



**REGULAR MEETING OF THE COMMON COUNCIL  
MIDDLETOWN CONNECTICUT**

**MONDAY, MARCH 2, 2020  
7:00 PM**

**MINUTES**

The Regular Meeting of the Common Council of the City of Middletown was held in the Council Chamber of the Municipal Building on Monday, March 2, 2020 at 7:00 PM.

**Present:**

Councilwoman Jeanette White Blackwell	Councilman Vincent Loffredo
Councilwoman Meghan Carta	Councilman Anthony Mangiafico
Councilman Grady Faulkner, Jr.	Councilman Edward McKeon
Councilman Darnell Ford	Councilman Eugene Nocera
Councilman Edward Ford, Jr.	Councilman Philip Pessina
Councilman Anthony Gennaro, Sr.	Councilwoman Linda Salafia

Mayor Benjamin D. Florsheim, Chair  
Linda Reed, Council Clerk  
Daniel Ryan, Esq., Corporation Counsel  
Officer Kurt Scrivo, Middletown Police, Sergeant-at-Arms,

Also Present: William Russo, Director – Public Works  
Cathy Lechowicz, Director – Recreation and Community Services  
Justin Carbonella, MPA, Coordinator -- Youth Services  
Barbara Knoll Peterson, Mayor's Administrative Assistant  
Brig Smith, Esq., General Counsel

Members of the Public: 16

**1. Call to Order**

Mayor Benjamin Florsheim calls the meeting to order at 7:03 PM. He leads the public in the Pledge of Allegiance.

The Clerk reads the Call of the Meeting and the Chair declares the call a legal call and the meeting a legal meeting.

The Chair states that before recognizing Corporation Counsel Daniel Ryan, Esq. on some housekeeping items, he reminds Councilmembers to turn on their microphones. He adds that during the Questions to Directors meeting, a member of the public tweeted to him, asking that he remind people to use their microphones.

The Chair calls on Corporation Counsel Dan Ryan, Esq.

Corporation Counsel Ryan offers some housekeeping matters. Use the light to be recognized. Under *Robert's Rules of Order*, each Councilperson is supposed to speak for no more than five (5) minutes. He adds that they should not speak a second time until someone else, who has their light on, has already been given the opportunity to speak. If a Councilmember speaks a second time, it is limited to five (5) minutes. Do not all talk at once. Lastly, it is more professional to use Councilmembers' last names, adding that they all know that they are to be respectful to their colleagues on the Council and to everyone else.

**2. Accept/Amend the Agenda**

The Chair asks for any motions to accept or amend the agenda. Councilman Edward McKeon moves to accept the agenda. The Chair notes that it is his understanding that Councilman Eugene Nocera may have some amendments.

Councilman Eugene Nocera moves to amend the agenda, adding two (2) items. First is to add Item 12H: Approving that the job description of Lead Recreation Supervisor be reclassified to Recreation and Aquatics Program Supervisor, Maximus Salary Grade 10, (\$25.10 - \$37.14), 40 hours, AFSMCE Local 466, and is hereby approved into the Maximus Classification Plan. The reclassification of this job description and salary for this position shall be effective upon adoption. The second is a substitution for Item 13: Mayor's Appointments. Councilman Vincent Loffredo seconds the motion.

There being no discussion the Chair calls for a vote. The motion to amend the agenda is unanimously approved with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, McKeon, Mangiafico, Nocera, Pessina and Salafia). The matter is approved.

### 3. Presentation: Resolution -- Honoring Dylan Sassu

#### APPROVED

**RESOLUTION NO: 11-20; K: review /resolution/CC Dylan Sassu RES 11-02 -- 02 March 2020**

The Chair calls on Councilman Anthony Gennaro, Sr. for a presentation, honoring Dylan Sassu.

Councilman Gennaro invites Dylan Sassu to join him at the podium.

**WHEREAS**, the afternoon of January 22, 2020 started out just like any other afternoon for Dylan Sassu, a junior at Middletown High School; and

**WHEREAS**, because he was heading to wrestling team practice from a friend's house, Dylan was traveling a different route that afternoon; and

**WHEREAS**, when Dylan stopped at the busy Russell Street/ Ridge Road intersection, he quickly noticed a school crossing guard was lying face down on the ground and not moving; and

**WHEREAS**, recognizing a problem, without hesitation, Dylan jumped out of his car and into action. He dialed 9-1-1. Having taken a course in first aid and CPR, Dylan maintained a calm demeanor, which allowed him to give comfort and assistance until medical help arrived. Thankfully, that afternoon, Dylan Sassu was in the right place at the right time.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** On behalf of the people of Middletown, we commend Dylan Sassu for his fearlessness, his selflessness, his presence of mind, and his patience. Dylan's actions that afternoon -- his goodness and decency towards another -- are a reminder to all that a random act of kindness to a stranger can truly change lives forever.

**FISCAL IMPACT:** None

Councilman Gennaro offers a brief history about Dylan Sassu, he notes that, when he was an SRO at Middletown High School, Coach (inaudible) invited him to Keigwin Middle School to talk about Dylan Sassu. He agreed, adding that he had gone to school with Dylan's Mom. Dylan was doing some sports. Coach described Dylan as a really good kid and wanted to be sure that he stays on track. He and Dual had that talk. Fast forward to January 2020, Councilman Gennaro read the newspaper article about Dylan some to school with his mom, stay on track. Fast forward to January 2020. Councilman Gennaro explains that he and Dylan followed up at the high school, adding that we are all proud of what Dylan is doing with his life. Councilman Gennaro reads the resolution. The resolution is so-sponsored by the entire Council membership.

The Chair calls on Councilman Philip Pessina.

Councilman Pessina states that he is moved by Dylan's actions. It is refreshing to see a young person come to the aid of someone in need of help. He offers a special quote to recognize Dylan and the role model that his is for his peers. He reads: *Being a hero isn't about letting other know you did the right thing. It about you knowing that you did the right thing.* Congratulations.

Councilman Eugene Nocera moves to approve the resolution honoring Dylan Sassu. Councilman Edward McKeon seconds the motion.

The Char calls on Councilman Grady Faulkner, Jr.

Councilman Faulkner congratulates Dylan Sassu, noting that he makes us all prod to be from this City. Dylan makes this city proud. Several Councilmembers have talked about getting young people engaged and involved in the City. It includes the Explorer groups that we have in the Police Department, Fire Department Emergency Management. This is good for all of us. Dylan's example to other young people is important, noting that doing good things is exciting, it does a lot by setting a good example and encouraging others to do so. Councilman Faulkner offers his congratulations to Dylan, adding that he is very proud of him.

The Chair offers his congratulations, thanking him for what he has done

There being no further discussion the Chair calls for a vote. The motion to amend the agenda is unanimously approved with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, McKeon, Mangiafico, Nocera, Pessina and Salafia). The matter is approved.

### 4. Approval of Minutes: Special Meeting (Questions to Directors) of February 3, 2020 at 6:00 PM

The Chair asks for a motion to approve the minutes of the Special Meeting (Questions to Directors) of February 3, 2020 at 6:00 PM.

