


Date: February 8, 2023

Subject: Engineering Committee Meeting
Minutes **Tuesday, February 7, 2023**

To: Board of Directors

From: Engineering Committee and
Arthur G. Simonian, Executive Director 

**Engineering Committee
February 7, 2023 Meeting Minutes**

The Engineering Committee met Tuesday, February 7, 2023 at the District Offices, 245 Main Street, Cromwell, Connecticut.

Chairman, John Dunham called the meeting to order at 5:30 PM. In addition to the Chairman, present were Committee Members – David Bauer, Bonnie Anderson and Don Naples. Also, present were Executive Director – Arthur Simonian and District Engineer – Michelle Ryan. There was a quorum.

Following is a summary of the February 7th Engineering Meeting:

- 1) **Outfall Cleaning** – The Executive Director showed a video of the Outfall Cleaning, the committee reviewed and discussed the results and repairs.

- 2) **Request for Qualifications (RFQ) On-Call Engineering and Related Services** – The Executive Director and District Engineer reviewed and discussed the On-Call Engineering and Related Services RFQ with the Committee. The RFQ will be advertised and up to six firms will be selected for interviews with the Committee. The Committee would like to add a fee limit of \$500,000.

- 3) **Primary Tank Tunnel Rehab Project** – The Committee reviewed and discussed the Structural Preservation and DTC Primary Tank Tunnel Project budget.

Mr. Naples moved, Mrs. Anderson seconded, and the committee approved unanimously.

MOTION: The Engineering Committee approves transferring \$79,570 from the CNR Reserve Fund C-71420 to account number 71590 Primary Tank Tunnel Rehab and refers this recommendation to the Board of Directors for their review and approval.

- 4) **Odor Control & Complaints – Liquid Waste Procedure** – The Executive Director reviewed and discussed Mattabasset's Liquid Waste Procedure as well as an odor spreadsheet and sludge analysis data. No correlation was found between sludge deliveries and odor complaints.

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5) NPDES Permit Status – The Executive Director and District Engineer gave a status update on the NPDES Permit to the Committee.

6) Related Business & Staff Updates – The Executive Director will provide a list of upcoming Capital projects expected for the next two years, along with an analysis for future inflation and cost increases.

Adjournment:

Mr. Bauer moved, no second needed and the committee approved unanimously to adjourn at 6:25 PM.