



MEMORANDUM

TO: ASHLEY FLYNN
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: February 26, 2021

RE: NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON
TUESDAY, MARCH 2, 2021 at 6:00pm

MEETING TO BE HELD VIRTUALLY

Meeting to be held online. Members of the public may view/listen to the meeting as follows: Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password

1. Launching the WebEx application and joining the meeting using the appropriate meeting number and password
2. Via telephone at 1-408-418-9388 and the appropriate access code below
Meeting Number/Access Code: 129 830 8710
Event Password: Middletown



City of Middletown

OFFICE OF THE GENERAL COUNSEL

245 deKoven Drive

Middletown, CT 06457-1300

TEL: (860) 638-4820 FAX: (860) 638-1920

TDD: (860) 344-3521

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee

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AGENDA FOR REGULAR MEETING TO BE HELD VIRTUALLY ON MARCH 2, 2021 AT 6:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Meeting of February 2021
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA

- Listed on Claim Summary

CLAIM SUMMARY

(Regular Meeting of March 2, 2021)

CLAIMS ADJUDICATED WITHIN THE GENERAL COUNSEL'S SETTLEMENT AUTHORITY AND CITY'S INSURANCE CARRIER, CIRMA:

Fire Department	Nov 23, 2020	Auto	William, David	IV hit parked, unoccupied CV / No damages	11 Warwick St	Collision with Fixed Object	0
Public Works	Nov 30, 2020	Auto	Wesleyan Public Safety	IV sanitation truck hit parked CV	upper William Street parking lot	Collision with Fixed Object	\$2,570.6
Public Works	Nov 2, 2020	Gen Liab	Vasques, Jose	Tree branch broke CV window	11 Miles Ave	Falling Object	0

1. City of Middletown – unreimbursed property payments

1. \$630.00 – Mystic Air Quality
 - a. Drinking fountain leaked at Green St. No physical damages. Air quality report came back with healthy air indoor air quality.
 2. \$2,149 – Jeff Everett Electric
 - a. Secure various light poles and made safe following damages.
 3. \$6,937.00 Turri Electric
 - a. Repair various light poles damaged throughout town. No subrogation potential.
- b.



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Minutes

Regular Meeting of February 2, 2021

Meeting held virtually on webex

Insurance and Claims Committee

Present: Chairman Grady Faulkner; Council Member Linda Salafia; Council Member Darnell Ford

Also Present: Claims Administrator, Matthew Bacon; Nancy Conaway-Raczka, Risk Manager; Hope Kasper

A. Call to Order

Chairman Faulkner called the meeting to order at 6:03 p.m.

B. Approval of Minutes

Council Member Salafia made a motion to approve the minutes of January 5, 2021. Chairman Faulkner seconded the motion. Motion passed unanimously.

C. Public Session

Hope Kasper spoke regarding an issue she was having with the prescription drug plan. Council Member Ford advised that he was looking into the issue and would follow up with the speaker.

D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA

1. Anwar Hossain vs. City of Middletown
2. Eiress Hammond vs. City of Middletown
3. Davi Carroll vs. City of Middletown
4. James Francalanga vs. City of Middletown
5. Danial Kardas vs. City of Middletown
6. Jerrett Wyant vs. City of Middletown
7. Unreimbursed Property Damages

E. Other Business

1. Nancy Conaway-Raczka presented the fund balance report.

F. Adjournment

The Committee adjourned at 6:27 p.m. on motion of Chairman Faulkner, seconded by Council Member Salafia, and carried unanimously.

_____/s/_____
Chairman Faulkner

cc: Hon. Benjamin Florsheim, Mayor
Council Member Linda Salafia
Council Member Darnell Ford
OGC Personnel