Councilman Eugene Nocera moves to approve the Minutes of the Special Meeting (Questions to Directors) of February 3, 2020 at 6:00 PM. Councilman Anthony Gennaro, Sr. seconds the motion. There being no discussion, the Chair calls for a vote. The motion is approved with 11 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Mangiafico, McKeon, Nocera, and Salafia) and one abstention (Councilman Pessina). The matter is approved.

**5. Approval of Minutes of Special Meeting: Social Media Workshop of February 3, 2020 at 6:30 PM**

The Chair asks for a motion to approve the minutes of the Special Meeting (Social Media Workshop) of February 3, 2020 at 6:30 PM.

Councilman Gennaro steps out of the Chamber.

Councilman Eugene Nocera moves to approve the Minutes of the Special Meeting (Social Media Workshop) of February 3, 2020 at 6:30 PM. Councilman Edward McKeon seconds the motion. There being no discussion, the Chair calls for a vote. The motion is approved with 10 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Mangiafico, McKeon, Nocera, and Salafia) and one abstention (Councilman Pessina). The matter is approved.

Councilman Gennaro returns to the Chamber.

**6. Approval of Minutes: Regular Meeting of February 3, 2020 at 7:00 PM**

The Chair asks for a motion to approve the minutes of the Regular Meeting of February 3, 2020 at 7:00 PM.

Councilman Eugene Nocera moves to approve the Minutes of the Special Meeting (Questions to Directors) of February 3, 2020 at 6:00 PM. Councilman Edward McKeon seconds the motion. There being no discussion, the Chair calls for a vote. The motion is unanimously approved with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

**7. Public Hearing – Opens**

The Chair opens the public hearing on any agenda items at 7:15 PM. He invites anyone wishing to speak to come to podium. He asks that speakers state their name and address for the record and that comments are limited to a five (5) minutes.

Ken McClellan: President of the Greater Middletown Military Museum. He asks the Council to support Item 12D, regarding City sponsorship of a military vehicle show at Veterans' Park on June 28<sup>th</sup>. It will include classic military vehicles and some cars from various eras: the 1940s – World War II, the 1960's Vietnam War. They have already presented a detailed proposal to Fire, Police, Emergency Management, and Public Works. He believes that they are all in support of this event and he asks the Council to support this event. It will be a really good show for people in Middletown, showcasing the park and the City.

Larry McHugh (87 Oleander Drive): He is President of Middlesex County Chamber of Commerce. He is speaking in support of four (4) resolutions on this agenda: (1) Cruise Night on Main Street, which brings in thousands of people to downtown, a great event; (2) Citizen's 5K Road Race, another great event held in the summer; (3) St. Sebastian Feast Festival and (4) the Military Museum, which is doing so much for this community. He notes that they have had great support from the Council in the past and great support in the past for many events – such as Pride, Holiday on Main – which bring people into the town, allowing us to showcase the Middletown community.

Ron Organek (511 Atkins Street): He is the Charter President of the Greater Middletown Military Museum. He is speaking to support their military vehicle show.

Joan Liska: She is speaking in support of the military vehicle show on June 28<sup>th</sup> and asks the Council to support and to attend the event.

John Byseiwicz: He grew up in Middletown, but now lives in Branford he has been coordinating this Citizen's Bank road race for 23 years. It is agenda Item 12B. Over these 23 years, the race has generated nearly \$ 200,000 to City of Middletown based charities. It brings about 1,000 runners and spectators to downtown Middletown on a weeknight and gives Middletown children free entry into the kids' run. It is a good event for the City. He asks the Council to support this event as they have always done.

**8. Public Hearing -- Closes**

There being no further public comment, the Chair closes the public hearing on agenda items is closed at 7:21 PM.

**9. Mayor requests Council Clerk to read appropriation requests and the Certificate of Director of Finance**

Notice is hereby given that a regular meeting of the Common Council of the City of Middletown will be held in the Council Chamber of the Municipal Building on **MONDAY, MARCH 2, 2020, AT 7:00 PM** to consider and act upon the following:

A. Mayor's Office: \$3,906.25 – Acct. No: 1000-27000-52165-0000-00000-0000-000; appropriation to pay to River COG the City's portion of cost for State required 5-year Regional Natural Hazard Mitigation Plan.

B. Finance/Tax Collector: \$150,000 – Acct. No. 1000-03000-52175-0033; appropriation for refunds per court orders and stipulations, and for refunds for unexpected proof of disposal motor vehicles per State statute.

Any and all persons interested may appear and be heard.

ATTEST:

HON. BENJAMIN D. FLORSHEIM,  
MAYOR

Dated at Middletown, Connecticut, 26th day of February, 2020

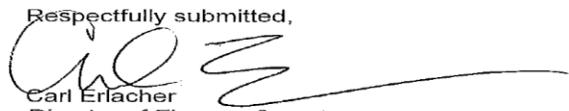
9

**MEMORANDUM**

**TO:** His Honor, Mayor Benjamin D. Florsheim and  
Members of the Common Council  
**FROM:** Finance Department  
**DATE:** February 18, 2020  
**RE:** Certification of Funds

This is to certify that funds sufficient to meet the appropriations requested at your meeting on March 2, 2020 are available as follows:

General Fund \$153,906.25

Respectfully submitted,  
  
Carl Erlacher  
Director of Finance &  
Revenue Services

RECEIVED  
MAR 2 19 2020  
(LR)

The Chair asks for a motion to approve these proposed appropriations.

Councilman Eugene Nocera moves for approval of the proposed appropriations. Councilman Edward McKeon seconds the motion.

There being no discussion the Chair calls for a vote. The motion is approved with 12 aye votes. (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The motion is approved.

A. Mayor's Office: \$3,906.25 – Acct. No: 1000-27000-52165-0000-00000-0000-000; appropriation to pay to River COG the City's portion of cost for State required 5-year Regional Natural Hazard Mitigation Plan  
 APPROVED

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**CITY OF MIDDLETOWN**  
 MUNICIPAL BUILDING  
 MIDDLETOWN, CONNECTICUT 06457

**REQUEST FOR ADDITIONAL APPROPRIATION**

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Appropriation Number:  Date of Request:

Amount Requested:

Fund:

Code:

Budget Item:

Department:

Date Advertised before Meeting:  Date Advertised after Meeting:

Reason for Request:

Signature: \_\_\_\_\_

Requested by:

Status:

Status Date:

B. Finance/Tax Collector: \$150,000 – Acct. No. 1000-03000-52175-0033; appropriation for refunds per court orders and stipulations, and for refunds for unexpected proof of disposal motor vehicles per State statute

APPROVED

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**CITY OF MIDDLETOWN**  
MUNICIPAL BUILDING  
MIDDLETOWN, CONNECTICUT 06457  
**REQUEST FOR ADDITIONAL APPROPRIATION**

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Appropriation Number:  Date of Request:

Amount Requested:

Fund:

Code:

Budget Item:

Department:

Date Advertised before Meeting:  Date Advertised after Meeting:

Reason for Request:

Signature: \_\_\_\_\_

Requested by:

Status:

Status Date:

**10. Department, Committee, Commission Reports and Grant Confirmation Approval**

Councilman Grady Faulkner, Jr. reads and moves for approval of the Department, Committee, and Commission Reports and Grant Confirmation Approval, agenda items 11A, 11B, 11C, and 11D. Councilman Vincent Loffredo seconds the motion.

