MINUTES
GENERAL COUNSEL COMMISSION
REGULAR MEETING OF MARCH 10, 2022

Present: Council Member Carta, Chair, Council Member Blackwell, Council Member Salafia and Council Member Nocera (present for item 4A and after). Staff: Deputy General Counsel Kori Wisneski, HR Director Justin Richardson

Public: Bryan Skowera, Cathy Lechowicz

1. Call to Order:

Meeting called to order at 6:03 p.m.

2. Public Comment:

Bryan Skowera spoke on behalf of UPSEU and in support of the Manager of Accreditation Research & Special Projects job description.

3. Approval of Minutes:

Council Member Blackwell made a MOTION to approve the minutes. Council Member Salafia seconded the Motion. The Motion passed unanimously of those present and voting.

4. New Business:

   A. Job Description – Manager of Accreditation Research & Special Projects

       Justin Richardson introduced the job description. He explained that he worked with the union and the police chief and police department to revise this job description to fit the needs of the police accountability act and the department. The position had been vacant for the past 7-8 years. More discussion ensued regarding the pay grade and budget matters.

       Council Member Nocera made a MOTION to approve the job description as presented. Council Member Blackwell seconded the Motion. The Motion passed unanimously.

   B. Job Description – Superintendent II Pool/Driver

       Justin Richardson and Cathy Lechowicz introduced the job description. Recreation has always had a part time CDL drive to help driving the seniors around to events. This CDL requirement was part of the custodial position previously but the pay was too low for the requirements. Both worked together to find a workable solution. More discussion ensued in support of the job description.

       Council Member Nocera made a MOTION to approve the job description. Council
Member Blackwell seconded the Motion. The Motion passes unanimously.

5. Other: None.

Adjournment:

MOTION to Adjourn by Council Member Blackwell. Council Member Nocera seconded the Motion. The Motion passed unanimously and the meeting adjourned at 6:21 p.m.