

**MINUTES**  
**REGULAR MEETING of the MAYOR'S SAFETY COMMITTEE**  
**March 26, 2021**

The meeting was held via ZOOM and was called to order at 9:00 AM.

In attendance were the following members:

	<u><b>MANAGEMENT</b></u>	<u><b>LABOR</b></u>
<u><b>Police Department</b></u>	Tom Ganley Police	Derek Puorro Police Local 1361
<u><b>Fire Department</b></u>	Al Leary Deputy Chief	Joe Bajorski Fire Local 1073
<u><b>Water &amp; Sewer</b></u>	Donald Fisco Deputy Director of Water & Sewer	Lee Muscatello UPSEU Local 6457
<u><b>Public Works</b></u>	Chris Holden Deputy Director of Public Works	Lavinia Cockrell Local 466
<u><b>Recreation</b></u>	Cathy Lechowicz Director of Recreation And Community Services	Ann Gregg UPSEU

**Other Attendees:**

Rob Prchal, Facilities Director Russell Library; Dan Roche, PMA Management; Kim DiBlanda, CIGNA Health Coach; Jim Pierce, PMA Management

**Minutes:**

A motion to approve the minutes of the December 15, 2020 meeting was made by Joe Bajorski and seconded by Chris Holden. The minutes were approved.

**OLD BUSINESS**

There were no requests for training classes from departments.

## NEW BUSINESS

Jim Pierce, Risk Control Specialist, PMA Management of New England gave a presentation on "Small Engine Safety" Jim also informed the committee that CONN-OSHA is making unannounced program inspections. The inspections may include a review of OSHA logs and training records and that silica programming may be appropriate for some departments.

Jim Pierce discussed the CONN-OSHA safety checklist for Fire Departments. Joe Bajorski asked that the checklist be forwarded to him and to Deputy Chief Leary.

Jim advised the departments to utilize the free CONN-OSHA consulting service.


The committee discussed the possibility of asking the consultation service to perform a program review for the Department of Public Works.

Kim DiBlanda, Onsite Health Coach Spoke on the topic "Colon Cancer and Nutrition Awareness" Kim also reminded the committee of the free biometric screening that is taking place next week for employees and spouses.

Workers' Compensation Injuries for the period December 1, 2020 to February 28, 2021 were reviewed and discussed with the goal of preventing similar injuries in the future. Auto accidents from the same period where the employee was at fault were also discussed.

The requirement to inspect fire extinguishers on a monthly basis was discussed.

A motion to adjourn was made by Joe Bajorski and seconded Rob Prchal. The motion carried. The meeting was adjourned at 10:15 AM.

  
(Nancy Conaway-Raczka  
Risk Manager/Chairman