There being no discussion the Chair calls for a vote. The motion is approved unanimously with 12 aye votes. (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, and Pessina, Salafia). The matter is approved

**A. City Clerk's Certificate  
APPROVED**



**City & Town Clerk's Office  
245 deKoven Drive  
Middletown, CT 06457**

10A

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**Certification**

I, Ashley Flynn-Natale, City and Town Clerk of the City of Middletown and custodian of the records and seal thereof, hereby certify that all ordinances and appropriations passed and adopted at the regular meeting of the Common Council on February 3, 2020 at 7:00 p.m. and the special meetings on February 3, 2020 at 6:00 p.m. and February 3, 2020 at 6:30 p.m. have been advertised in the local newspaper.

Dated at Middletown, Connecticut, this 13<sup>th</sup> day of February, 2020.



Attest:

*Ashley Flynn-Natale*  
Ashley Flynn-Natale  
City & Town Clerk

**B. Monthly Reports -- Finance Department: Transfer Report to February 19, 2020**  
**APPROVED**

10B

Transfers of Funds - Operating Budget Accounts					
		From 1/23/20		To 2/19/20	
FY 2019-2020					
Date	Department	Budget Item	From Account No.	To Account No.	Amount
01/24/20	Landfill	Truck Rent/Lease	2380-22000-56220		(3,000.00)
		Waste Removal	2380-22000-55410		(5,000.00)
		Repairs/Maintenance to Vehicles		2380-22000-53520	8,000.00
01/24/20	Senior	Contractual Services	1000-32000-55185-0130		(4,000.00)
		General Administrative		1000-32000-52110-0130	1,500.00
		General Specialized Equipment		1000-32000-53100-0130	2,500.00
	Recreation	Telephone		1000-32000-54110-0321	10.00
		General Administrative	1000-32000-52110-0321		(10.00)
01/27/20	PW/Highway	Winter/Snow Overtime	1000-22000-51360-0226		(40,000.00)
	PW/Garage	General Vehicle Services		1000-22000-53510-0225	40,000.00
01/30/20	Water	Contingency Fund	5000-60000-57020		(5,000.00)
		Repairs/Maintenance to Vehicles		5000-60000-53520	5,000.00
01/30/20	PW/Highway	Contractual Services	1000-22000-55185-0226		(2,500.00)
	PW/Traffic & Paint	Traffic Sign Supplies & Equipment		1000-22000-53260-0231	2,500.00
01/30/20	Health	Events	1000-31000-53705		(500.00)
		General Vehicle Services		1000-31000-53510	500.00
02/04/20	Fire	Contractual Services	2010-50000-55185-0500		(58,099.00)
		Compensatory Time Reduction		2010-50000-51490-0500	25,099.00
		Uniform Allowance		2010-50000-51950-0500	15,000.00
		Refunds		2010-50000-52175-0500	8,000.00
		Prof Develop/Training		2010-50000-51930-0500	10,000.00
02/06/20	PW/Parks	Contractual Services	1000-22000-55185-0320		(15,000.00)
		Vehicle Services		1000-22000-53510-0320	15,000.00
02/11/20	Sewer	Contingency Fund	2050-65000-57020		(15,000.00)
		Natural Gas		2050-65000-54130	15,000.00
02/11/20	IT	Web Site	1000-03500-55360		(200.00)
		Citywide Physical Security Maintenance		1000-03500-53310	200.00
02/19/20	PW/Highway	General Specialized Equipment	1000-22000-53100-0226		(4,000.00)
		Miscellaneous Overtime		1000-22000-51333-0226	4,000.00
02/19/20	Sanitation	Waste Removal	2020-40000-55410		(10,000.00)
		General Vehicle Services		2020-40000-53510	10,000.00

10B

02/19/20	Landfill, Waste & Recycling	Waste Removal	2380-22000-55410		(30,000.00)
		Site Improvements		2380-22000-55417	30,000.00
					0.00

**C. Grant Confirmation & Approval – Board of Education – miscellaneous grants: \$1,314,992.81 APPROVED**

**CITY OF MIDDLETOWN  
MUNICIPAL BUILDING  
MIDDLETOWN, CONNECTICUT 06457**

**REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL  
OF THE FOLLOWING GRANT**

Grant Number:	<input type="text" value="467"/>	Date of Request:	<input type="text" value="2/14/2020"/>
Name of Grant:	<input type="text" value="as listed below"/>		
Amount Requested:	<input type="text" value="\$1,314,992.81"/>	Code:	<input type="text" value="2450-33000-59405-x-03025"/>
Grant Period: From:	<input type="text" value="7/1/2019"/>	To:	<input type="text" value="6/30/2020"/>
		Rev Code	<input type="text" value="2450-33000-43480-X-X"/>
Type of Grant:	<input type="text"/>	Amount Loaned from General Fund:	<input type="text" value="\$0.00"/>
Department Administering Grant:	<input type="text" value="Middletown Board of Education"/>		

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

**Description of services to be provided by this Grant:**

2066-Community HEC \$25,000.00; 2616-Wesley AS/CFMC MGLS \$4,406.00; 2617-All Pro Dads NB Field Mem \$1,000.00; 2618-PLTI-PAR Univ WRAP Svcs \$3,000.00; 2619-FH AS/CFMC Steam \$2,150.00; 2620-Aces MTR Award \$1,545.00; 2798-MacD Field Trip Donation \$2,000.00; 2721-SPED Medicaid \$16,975.50; 2732-SWAIM Strgs Pgm \$740.00; 2799-Food Services \$203,064.91; 8001-Retirees/COBRA Ins \$1,007,200.42; 8003-Workers Comp Clms \$2,618.29; 8004-PreSchl Pgm Fees \$7,735.00; 8009 Maintenance/Rentals \$460.00; 8012-Sale Of Electricity (\$25,140.14) - funds transferred to City for there rebate locations; 8023-Central Office Receipts \$567.70; 8034-ADED Enrichment \$10,000.00; 8035-ADED-GED/Pearson Receipts \$184.50; 8036-Even Start Fam Lrn Pgm \$754.00; 8093-Fingerprinting Receipts \$240.75; 8095-SPED Tuition Reimbursement \$44,487.40; 9010-Keigwin Parent Fees \$1,070.00; 9011-21st Cent FH Parent Fees \$50.00; 9017-All Pro Dad Receipts \$200.00; 9150-Student Activities MHS \$1,500.00; 9151-Student Activities WWMS \$3,183.48. Total Programs through 1/14/20 \$13,446,321.64 ADDITIONS \$1,314,992.81 Total Special Programs through 2/14/20 \$14,761,314.45.

