside businesses.
- Attends and reports on meetings. Transcribes recorded meeting minutes.
- Responds to requests for information.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Public Administration, Criminal Justice or Business Administration with three years of project planning, project research or project administration experience, or any combination of education and experience that provides equivalent knowledge, skills and abilities. Knowledge of law enforcement accreditation standards, philosophies and operations, and familiarity with local, state and federal agencies preferred.

Physical and Mental Abilities Required to Perform Essential Job Functions
Language Ability and Interpersonal Communication
- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, research, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Requires the ability to provide first line supervision. Ability to persuade, convince, and train others. Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situations.
- Requires the ability to utilize a wide variety of reference, descriptive, advisory and/or design data and information such as crime statistics, legislation, grants, schedules, diagrams, reports, manuals, General Orders, standards, statutes, maps, policies, procedures and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the Chief of Police and all department personnel, outside agencies and the public.
- Requires the ability to be proficient in Microsoft Office products such as Word, Excel, Power Point and Outlook.

Mathematical Ability
• Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages and decimals; may require the ability to perform mathematical operations with fractions and to utilize statistics.

Physical Requirements

• Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.

• Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.

• Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.

• Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

• Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Status: AMENDED AND APPROVED
by Common Council, City of Middletown
at its meeting held on: FEBRUARY 4, 2014
Resolution No. 16-14

RESOLUTION

WHEREAS, the City of Middletown and Teamsters Local #671 have an agreement to implement a Labor Management Committee that shall meet each January to consider changes in salary grade placement for bargaining unit members; and

WHEREAS, during this annual review the Labor Management Committee considered six (6) requests for review and the Committee selected five (5) positions that warranted an increase in salary grade and/or changes in job description; and

WHEREAS, the following represents the recommendations of the Labor Management Committee and the Committee respectfully requests the approval from Common Council;

NOW, THEREFORE, Be it resolved by the Common Council of the City of Middletown: that effective upon passage by the Common Council, the following changes to the Manager of Accreditation, Research & Special Projects job description are approved to reflect the increased duties with a recommended salary upgrade to Teamsters Local #671 Salary Grade 13, 40 hours ($27.03 - $39.99).

Fiscal Impact: All upgrades for Teamsters, #671 amount to $19,577 to be covered through salary reserves.

Submitted by: Councilwoman Mary A. Bartolotta

Status: AMENDED AND APPROVED
by Common Council, City of Middletown
at its meeting held on: FEBRUARY 4, 2014

Councilwoman Linda Salafia reads the proposed resolution and moves to approve. Councilman Philip Pessina seconds the motion.

The Chair calls on Councilman Grady Faulkner, Jr.

Councilman Faulkner notes that every now and then he sees these job changes. He asks if this is part of the LMR process of the result of contractual.

The Chair replies that this is an existing position that has been unfilled for some time. It ow needs to be filled for the direction of the police department and accreditation, it is something that the department has been looking at for some time. It is time to move forward, adding that it is required under the Police Accountability Act. If we pursue accreditation and receive accreditation, this is position that will now be funded.

Councilman Faulkner thanks the Chair, adding that he hopes that Youth Services is next.

The Chair replies that there will be more to discuss on this.
There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangialfico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

D. Approving that the job description of Building Superintendent II – Pool, Grade 7, ($20.82 - $30.79), AFSMCE Local 466, be revised to Building Superintendent II – Pool/Driver, Grade 8, ($22.59 - $33.46), 40 hours, AFSMCE Local 466, with the corresponding job description and is hereby approved into the Maximus Classification Plan. The revisions to this job description for this position and changes to salary shall be effective upon adoption.

APPROVED
RESOLUTION No: 40-22; HR Bldg. Supt II Pool RES 40-22 – 4 Apr 2022

Be it resolved by the Common Council of the City of Middletown: that the job description of Building Superintendent II – Pool, Grade 7, ($20.82 - $30.79), AFSMCE Local 466, be revised to Building Superintendent II – Pool/Driver, Grade 8, ($22.59 - $33.46), 40 hours, AFSMCE Local 466, with the corresponding job description and is hereby approved into the Maximus Classification Plan. The revisions to this job description for this position and changes to salary shall be effective upon adoption.

