

Committee Members

Councilman Gene Nocera Co-Chair
Councilwoman Jeanette Blackwell Co-Chair
Councilman Phillip J. Pessina Vice-Chair
Kristy Byrd
Sheila Daniels
John Giuliano
Richard Pelletier
John Phillips
Theodore Raczka
Stephen Zarger
Anita Dempsey-White

Committee Staff

Dr. Michael Conner; Superintendent
Marco Gaylord; Director Operations
Elise McDermott; Finance and Budget
Peter Staye; Director Facilities
Erin Thazhampallath; Secretary

MEETING AGENDA

*****WEBEX ONLINE MEETING*****

Woodrow Wilson Middle School Building Committee

Monday, September 28, 2020

6:00PM

Meeting to be held online. Members of the public may view/listen to the meeting as follows:

1. Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password

Meeting Number/Access Code: 173 572 8536

Event Password: WWBC

2. Via telephone at 1-408-418-9388 and the appropriate access code

Meeting Number/Access Code: 173 572 8536

Event Password: WWBC

1. Chairman calls the Meeting to order.

2. **Approval of the Minutes**

2.1 - Meeting Minutes of August 31, 2020

3. **Construction Updates**

3.1 - Workflow Status: In Progress

- A. **O&G Status Update:** Presented by Joe Vetro; Project Manager, O&G Industries

- a. Monthly Project Report Review and Construction Update

- b. Items for Approval Phase 2 possible Change Order and Budget Transfers

- B. **TSKP Status Update:** Presented by Randall Luther; TSKP and Mary-Lynn Radych; TSKP

4. Action Item

5. Financial Report

5.1 - Financial Update: Presented by Elise McDermott

5.2 - Budget Transfer/Change Orders/Line Transfers

- A. Budget Line Transfer from IMTL Budget Line to GeoInsight Budget Line for GeoInsight Additional Services in the amount of \$4,986.00 + TSKP 10% MarkUp for a Total of **\$5,486.60**

5.3 - Invoice Approval

- A. O&G Invoice #14 in the amount of **\$4,936,156.48**
- B. Eversource Trailer Utility Bill 08/27/2020 in the amount of **\$358.85**
- C. Committee Secretary Timecard August - September 2020 in the amount of **\$250**
- D. Committee Finance/Budget Timecard August - September 2020 in the amount of **20Hours.**
- E. TSKP Invoice #28 in the amount of **\$70,283.34**

6. Discussion

6.1 - Innovation Lab Update

6.2 - Committee to Tour the New Building Construction: September 29th at 5pm

6.3 - Existing Woodrow Wilson Cafeteria Structure

7. Adjournment