Signature: \_\_\_\_\_

Requested by:

Status:

Status Date:

**D. Grant Confirmation and Approval – Recreation & Community Services – grant to support department activities, supplies, wages, and busing: \$40,000**  
**APPROVED**

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**CITY OF MIDDLETOWN**  
**MUNICIPAL BUILDING**  
**MIDDLETOWN, CONNECTICUT 06457**

**REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL**  
**OF THE FOLLOWING GRANT**

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<b>Grant Number:</b>	<input type="text" value="466"/>	<b>Date of Request:</b>	<input type="text" value="2/13/2020"/>
<b>Name of Grant:</b>	<input type="text" value="Recreation &amp; Community Services Activity Account"/>		
<b>Amount Requested:</b>	<input type="text" value="\$40,000.00"/>	<b>Code:</b>	<input type="text" value="2210-32000-59022-0321-03205-x-x"/>
<b>Grant Period: From:</b>	<input type="text" value="7/1/2019"/>	<b>To:</b>	<input type="text" value="6/30/2020"/>
		<b>Rev Code</b>	<input type="text" value="2210-32000-44230-0321-03205-x-x"/>
<b>Type of Grant:</b>	<input type="text" value="local"/>	<b>Amount Loaned from General Fund:</b>	<input type="text" value="\$0.00"/>
<b>Department Administering Grant:</b>	<input type="text" value="Recreation &amp; Community Services"/>		

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

**Description of services to be provided by this Grant:**

**Signature:** \_\_\_\_\_

**Requested by:**

**Status:**

**Status Date:**

## 11. Payment of all City bills when properly approved

Councilman Darnell Ford moves for approval of the payment of all City bills when properly approved. Councilman Anthony Gennaro, Sr. seconds the motion.

There being no discussion, the Chair calls for the vote. It is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico McKeon, Nocera, Pessina, and Salafia). The Chair states the matter is approved.

## 12. Resolutions, Ordinances, etc.

- A. **Approving that the City of Middletown proudly accepts the position of co-sponsor for the 2020 Cruise Night on Main Street along with the Central Business Bureau, a Division of the Middlesex Chamber of Commerce, and that this event be recognized as a special event and that Section 218-9 C of the Middletown Code of Ordinances be in effect for this event; that fees, including personnel for the Showmobile, cannot be waived; that the Common Council does request that the Departments of Public Works and Park Division, Economic Development, Police, Fire, and Health render all such assistance and support as may be required to ensure the public health and safety for this event; that the City of Middletown shall expend not more than \$10,000 for said event without further Council approval; that the organization receiving funding from the City be requested to file a report to the City indicating the expenses and accomplishments for the City of Middletown; and that the Cruise Night on Main Street is a special event, which will be subject to the provisions of Section 218-10 of the Middletown Code of Ordinances.**

APPROVED

**RESOLUTION No.: 12-20; K: review/ resolution/ CC Cruise Night 2020 RES 12-20 – 2 March 2020**

**WHEREAS**, the Central Business Bureau of the Middlesex County Chamber of Commerce is planning to hold its 23<sup>rd</sup> annual *Cruise Night on Main Street* on Wednesday, June 10, 2020, from 4:30 p.m. to 8:00 p.m. with the rain date of Wednesday, June 17, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** That the City of Middletown proudly accepts the position of co-sponsor for the 2020 *Cruise Night on Main Street* along with the Central Business Bureau, a Division of the Middlesex Chamber of Commerce, and that this event be recognized as a special event and that Section 218-19 of the *Middletown Code of Ordinances* be in effect for this event; and

**BE IT FURTHER RESOLVED:** That fees, including personnel for the *Showmobile*, cannot be waived; and

**BE IT FURTHER RESOLVED:** That the Common Council does request that the Departments of Public Works and its Park Division, Economic Development, Police, Fire, and Health render all such assistance and support as may be required to ensure the public health and safety for this event; and

**BE IT FURTHER RESOLVED:** That the City of Middletown shall expend not more than \$10,000 for said event without further Council approval; and

**BE IT FURTHER RESOLVED:** That the organization receiving funding from the City be requested to file a report to the City indicating the expenses and accomplishments for the City of Middletown; and

**BE IT FINALLY RESOLVED:** that the *Cruise Night on Main Street* is a special event, which will be subject to the provisions of Section 218-10 of the *Middletown Code of Ordinances*.

**Financial Impact:** EMS crew at these events with Battalion chief, two (2) Lieutenants, and four (4) Firefighters for six (6) hours at an estimated cost at \$2,305; The Police, the cost in the current budget is \$5,285; Public Works, Park Division will use eight (8) employees at straight time for a cost of \$400, and six (6) employees at a cost of \$580; Health, the cost is \$100 per event.

Councilwoman Meghan Carta reads the resolution and moves for approval. Councilman Edward McKeon seconds the motion.

The Chair calls on Councilman Eugene Nocera.

Councilman Nocera commends the City's effort now and in the past to sponsor these events. They are important events, which require considerable planning and the City's cooperation. He thanks everyone involved in this effort.

There being no further discussion, the Chair calls for the vote. The matter is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

- B. **Approving that, together with the Mayor, the Common Council congratulates the sponsoring organizations for organizing an excellent race event which attracts participants from throughout Connecticut; that the Common Council of the City of Middletown proudly accepts the position of Host Community and co-Sponsor of the 2020 Citizens Bank 5K Summer Fun Run event along with Citizen's Bank, and Central Business Bureau, a Division of the Middlesex Chamber of Commerce; that the Common Council does request that the Departments of Public Works and Park Division,**

**Economic Development, Police, Fire, and Health render all such assistance and support as may be required to ensure the public health and safety of the many race participants and observers; that the costs and fees, including personnel and subsidiary expenses for the Showmobile cannot be waived; that the City of Middletown shall expend no more than \$5,000 for said event without further councilmanic approval; that the organization receiving funding from the City be requested to file a report to the City indicating the expenses and accomplishments for the City of Middletown; and that the Citizens Bank 5K Summer Fun Run is a special event, which will be subject to the provisions of Section 218-10 of the Middletown Code of Ordinances.**

**APPROVED**

**RESOLUTION 13-20; K: review / resolution/ CC Citizens road race 2020 RES 13-20 – 2 March 2020**

**WHEREAS**, the City of Middletown has served as the Host City for the *Citizens Bank 5K Summer Fun Run* with over 700 participants; and

**WHEREAS**, Citizens Bank is the title sponsor for this year's event along Middlesex Chamber's Central Business Bureau, a Division of the Middlesex Chamber of Commerce; and

**WHEREAS**, this year's event will be held on Wednesday, July 15, 2020, from 4:30 P.M. to 8:30 P.M.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** That, together with the Mayor, the Common Council congratulates the sponsoring organizations for organizing an excellent race event which attracts participants from throughout Connecticut; and

**BE IT FURTHER RESOLVED:** That the Common Council of the City of Middletown proudly accepts the position of Host Community and co-Sponsor of the 2020 *Citizens Bank 5K Summer Fun Run* event along with Citizen's Bank, and Central Business Bureau, a Division of the Middlesex Chamber of Commerce; and

**BE IT FURTHER RESOLVED:** That the Common Council does request that the Departments of Public Works and its Parks Division, Economic Development, Police, Fire, and Health render all such assistance and support as may be required to ensure the public health and safety of the many race participants and observers.