Fiscal Impact: None

City of Middletown, Connecticut
Position Description

Title: Building Superintendent II - Pool
Department: Recreation & Community Services
Date: July 2021 Revised – March 2022
Salary Grade Z6 Local 466

Purpose of Position

The purpose of this position is to perform general cleaning, maintenance and security at the pool, recreation and senior recreation facilities, and to respond to emergencies in the pool facility and serve as substitute driver. The work is performed under the direction of the Director of Recreation & Community Services or his/her designee.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Maintains pool; tests water chemistry; adds appropriate chemicals; balances pool water; backwashes pool filter; cleans filter tank; vacuums pool. Orders pool supplies and equipment.
- Inspects pool competition equipment, diving boards and starting blocks; inspects a variety of vendors on site.
- Inspects pools and safety equipment.
- Performs other related functions as assigned or required.
- Assists trades people with their work; supervises, -custodial work at Recreation Center and Senior Centersummer student help, Coordinates and attends to a variety of vendors on-site.
- Drives department vehicles, including 16 – 24 passenger vehicle, as needed.
- Opens buildings and secures buildings at end of shift.
- Follows all applicable safety rules; keeps OSHA required records.
- Receives and unpacks deliveries. Maintains work orders, logs, etc.
- Performs other related duties as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with vocational/technical training with three years of pool/facility maintenance experience or any combination of education and experience that provides equivalent knowledge, skills and abilities. Pool operator requires ability to obtain a Swimming Pool Operator's License. Position requires the ability to obtain a Commercial Driver's license with F & P & V endorsements, in addition to V endorsement within 6 months of appointment. The City at its sole discretion may grant one six month extension to the licensing/endorsement requirements set forth above.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and
Councilman Edward Ford, Jr. reads the proposed resolution and moves to approve. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangialfico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

E. Approving that the Mayor is authorized to sign any and all documents to effectuate a permanent access easement to Connecticut Light and Power Company d/b/a Eversource Energy from the City of Middletown on property located at Catherine Street, (Map-Lot 19-0053) for the purpose of constructing and utilizing an access road to access CL&P’s electrical transmission facilities, following review and approval as to content and form by the Office of the General Counsel.

APPROVED

RESOLUTION No: 41-22; K: review/ resolution/ LU Catherine St Eversource easement RES 41-22 – 4 Apr 2022

WHEREAS, Connecticut Light and Power Company d/b/a Eversource Energy ("CL&P") is seeking a permanent access easement from the City of Middletown on property located at Catherine Street, (Map-Lot 19-0053) for the purpose of constructing and utilizing an access road to access CL&P’s electrical transmission facilities; and

WHEREAS, the easement is 20 foot wide easement totaling ±310 SF in the southeast portion of the property extending between private property and the existing utility easement; and

WHEREAS, on February 9, 2022 the Planning and Zoning Commission gave a favorable C.G.S § 8-24 report for the easement; and

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: that the Common Council authorizes and approves the Mayor to sign any and all documents to effectuate a permanent access easement to Connecticut Light and Power Company d/b/a Eversource Energy from the City of Middletown on property located at Catherine Street, (Map-Lot 19-0053) for the purpose of constructing and utilizing an access road to access CL&P’s electrical transmission facilities, following review and approval as to content and form by the Office of the General Counsel.
Financial Impact: $1,000 payment to the City of Middletown.
Councilman Edward McKeon reads the proposed resolution and moves to approve. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

F. Approving that the Mayor is authorized to sign any and all documents to effectuate two permanent access easements to Connecticut Light and Power Company d/b/a Eversource Energy from the City of Middletown on property located at Country Club Road, (Map-Lot 07-0226) for the purpose of constructing and utilizing access roads to access CL&P’s electrical transmission facilities, following review and approval as to content and form by the Office of the General Counsel.

