

Middletown Public Schools - Board of Education  
BOE Facilities Committee Meeting Minutes

March 18, 2020

The meeting was held over Zoom and streamed on YouTube. Chairwoman Deborah Cain called the meeting to order at 5:35 PM.

Present: Deborah Cain (Chairperson), Sean King, John Giuliano, Dan Penney, Vinnie Loffredo, Peter Staye, Marco Gaylord, Dr. Michael Conner, Michael Skott

- I. Introductions
- II. Review and approval of plans and specifications for replacing oil storage tanks at Moody School (State project # 083-0117) and MacDonough School (State project 083-0118)

Mr. Staye reviewed the technical highlights of each project, including the history of previous tank replacement at Moody, where on the sites the new tanks will be located, and what provisions are included for maintaining hot water in the buildings during the summer for cleaning and to support any camps that may use the buildings.

Mr. King questioned what provisions there were for canceling the project should that become necessary. Mr. Staye indicated that bidding the work did not obligate the city to undertake it. The next decision to proceed would be to award the work to the apparent low bidder after the bids were received. That decision would be made by the committee. The proposed contract documents include language that allows for the termination of the contract for convenience, however, that would also trigger language describing the process for compensating the contractor for expenses they had incurred up until that time. There is also the practical matter that once the tanks are removed, construction must proceed so that heat and hot water can be provided when school is back in session.

Chairwoman Cain asked for information regarding the way costs are shared between the school and the state. The State will pay 66.43% of eligible costs and the BOE funds the 33.57% balance, along with 100% of any ineligible costs. There are very few ineligible costs – one is the state fee on permits which is \$0.26 / 1,000 of project costs. Based on the current budget (attached) that fee would be \$107.62.

Chairwomen Cain made a motion to approve the plans and specifications. Motion was seconded by Mr. King. The motion was approved unanimously.

Chairwomen Cain made a motion to adjourn. Motion was seconded by Mr. Penny. The meeting was adjourned at 6:04.

Minutes recorded by Peter Staye



Oil Storage Tank Replacement  
Moody Macdonough Elementary Schools

Overall Project Estimate			
	Estimated	Actual	Total
<b>Engineering Costs: Tighe &amp; Bond</b>			
Moody School		\$ 20,000	
MacDonough School		<u>\$ 15,000</u>	
			\$ 35,000
<b>Construction Costs (Contractor TBD)</b>			
Moody School			
Demolition	\$ 27,000		
Site Work	\$ 26,458		
Tank & Related	\$ 65,520		
Electrical	\$ 16,335		
General Conditions	\$ 13,531		
Contingency	<u>\$ 37,211</u>		
Sub Total Moody	\$ 186,055		\$ 186,055
MacDonough School			
Demolition	\$ 24,750		
Site Work	\$ 26,257		
Tank & Related	\$ 70,850		
Electrical	\$ 18,698		
General Conditions	\$ 14,055		
Contingency	<u>\$ 38,652</u>		
Sub Total MacDonough	\$ 193,262		<u>\$ 193,262</u>
Grand Total			<u>\$ 414,317</u>

Cost Estimate By School	
<b>Moody School</b>	Total
Engineering (Actual)	\$ 20,000
Construction (Estimated)	<u>\$ 186,055</u>
Total Moody	\$ 206,055
<b>MacDonough School</b>	
Engineering (Actual)	\$ 15,000
Construction (Estimated)	<u>\$ 193,262</u>
Total MacDonough	\$ 208,262

Anticipated Cost Sharing			
	State of CT	Middletown	Total
	66.43%	33.57%	
Moody School	\$ 136,882	\$ 69,173	\$ 206,055
MacDonough School	<u>\$ 138,348</u>	<u>\$ 69,914</u>	<u>\$ 208,262</u>
	<u>\$ 275,231</u>	<u>\$ 139,086</u>	<u>\$ 414,317</u>