THE MATTABASSETT DISTRICT

Memorandum

Date: September 9, 2022

Subject: Agenda – Monday, September 19, 2022 @ 7:00 PM

Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

1. In accordance with Section 2-4 of the Charter, the following officers shall be voted upon by oral declaration from its membership:

   a. Chairman
   b. Vice-Chairman
   c. Secretary
   d. Treasurer
   e. Deputy Treasurer

Public Speakers

2. Minutes of the meeting of August 15, 2022
3. Treasurer's Report
   a. Receipts & Expenditures – Fiscal Year 22-23
   b. Operating Fund Statement of Income
   c. Cash Flow Graphs
   d. Investment Schedule
   e. Investment Bank Distribution

4. Budget Statement
5. Check Register Report - August 2022 (fiscal year 22-23)
6. Staff Reports
   a. Monthly Report
   b. Safety/Energy Report
   c. Operational Profile
   d. Monthly Flows & Rainfall for the Past Two Years
   e. Effluent Quality
   f. Nitrogen Graph
   g. Maintenance Graph
   h. Executive Director & Staff Action Items:
      1. Checkbook Analysis
      2. Cash Flow Analysis

7. Committee Reports:
a. Engineering – (purple)
   1. Roof Replacement Project
   2. Annual Incinerator Shutdown
b. Finance – (pink)
   1. Banking Companies
   2. End of Year CNR Review
   3. Grease Skimmer System Project
   4. District Bank Signatories Update
c. Human Resources – (yellow)
d. Property Management
e. Public Relations
8. Counsel's Report
   a. Executive Session
9. New Business
   a. Committee Assignments
      a.1. Finance Committee
      a.2. 1. Engineering Committee
           2. Human Resources Committee
           3. Property Management Committee
           4. Public Relations Committee
      a.3. Board Clerk – Executive Director, Arthur G. Simonian
10. Communications
    1. Cromwell Police Department - Donations
11. Adjournment

The next meeting of The Mattabassett District will be held on Monday, October 17, 2022 at 7:00 p.m. in the Administrative Building, Cromwell, Connecticut.