**BE IT FURTHER RESOLVED:** That the costs and fees, including personnel and subsidiary expenses for the *Showmobile* cannot be waived; and

**BE IT FURTHER RESOLVED:** That the City of Middletown shall expend no more than \$5,000 for said event without further councilmanic approval; and

**BE IT FURTHER RESOLVED:** That the organization receiving funding from the City be requested to file a report to the City indicating the expenses and accomplishments for the City of Middletown; and

**BE IT FINALLY RESOLVED:** that the *Citizens Bank 5K Summer Fun Run* is a special event, which will be subject to the provisions of Section 218-10 of the *Middletown Code of Ordinances*.

**Financial Impact:** The Fire Department posts an EMS crew at these events with Battalion Chief, two (2) Lieutenants, and four (4) Firefighters for four (4) hours at an estimated cost of \$1,535; The Police cost in the budget is \$4,660; Public Works Parks Division has no costs related to this event; Health, the cost is about \$100 per event.

Councilman Anthony Mangiafico reads the resolution and moves for approval. Councilman Edward McKeon seconds the motion.

There being no discussion, the Chair calls for the vote. The matter is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

- C. Approving that the annual feast of St. Sebastian, which is scheduled for the third weekend of May, 2020, is a special event, which will be subject to the provisions of Section 218-10 of the Middletown Code of Ordinances; and that a portion of Pearl Street, abutting St. Sebastian Church property from Washington Street south to the end of the Church property, be closed as of 8:00 AM on Friday, May 15, 2020, through midnight, Monday, May 18, 2020, in accordance with the directions of the Middletown Police Department; and that a portion of Washington Street, Main Street, Court Street, and Broad Street, be closed on Sunday, May 17, 2020, from 11:00 AM to 2:00 PM, in accordance with the directions of the Middletown Police Department and the Connecticut Department of Public Safety.**

**APPROVED, AS AMENDED**

**RESOLUTION NO: 14-20; K: review / resolution/ CC St. Sebastian 2020 – RES 14-20 – 2 March 2020**

**WHEREAS**, the annual religious Festival in honor of St. Sebastian has been held for 604 years in Melilli, Sicily, ancestral home of many Middletown citizens, and by Middletown's Italian Community for 98 years; and

**WHEREAS**, the 2020 Feast of St. Sebastian sponsored by St. Sebastian RC Church will be held between the hours of 5:00 PM to 10:00 PM on Friday, May 15<sup>th</sup>, between the hours of 12 Noon to 10:00 PM and on Saturday, May 16<sup>th</sup>, and Sunday, May 17<sup>th</sup>; and

**WHEREAS**, the annual St. Sebastian Festival draws large crowds to Middletown and contributes in many positive ways to the spiritual, social, and cultural well-being of our City; and

**WHEREAS**, St. Sebastian RC Church is a non-profit, religious corporation.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:**

1. That the annual feast of St. Sebastian, which is scheduled for the third weekend of May, 2020, is a special event, which will be subject to the provisions of Section 218-10 of the *Middletown Code of Ordinances*; and
2. That a portion of Pearl Street, abutting St. Sebastian Church property from Washington Street south to the end of the Church property, be closed as of 8:00 AM on Friday, May 15, 2020, through midnight, Monday, May 18, 2020, in accordance with the directions of the Middletown Police Department; and
3. That a portion of Washington Street, Main Street, Court Street, and Broad Street, be closed on Sunday, May 17, 2020, from 11:00 AM to 2:00 PM, in accordance with the directions of the Middletown Police Department and the Connecticut Department of Public Safety.

**Financial Impact:** The 2019-2020 Police Department budget has funds (\$1,387) to cover the Department's expenses for this event; Public Works will provide help during regular hours, and the cost associated to it is approximately \$500 for delivery and pick up of trash barrels, picnic tables, and bleachers; the Health Department will inspect, using 1½ hours of the Sanitarian's time during normal work hours at an estimated cost of \$70.

Councilman Philip Pessina reads the resolution and moves for approval. Councilman Edward McKeon seconds the motion.

The Chair calls on Councilman Philip Pessina

Councilman Pessina states that the feast is the 99<sup>th</sup>, having started on Court Street to celebrate Italian heritage. Next year they will celebrate the 100<sup>th</sup> feast on Middletown. As many know, it is a great cultural tradition. They appreciate the support of the Mayor, the Council, and the City.

The Chair calls on Councilwoman Linda Salafia.

Councilman Salafia indicates that there is scrivener's error to be corrected: the date for Sunday is May 17<sup>th</sup>, not May 16<sup>th</sup>. Councilwoman Salafia moves to change that date in the resolution from Sunday, May 16<sup>th</sup> to Sunday, May 17<sup>th</sup>. She indicates that these are the dates that the roads are closed, adding that the festival runs from May 15<sup>th</sup> to the cleanup on May 18<sup>th</sup>. Councilman Vincent Loffredo seconds the motion to amend.

There being no discussion, the Chair calls for the vote on the motion to amend. The motion to amend is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

Returning to the underlying resolution, as amended, the Chair calls on Councilman Edward McKeon.

Councilman McKeon states that he does not have any Italian blood, but does live nearby, the feast literally in his backyard. His kids have grown up with it. The run is a unique event in the United States. He suggests that next year, for its 100<sup>th</sup> anniversary, the City needs to consider this unique event happening in the City of Middletown as something to show the world for this unique cultural event. It is an amazing event. If anyone has not attended, it is a large group on residents and believers, who run barefooted up Main Street in white clothing and red sashes. It's amazing and, as a resident living nearby, it is always very respectful of the neighborhood even when the street is shut down. He urges Middletown as a City and this body as the Council to make the 100<sup>th</sup> anniversary a very special event for Middletown.

The Chair calls on Councilman Grady Faulkner, Jr.

Councilman Faulkner adds that, as soon as Councilman Pessina said "100," he was awed. He will definitely get his kids back for this event since they attended all the time.

