



REGULAR COMMON COUNCIL MEETING

MONDAY, April 3, 2023
7:00 PM

Hybrid Meeting

MUNICIPAL BUILDING
COMMON COUNCIL CHAMBER

-and-

Remotely via WebEx

[WebEx.com](https://www.webex.com)

Join a Meeting

Event # 2337 148 1586

Password: Middletown

or

Dial 408-418-9388

Access Code: 2337 148 1586

*NOTE: if calling from a phone, please press *3 to activate hand raise function*

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Council Clerk Reads the *Call of the Meeting* and Mayor declares call a legal call and meeting a legal meeting

2. Accept/Amend the Agenda

3. Resolution: Honoring National Library Week: April 23 – 29, 2023

4. Approval of Minutes

- A. Common Council Special Meeting – Informational Workshop: Route 9 Concept Design Questions to Directors, at 6:00 PM, dated February 6, 2023
- B. Common Council Regular Meeting, Including Questions to Directors, at 7:00 PM, dated March 6, 2023
- C. Common Council Special Meeting – Voting Redistricting, at 5:30 PM, dated May 10, 2022

5. Public Hearing on Agenda Items

- A. Public Hearing on All Other Agenda Items -- Opens
- B. Public Hearing on All Other Agenda Items -- Closes

6. Mayor requests Council Clerk to read appropriation requests and the Certificate of Director of Finance

- A. Human Resources Division: \$25,000 -- Acct. No. 1000-05000-55480-0170, 52115; funds for Police Accountability Act (\$22,000) and advertising (\$3,000)
- B. Human Resources Division: \$150,000 -- Acct. No. 100-27000-52166; funds to hire Baker Tilly to conduct a compensation and classification study for the City workforce
- C. Health Department: \$15,000 -- Acct. No. 1000-26500-59200-0726; additional funds for shelter grant, including additional relocation costs
- D. Human Resources Division: \$20,000 -- Acct. No. 1000-05000-55480-0170; funds to cover unanticipated exhaustion of Police Sergeant and Police Lieutenant eligibility lists due to volume of retirements

7. Department, Committee, Commission Reports and Grant Confirmation Approval

- A. City Clerk's Certificate
- B. Monthly Reports -- Finance Department: Transfer Report to March 21, 2023
- C. Health Department -- Acct. No. 3070-31000-59200-x-03388-2023; State grant for scholarship reimbursement, including registration for exam, books and other study materials, practice exam costs, and membership fees for Association of Professionals in Infection Control & Epidemiology: \$2,500
- D. Economic & Community Development Department -- Acct. No. 3758-18500-59200-x-03096-2023; State Department of Economic & Community Development grant for public/private partnership, involving the City and 545 Main Realty LLC, for mixed use redevelopment of 545 Main Street, including creation of affordable residential units and start-up office space: \$2,000,000
- E. Economic & Community Development Department -- Acct. No. 3759-18500-59200-x-03097-2023; State Department of Economic & Community Development Community Challenge Grant for adaptive reuse of underutilized buildings, including administrative legal fees (\$7,500), creating residential and commercial space, and with the following grant allocations: (a) 545 Main Realty, LLC (\$1,497,500); (b) DFC of Main Street 420, LLC (\$719,900.97); (c) DFC of Main Street 428 (\$904,468.22); (d) DFC of Middletown, LLC (\$623,130.21); and YMCA of Northern Middlesex County, Inc. (\$747,500): Total grant: \$4,500,000
- F. Board of Education -- Acct. No. 2450-33000-59405-x-03025; miscellaneous grants: \$2,039,558.80
- G. Cafeteria/ Food Services Board of Education -- Acct. No. 2450-33000-52183-x-x; food services grant: \$218,858.48
- H. Youth Services Bureau -- Acct. No. 3614-06000-59200-x-x-2023-x; supplement to State DCF Large Enhancement Grant for youth diversion and development: \$102
- I. Youth Services Bureau -- Acct. No. 3613-06000-59200-x-x-2023-x; supplement to State DCF Large Enhancement & Supplemental Grant to enhance diversion services: \$154

- J. Mayor’s Office/ Superintendent of Schools – Acct. No. 3730-33000-59200-0000-03080-2023-000; State supplemental grant for school readiness – quality enhancement: \$231,040
- K. Russell Library – Director’s Report, dated February 25, 2023
- L. Russell Library – Directors’ Report, dated March 21, 2023

8. Reports to the Common Council

- A. American Rescue Plan
- B. Riverfront

9. Payment of all City bills when properly approved

10. Resolutions, Ordinances, etc.

- A. Approving that, following consultation with the Office of General Counsel as required by the *Charter of the City of Middletown*, the Common Council, as the City’s legislative body: (1) from time to time, subject to a vote of nine (9) members, the Common Council shall hire outside legal counsel to help it address individual legal matters; (2) existing funds in the Common Council’s FY 22-23 “Contractual Services” budget line shall be repurposed to cover these costs; and (3) a permanent line item shall be created and maintained as part of the Common Council FY23-24 budget, and in subsequent annual budgets going forward, to ensure that sufficient funds are available for such purpose.
- B. Approving the Arts & Culture Office request that \$67,227.00 of the Art Support Services Grant (FY23) be allocated as follows for project and general operating support:

<u>Organization</u>	<u>Amount</u>
ARTFARM	\$6,000.00
Wesleyan Potters	\$7,000.00
Ekklesia Ballet	\$8,000.00
Oddfellows Playhouse	\$12,000.00
Greater Middletown Concert Assoc.	\$6,000.00
Greater Middletown Chorale	\$7,000.00
The Buttonwood Tree	\$2,500.00
Joe Fonda	\$2,000.00
Artists for World Peace	\$7,900.00
PAL	\$1,082.00
Resonant Motion	\$2,825.00
Stacey Noujaim	\$920.00
Katherine Owens	\$2,500.00
<u>Futures, Inc.</u>	<u>\$1,500.00</u>
TOTAL	\$67,227.00

and that any agency receiving an Arts & Culture Office grant award must comply with the matching fund *Code of Ordinances*, Chapter 44, Section 44-11, section B, Municipal grant awards.

- C. ORDINANCE: Amending Chapter 166 (“Food and Food Products”) of the *Code of Ordinance of the City of Middletown* as Chapter 166 (“Food and Food Establishments”), Section 166-1 to Section 166-12, inclusive.

- D. Approving that additional ARPA grant funding is approved to reimburse subrecipients, who make application to the Task Force, upon a showing of hardship, for the following eligible administrative expenses: insurance and fidelity bond annual premiums, single audit contractual services, and financial/accounting contractual services, in an amount not to exceed 10% of their total award.
- E. Approving that a compensation and classification study for Local 466, UPSEU, and non-bargaining positions shall be performed; that Baker Tilly US, LLC be retained for this project; and that the Mayor is authorized to sign a contract for this project, subject to review and approval as to content and form by the Office of General Counsel.
- F. Approving that Mayor Benjamin D. Florsheim is authorized to sign and submit an application to the State of Connecticut, requesting an additional \$175,000 from the Local Capital Projects Improvement Program funds for the full renovation cost for the Middletown Police Department Men's and Women's Locker Rooms; and that the current line item "MPD LOCKER ROOM RENOVATION" in the Capital Improvement Plan, be amended to reflect the additional \$175,000, increasing the approved amount from \$95,000 to \$272,000.

11. Mayor's Appointments

12. Adjournment

K: review/ agenda – 23 April 06 – regular meeting – 6 April 2023