

THE MATTABASSETT DISTRICT

Memorandum

Date: August 11, 2020

Subject: **Agenda – Monday,
August 17, 2020 @ 7:00 PM
REMOTE Board Meeting**

To: Board of Directors

From: Arthur G. Simonian, Executive Director

➤ **The Meeting will be held via GoTo Meeting:**

Dial: (312) 757-3121 **Access Code:** 791-058-029

- **When prompted:** “If you were assigned a voice pin, dial it now”
Please press the pound sign # to bypass

OR

GoTo Meeting website link Option: *(must have microphone capability)*

<https://global.gotomeeting.com/join/791058029>

Public Speakers

A G E N D A

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of July 20, 2020	1 - 3
2. Treasurer's Report	4 - 12
a. Receipts & Expenditures – FY 20-21 and FY 19-20	5 - 6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 16
4. Check Register Report – July, 2020	17 - 20
5. Staff Reports	21 - 37
a. Monthly Report	21 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	

6. Committee Reports
 - a. Engineering – (purple)
 1. Roof Replacement Bid
 2. Bid Waiver for Stack Height Adjustments
 - b. Finance – (pink)
 1. Budget Transfer
 2. CNR Budget Transfer
 3. Bid Waiver for Final Clarifier #3
 - c. Human Resources – (yellow)
 - d. Property Management
 - e. Public Relations – (grey)
7. Counsel's Report
 - a. Executive Session
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District Board of Directors will be held on **Monday, September 21, 2020 at 7:00 PM**, via GoTo Meeting.