



## MEMORANDUM

---

**TO:** ASHLEY FLYNN-NATALE  
CITY AND TOWN CLERK

**FROM:** CHRISTOPHER FORTE, ASSISTANT GENERAL COUNSEL

**DATE:** SEPTEMBER 8, 2023

**RE:** NOTICE OF REGULAR MEETING OF THE CODE ENFORCEMENT  
COMMITTEE

---

THE CODE ENFORCEMENT COMMITTEE WILL HOLD A REGULAR MEETING ON **THURSDAY, SEPTEMBER 14, 2023 AT 9:00 A.M.** THE MEETING WILL BE HELD ELECTRONICALLY VIA WEBEX.



**\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \***

Code Enforcement Committee  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, Connecticut 06457

**AGENDA FOR REGULAR MEETING**  
**TO BE HELD VIA WEBEX**  
**Thursday, September 14, 2023 AT 9:00 A.M.**

**FOR PUBLIC ATTENDANCE:**

<https://middletownct.webex.com/middletownct/j.php?MTID=m2d893c3dc81f4d0e4532c37f41a663e6>

**OR**

Webex.com  
Join a Meeting  
Event Number: 2342 524 4086  
Password: Middletown

**OR**

Dial: 408-418-9388  
Access Code: 2342 524 4086

- 1. Call to Order By Staff.**
- 2. Approval of Minutes.**

Review and approval of the minutes for the August 10, 2023 and August 24, 2023 regular meeting.

- 3. Public Session.**

- 4. New Business.**

**A. Mayor's Office.**

1. Update from the Mayor's Office.

**B. Public Works.**

1. Update from the Public Works Department.

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

**C. Health Department.**

1. Update from the Health Department.

**D. Department of Land Use.**

1. Update from the Department of Land Use.
2. 460 Main Street

**E. Building Department.**

1. Update from the Building Department.

**F. Police Department.**

1. Update from the Police Department.
2. 58 Washington Street (Munchiez)

**G. City Fire.**

1. Update from City Fire.

**H. South Fire District.**

1. Update from the South Fire District.

**I. Westfield Fire District.**

1. Update from the Westfield Fire District.

**J. Office of the General Counsel.**

1. Update from the Office of the General Counsel.

**5. Old Business.**

**A. Mayor's Office**

1. Forbidden Llama

**B. Health Department**

1. 455 & 465 Middlefield Street

**C. Department of Land Use**

1. Bob's Building

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

**D. Building Department**

1. 699 Country Club Road

**E. Fire Department**

1. 139 Church Street

**F. Office of the General Counsel**

1. Forest City Laundry
2. 237 Spencer Drive

**6. Adjournment.**

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.