There being no further discussion, the Chair calls for the vote on the motion, as amended. The motion is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

- D. Approving that the City of Middletown proudly accepts the position of co-sponsor for the Greater Middletown Military Museum (GMMM) Military Vehicle Show and Autos of the War Era Concours'; and that the GMMM Military Vehicle Show and autos of the War Era Concours' is a special event, which will be subject to the provisions of Section 218-10 of the Middletown Code of Ordinances; and that the Common Council does request that the Departments of Public Works and Park, Police, Fire, and Health render all such assistance and support as may be required to ensure the public health and safety for this event.**

**APPROVED**

**RESOLUTION NO 15-20; K: review/ resolution/ GMMM car show RES 15-20 -- 2 March 2020**

**WHEREAS**, the Greater Middletown Military Museum (GMMM) is planning to hold a *Military Vehicle Show and autos of the War Era Concours* on Sunday, June 28, 2020 from 9:00 A.M. to 3:00 P.M.; and

**WHEREAS**, the proceeds from the event will benefit the operation of the Greater Middletown Military Museum; and

**WHEREAS**, the Public Works and Facilities Commission at its February 12, 2020 regular meeting endorsed this event unanimously; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** That the City of Middletown proudly accepts the position of co-sponsor for the Greater Middletown Military Museum (GMMM) *Military Vehicle Show and autos of the War Era Concours*; and

**BE IT FURTHER RESOLVED:** that the GMMM *Military Vehicle Show and autos of the War Era Concours* is a special event, which will be subject to the provisions of Section 218-10 of the Middletown Code of Ordinances; and

**BE IT FURTHER RESOLVED:** That the Common Council does request that the Departments of Public Works and Park, Police, Fire, and Health render all such assistance and support as may be required to ensure the public health and safety for this event.

**Financial Impact:** The Financial impact is not to exceed \$4,000.00

Councilwoman Jeanette Blackwell reads the resolution and moves for approval. Councilman Eugene Nocera seconds the motion.

There being no discussion, the Chair calls for the vote. The matter is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

**E. ORDINANCE: Approving revisions to Chapter 14 (“Boards, Committees and Commission”), Article IV (“Youth Services”), Section 14-16 (“Membership of Board”) Subsection A, modifying membership criteria for members of Youth Services Advisory Board.**

**APPROVED**

**ORDINANCE NO: 02-20; K: review/ordinance/Youth Services Sec 14-16 ORD 02-20 – 3 March 2020**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** that Chapter 14, Article IV, Sections 14-15 through 14-16 of the Middletown Code of Ordinances be amended as follows:

**Chapter 14**  
**Boards, Committees and Commissions**  
**Article IV**  
**Youth Services**

§ 14-15. Appointment of Youth Services Bureau Advisory Board; term.

The Youth Services Advisory Board shall be appointed by the Mayor with the consent of the Common Council for a term of three years, with the following phase-in: four shall serve a one-year term; three shall serve a two-year term; and the remainder, with the exception of the Common Council members, shall serve a three-year term. The Council members of the Board shall serve for the two-year duration of their Council terms. Commencing in September 2008, the four one-year terms shall become three-year terms, and commencing in September 2009, the three two-year terms shall become three-year terms.

§ 14-16. Membership of Board.

A. The Youth Services Advisory Board shall be comprised of representatives from public agencies with statutory responsibility for youth and private sector organizations representing community social institutions. The Youth Services Advisory Board shall consist of not fewer than 11 nor more than 13 members, including the following representation:

- (1) The Mayor;
- (2) Two members of the Common Council, one from each political party to serve during their terms of office as Council members;
- (3) The Superintendent of Schools;
- (4) Not less than one member from the Middletown Police Department;
- (5) Not less than one member who is under 264 years of age (must be at least 18 years old);
- (6) Not less than one member who is a representative of the school system;
- ~~(7) Not less than one member who is a representative of a private youth serving agency;~~
- ~~(7) Not less than one member who is a representative of a public or private youth serving agency;~~
- ~~(8) Not less than two-one members who are-is interested in youth services, but does not derive their his/her income by delivering services to youth;— preference Middletown residents must be given preference in the appointment of these members—being given to Middletown residents.~~

B. The remaining members shall reside or be employed within the City of Middletown.

Councilman Grady Faulkner, Jr. reads the ordinance and moves for approval. Councilman Eugene Nocera seconds the motion.

There being no discussion, the Chair calls for the vote. The matter is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

- F. Approving that Mayor Benjamin D. Florsheim be authorized to sign and submit an application to the State of Connecticut for a grant in the amount of \$28,000.00 in Local Capital Projects Improvement Program (LoCIP) funds, for the cost of the work; and that a new line item be created in the Capital Improvement Plan entitled "Oddfellows Playhouse Sound System Upgrade" in the amount of \$28,000.00.**

**APPROVED**

**RESOLUTION NO 16-20; K: review/resolution/ DPW LoCIP Oddfellows sound – RES 16-20 – 2 March 2020**

**Whereas**, it is necessary for the City of Middletown Office of Public Works Department to upgrade Oddfellows Playhouse sound systems via hiring of S.J. Milardo & Sons, Inc., and

**Whereas**, currently, the Oddfellows Playhouse sound systems is not in proper working form with microphone mishaps, audio delays, or broken sound occurring on a consistent basis, and

**Whereas**, a new sound system will include a combination of microphones, signal processors, amplifiers, subwoofers, headsets, amplifiers, and loudspeakers in enclosures all controlled by a mixing console that makes live or pre-recorded sounds louder and may also distribute those sounds to a larger or more distant audience, and

**Whereas**, S.J. Milardo & Sons, Inc. will utilize Connecticut State Bid Number 13PSX0015, following AS, PS, and

**Whereas**, these needs meet the guidelines for projects eligible for Local Capital Projects Improvement Program funds, costing \$28,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** That Mayor Benjamin D. Florsheim be authorized to sign and submit an application to the State of Connecticut for a grant in the amount of \$28,000.00 in Local Capital Projects Improvement Program funds, for the cost of the work.

**BE IT FURTHER RESOLVED:** That a new line item be created in the Capital Improvement Plan entitled "Oddfellows Playhouse Sound System Upgrade" in the amount of \$28,000.00.

**FISCAL IMPACT:** Funds for these needs are available through the Local Capital Projects Improvement Program (LoCIP).

Councilman Darnell Ford reads the resolution and moves for approval. Councilman Grady Faulkner, Jr. seconds the motion.

There being no discussion, the Chair calls for the vote. The matter is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

- G. Approving that Adam Hobart is granted up to 30 days of advanced sick leave.**

**APPROVED**

**RESOLUTION NO 17-20; K: review /resolution/GCC Hobart sick time RES 17-20 – 2 March 2020**

**Whereas**, Adam Hobart is currently a Custodian employed by the City of Middletown; and

**Whereas**, he has been out of work due to a medical issue and has exhausted all of his accrued sick, vacation, and personal time, and continues to be out of work on an approved Family Medical Leave; and

**Whereas**, he previously received an advancement of sick time from the Mayor's Office in 2016, and pursuant to City of Middletown Ordinance §74-3, he is required to make such additional request of the Common Council;

**Now, therefore, be it resolved** by the Common Council of the City of Middletown: that Adam Hobart is granted up to 30 days of advanced sick leave.

**Fiscal Impact:** None. Employee will pay back said advance in accordance with Chapter 74, Article I, § 74-3 of the Middletown Code of Ordinance.

Councilwoman Meghan Carta reads the resolution and moves for approval. Councilman Edward Ford, Jr. seconds the motion.