APPROVED
RESOLUTION NO: 42-22;

WHEREAS, Connecticut Light and Power Company d/b/a Eversource Energy (“CL&P”) is seeking two permanent access easements from the City of Middletown on property located at Country Club Road, (Map-Lot 07-0226) for the purpose of constructing and utilizing access roads to access CL&P’s electrical transmission facilities; and

WHEREAS, one easement is a 20 foot wide easement totaling 0.187 acres extending south from the end of Oak Ridge Drive and a second easement is a 20 foot wide easement totaling 0.1765 acres extending east from Plumb Road; and
WHEREAS, the City of Middletown granted a Temporary Access Permit to CL&P for twenty-four (24) months in May 2020, and now CL&P is looking to make those temporary access agreements permanent; and

WHEREAS, on February 9, 2022 the Planning and Zoning Commission gave a favorable C.G.S § 8-24 report for the easements; and

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: that the Common Council authorizes and approves the Mayor to sign any and all documents to effectuate two permanent access easements to Connecticut Light and Power Company d/b/a Eversource Energy from the City of Middletown on property located at Country Club Road, (Map-Lot 07-0226) for the purpose of constructing and utilizing access roads to access CL&P’s electrical transmission facilities, following review and approval as to content and form by the Office of the General Counsel.

Financial Impact: $5,000 payment to the City of Middletown.

Councilman Anthony Mangiafico reads the proposed resolution and moves to approve. Councilman Philip Pessina seconds the motion.
There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

G. Approving that the following line item description be amended from 3207-18500-57030-0000-03453-2021-000 Columbus House – Homeless Shelter to 3207-18500-57030-0000-03453-2021-000 Grace & Mercy Ministries – Homeless Shelter due to the change in administration of the City’s Warming Center.

APPROVED RESOLUTION No; 43-22; EDC Grace & Mercy Ministry Shelter RES 43-22 – 4 April 2022

WHEREAS, the City of Middletown receives Community Development Block Grant (CDBG) funds from the US Department of Housing & Urban Development as an entitlement community, and

WHEREAS, the final rule was published on January 5, 1995 in the Federal Register for the Consolidated Submission for Community Planning & Development Programs; and,

WHEREAS, the ongoing receipt of CDBG funds is conditioned upon the drafting and adoption of a Five Year Consolidated Plan of Housing and Community Development under federal regulations [24 CFR 91.1(a)(2)], and the drafting and adoption of an Annual Action Plan; and,

WHEREAS, such a Consolidated Plan Amendment and the 2021 Annual Action Plan have been properly drafted and subject to due review by the public and by the Citizens’ Advisory Committee pursuant to the HUD final rule; and,

WHEREAS, the Council approved the 2021 allocations at its’ meeting on June 7, 2021 through Resolution Number 76-21 which included an award to Columbus House to administer the City’s Warming Center; and,

WHEREAS, the agency administering the City’s Warming Center has changed to Grace & Mercy Family Ministries.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN
THAT: the following line item description be amended from 3207-18500-57030-0000-03453-2021-000 Columbus House – Homeless Shelter to 3207-18500-57030-0000-03453-2021-000 Grace & Mercy Ministries – Homeless Shelter due to the change in administration of the City’s Warming Center.

FINANCIAL IMPACT: No financial impact, change to agency name only.

Councilman Grady Faulkner, Jr. reads the proposed resolution and moves to approve. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

H. Approving that the Mayor is authorized to sign any and all documents necessary for the City to lease from Congregation Adath Israel parcel E30392 (Map 24, Lot 0264), subject to review and approval by the Office of General Counsel as to form and content.

APPROVED RESOLUTION No; 44-22; EDC Williams St parking RES 44-22 – 4 April 2022

WHEREAS, there is a certain piece of property located on William Street, (Map 24, Lot 0264) in the City of Middletown; and

WHEREAS, The City of Middletown has leased said parcel since 2017 for additional off-street parking in on the south end of Main Street; and

WHEREAS, the City wishes to continue to lease said parcel from the Congregation Adath Israel for off-street parking; and

WHEREAS, the proposed lease would be for 4 years; at the following rates:

<table>
<thead>
<tr>
<th>Year</th>
<th>Monthly Rate</th>
<th>Annual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>$925.00</td>
<td>$11,100.00</td>
</tr>
<tr>
<td>Year 2</td>
<td>$950.00</td>
<td>$11,400.00</td>
</tr>
<tr>
<td>Year 3</td>
<td>$975.00</td>
<td>$11,700.00</td>
</tr>
<tr>
<td>Year 4</td>
<td>$1,000.00</td>
<td>$12,000.00</td>
</tr>
</tbody>
</table>

WHEREAS, parking revenues from parking permits would be utilized to cover the cost associated with the lease; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: that the Mayor is authorized to sign any and all documents necessary for the City to lease from Congregation Adath Israel parcel E30392 (Map 24, Lot 0264), subject to review and approval by the office of General Counsel as to form and content.

FINANCIAL IMPACT: Neutral as parking permits cover cost of lease.
Councilman Philip Pessina reads the proposed resolution and moves to approve. Councilman Eugene Nocera seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKee, Nocera, Pessina, and Salafia.) The matter is approved.

12. Mayor’s Appointments

Before offering appointments, the Chair states that, relative to vacancies, folks are aware of the change to the Charter and its effect on service on board and commissions with a 3-term limit and the ways this will affect service. The appointments tonight raised this as a question. There are some individuals on a commission, who have expired terms and have already served more than three (3) consecutive terms. For an individual, who has served 3-terms, they are not eligible to be reappointed to that commission until they have been off that commission for three (3) years. He notes that this may be a little confusing. The bottom line, is that they do have vacancies coming up on boards and commissions due to the term limits coming into effect. These vacancies, the individual in the seat can continue to serve until a new person has been appointed and confirmed to a seat. That means that they will be working... he will be working with Councilmembers to develop an up to date list of the vacancies, both current and upcoming for boards and commission, they will be soliciting the help of the Council as well as those in the community to identify people who would like to serve. He will answer any questions.
Councilman Pessina asks the Chair if, once developed, he will share that list with the Council. So they will all know, based on what commission have vacancies and find individual willing to step up and serve.

The Chair replies that the hope is they can make it a regular practice. There is communication with the Council monthly, quarterly, whatever makes sense and thither is a place where it is easy for members of the public to see on the website and in City Hall where the vacancies are.

The Chair calls on Councilman Eugene Nocera.

Councilman Nocera thanks the Council Clerk, Department Heads, and the Mayor’s Office and all others involved in looking at the commissions in terms of membership and length of service he thanks everyone who has served. It is in no way a reflection of their service or commitment to serve the community. We will do this correctly, adding it may take time to fill the vacancies.

The Chair concurs. The Chair proposes the following appointments:

**Committee Concerning People with Disabilities:**
- Molly Carta (U): appoint to the balance of 5-year term to April 30, 2026, filling the vacancy created by the resignation of Tateisha Perry, who resigned February 2022 (1st term)
- Joseph Bibisi (R): reappoint to the balance of a 5-year term to April 30, 2024 (2nd term)
- Philip Cacciola (U): reappoint to balance of 5-years term to April 30, 2025 (3rd term)
- Eldersen Paules (D): reappoint to balance of 5-year term to April 30, 2025 (3rd term)

**Mattabasset District Board:**
- Gerald Daley (D): reappoint to balance of 3-year term to March 3, 2023 (2nd term)

**Conservation & Agriculture Commission**
- Elisabeth Holder (D): reappoint to balance of a 3-year term to February 15, 2025 (3rd term)
- Jody Konopka (D): reappoint to the balance of a 3-year term to February 15, 2025 (2nd term)
- Robert Daniels (R): reappoint to balance of a 3-year term to February 15, 2025 (3rd term)

Councilman Vincent Loffredo moves to approve the proposed appointments. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangialfico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved.

13. **Meeting Adjournment**

There being no further business, Councilman Eugene Nocera moves to adjourn. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for a voice vote. The motion is approved unanimously by a vote of 12-0 (AYE: Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangialfico, McKeon, Nocera, Pessina, and Salafia.) The matter is approved

The meeting is adjourned at 7:57 PM.