There being no discussion, the Chair calls for the vote. The matter is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

- H. Approving that the job description of Lead Recreation Supervisor be reclassified to Recreation and Aquatics Program Supervisor, Maximus Salary Grade 10, (\$25.10 - \$37.14), 40 hours, AFSMCE Local 466, and is hereby approved into the Maximus Classification Plan. The reclassification of this job description and salary for this position shall be effective upon adoption.**

**APPROVED**

**RESOLUTION NO 18029; K: review// resolution/ HR Rec & Aquatic Supv 466 RES 18-20 – 2 March 2020**

**Be it resolved by the Common Council of the City of Middletown:** that the job description of Lead Recreation Supervisor be reclassified to Recreation and Aquatics Program Supervisor, Maximus Salary Grade 10, (\$25.10 - \$37.14), 40 hours, AFSMCE Local 466, and is hereby approved into the Maximus Classification Plan. The reclassification of this job description and salary for this position shall be effective upon adoption.

**Fiscal Impact:** None

**City of Middletown, Connecticut  
Position Description**

**Title:** ~~Lead~~ Recreation and Aquatics Program - Supervisor  
**Department:** Recreation & Community Services  
 September 2006  
**Date:** Revised: August 2013 ~~November 1, 2019~~ February 2020 Grade-10, Local 466  
~~40 hours~~

**Purpose of Position**

The purpose of this position is to lead and provide lead implement and supervise recreational, aquatic, social and cultural programs and to assist the Manager of Recreation in assessing the recreational and aquatic needs of the public. The work is performed under the direction of the Recreation Manager.

**Essential Duties and Responsibilities**

**The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- Acts as ~~Lead~~ Recreation and Aquatics Supervisor for the division.
- ~~Assists with the R~~recruitments, interviews, ~~hire~~hirings and supervisionsees of the division's employees and volunteers; provides instruction and training; plans, coordinates, schedules, assigns and review work; allocates personnel; maintains employee standards and evaluates performance of seasonal workers.
- Monitors and enforces safety and health procedures and regulations to ensure the safety of program instructors, staff and participants. Monitors first aid kit supplies. Administers medication to program participants as needed.
- Submits budget recommendations for programs; solicits funds from local organizations; writes, researches and purposes grant documents and reports as need and administers grants. Prepares and submits T-shirt and uniform bids for divisional programs and events.
- ~~Schedules and monitors field trips and performances for 7-day camps. Coordinates and reviews sports programs with outside agencies. Trains and s~~Supervises aquatics staff ~~at lake and pool facilities.~~
- Acts as lifeguard or instructor, when necessary
- Develops, advertises and promotes recreational, social and cultural activities and programs; designs, prints and distributes brochures, flyers and news releases. Assists Manager of Recreation in assessing and meeting the recreational and aquatic needs of cCity residents.
- Oversees the Registration of program applicants and collects and receipts fees.
- Prepares statistical and narrative reports on programs; events; activities; and staff. Prepares and reviews employee time cards. Prints, reviews and distributes program rosters to instructors.
- Maintains program records and files.
- ~~Coordinates the use of school and community facilities with Board of Education and City departmental personnel-principals, custodians and Public Works.~~ Communicates with residents and community organizations. ~~Coordinates fireworks displays with police and fire personnel.~~
- Orders and maintains inventory of supplies and materials for programs, including all necessary required safety equipment for departmental programs. Transports materials, equipment and participants as needed. Maintains inventory of fireworks.
- Attends meetings, workshops and conferences.
- Performs other related functions as assigned or required.

**Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in Recreation, or related field, with five years of recreational al-program supervisory and management experience, at least 2 years of which must be in an aquatics supervisory role experience and cannot be substituted. or any combination of education and experience that provides equivalent knowledge, skills and abilities. At least two years of such experience must be in an aquatics supervisory role experience and cannot be substituted. Must have a valid Connecticut Driver's License. Must be certified as a Red Cross Lifeguarding Instructor (R12); Community First-Aid and Safety Instructor. -Red Cross W.S.I. (R14) preferred/preferred. [Current CPO (Certified Pool Operator) or AFO (Aquatics Facility Operator) desired. CPO required within one year of hire.]

**Physical and Mental Abilities Required to Perform Essential Job Functions**

**Language Ability and Interpersonal Communication**

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systematize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and oversee the execution of these decisions.

- Ability to manage and direct a group of workers, including the ability to provide counseling and mediation. Ability to persuade, convince and train others. Ability to advise and interpret regarding the application of policies, procedures and standards to specific situations.
- Requires the ability to utilize a variety of reference, descriptive and/or advisory data and information such as financial statements, reports, contracts, insurance certificates, brochures, purchase orders, evaluations, program manuals, journals, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing with all department personnel, other City departments, community groups, schools, program participants and parents, vendors, social workers, the media and the public.

**Mathematical Ability**

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

**Physical Requirements**

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Tasks involve the ability to exert very moderate physical effort in light work, typically involving some combination of stooping, kneeling, crouching and crawling, and lifting, carrying, pushing and pulling objects and materials of moderate weight, twelve to twenty pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

**Environmental Adaptability**

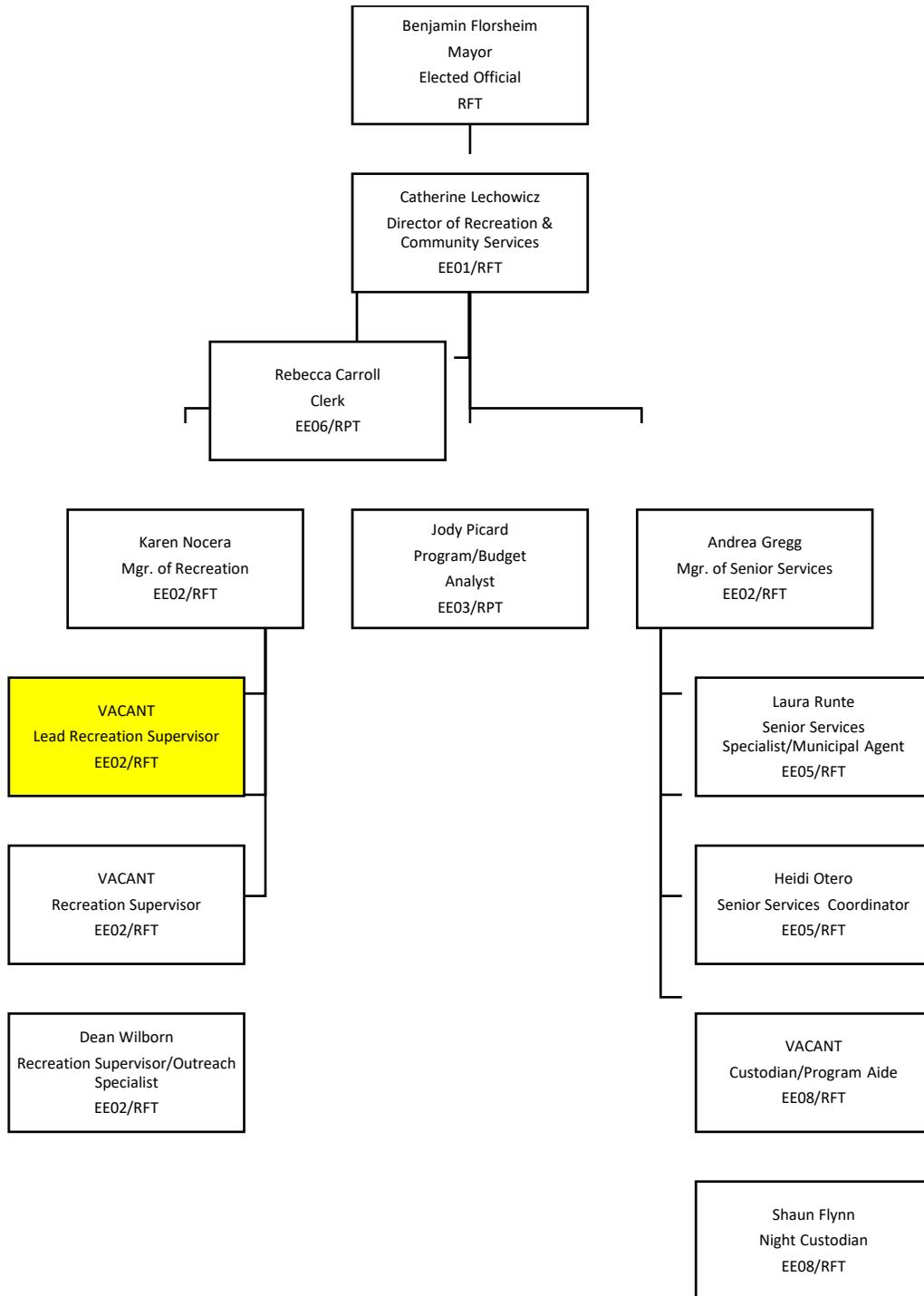
- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Status: ~~PASSED~~  
by Common Council, City of Middletown  
at its meeting held on: ~~NOVEMBER 6, 2006~~

Status: ~~APPROVED~~  
by Common Council, City of Middletown  
at its meeting held on: ~~SEPTEMBER 3, 2013~~

RECREATION AND COMMUNITY SERVICES



Councilman Eugene Nocera reads the resolution and moves for approval. Councilman Philip Pessina seconds the motion.

There being no discussion, the Chair calls for the vote. The matter is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

### **13. Mayor's Appointments** **APPROVED, AS AMENDED**

The Mayor reads the proposed list of appointments from the substitute list:

#### **Zoning Board of Appeals:**

- **Gary Middleton (D):** reappoint as regular member, filling the balance of a 5-year term to November 30, 2024

#### **Human Relations Commission**

- **Sanji Lawrence (D):** reappoint as regular member to a 3-year term to January 31, 2023

#### **Youth Services Bureau Advisory Board**

- **Melinda Brainerd (D):** reappoint as regular member to 3-year term to September 1, 2022

#### **Water Pollution Control Authority**

- **Brian Gartner (D):** reappoint as regular member to balance of 5-year term to July 31, 2024
- **Dale Aldieri (R):** reappoint as regular member to balance of 5-year term to July 31, 2024
- **John Giuliano (D):** appoint as regular member to balance of 5-year term to July 31, 2024, replacing Emanuel DiMauro (D)

#### **Board of Ethics:**

- **Molly Salafia (R):** appoint as regular member to balance of 5-year term to December 1, 2023, replacing Caitlin Fitzgerald (U)

#### **Committee on People with Disabilities:**

- **Tateisha Perry (D):** appoint as regular member to balance of 5-year term to April 30, 2021, filling vacancy created by the January 2020 resignation of Dr. Helen Evrard (U)

#### **Resource Recycling Advisory Council**

- **Stephan Allison (U):** appoint as regular member to fill the balance of 5-year term to April 22, 2023, filling vacancy created by the February 2020 resignation of Darrell Gagnon (D)
- **Debbie Stanley (R):** reappoint as regular member to balance of 5-year term to April 22, 2024
- **Alison Johnson (D):** reappoint as regular member to balance of 5-year term to April 22, 2024

#### **LGBTQ+ Advisory Board:**

- **Cayes Jarda (D):** appoint as regular member to fill balance of 3-year term to September 30, 2021, filling vacancy created by February 2020 resignation of Vincent Dawes (D)

#### **Complete Count Committee:**

The Mayor notes that he is deleting the proposed appointment of Izzi Greenberg (U) as she is no longer able to serve. The proposed appointees are

- Sandra Steele (D) – Middletown Ministerial Alliance
- Monica Belyea (U) – Opportunity Knocks
- Ramona Burkey (D) – Russell Library
- Catherine Rees (D) – Middlesex Health
- Catherine Lechowicz (D) – Middletown Department of Recreation & Community Services
- Faith Jackson (R) – Middletown Office of Equal Opportunity & Diversity Management
- Daniel Osbourne (R) – Gilead Community Services
- Mark Masselli (D) – Community Health Center
- Lorenzo Marshall (D) – Middlesex Chamber of Commerce
- Rosa Carrero (D) – Liberty Bank
- William Currlin (R) – Middletown Council of Veterans
- Candance Crane (D) – Middlesex YMCA
- Lisa Magee (U) – St. Vincent de Paul

#### **Youth Government Appointments**

- **Aidan McMillan:** reappoint as student member of Youth Services Bureau Advisory Board to July 1, 2020
- **Dermot McMillan:** reappoint as student member of Youth Services Bureau Advisory Board to July 1, 2020
- **Nora Smith:** reappoint as student member of Youth Services Bureau Advisory Board to July 1, 2020
- **Jewel Lucien:** reappoint as student member of Youth Services Bureau Advisory Board to July 1, 2020

Councilman Vincent Loffredo moves to approve the proposed appointments. Councilman Edward McKeon seconds the motion.

Councilman Edward McKeon offers a point of order, correcting the spelling of the first names of Aidan McMillan and Dermott McMillan

There being no further discussion, the Chair calls for the vote. The matter is approved unanimously with 12 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, Pessina, and Salafia). The matter is approved.

**14. Meeting Adjourned**

There being no further business, Councilman Vincent Loffredo moves to adjourn. Councilman Grady Faulkner, Jr. seconds the motion.

There being no discussion, the Chair calls for a vote. The motion is unanimously approved with 11 aye votes (Councilmembers Blackwell, Carta, Faulkner, D. Ford, E. Ford, Gennaro, Loffredo, Mangiafico, McKeon, Nocera, and Salafia). Councilman Philip Pessina is absent. The motion to adjourn is approved.

The Chair declares that the meeting is adjourned at 7:40 PM.

ATTEST:

LINDA S.K. REED,  
COMMON COUNCIL CLERK

*K; review/ minutes/ 20 March 02 – Regular Meeting minutes – 2 March 2020*

