REGULAR COMMON COUNCIL MEETING

TUESDAY, SEPTEMBER 6, 2022
7:00 PM

AGENDA

1. Call to Order
   A. Pledge of Allegiance
   B. Council Clerk Reads the Call of the Meeting and Mayor declares call a legal call and meeting a legal meeting

2. Accept/Amend the Agenda

3. Resolution and Oath of Office: Appointment of Michael A. Marino to the Common Council
   A. Resolution: Approving that Michael A. Marino be, and is hereby, appointed to the Common Council of the City of Middletown to fill the unexpired term of Edward Ford, Jr. effective from taking the oath of office on September 6, 2022 to November 14, 2023; and that he be appointed to fill the Councilmember minority party vacancies on the following: (a) Councilmanic Commissions: General Counsel Commission; and Public Works & Facilities Commission; and (b) Board/Commission/Task Force Councilmember Seat: Middletown Commission on the Arts; Youth Services Bureau; Clean Energy Task Force; Anti-Racism Task Force; and Middletown Recreation Center Building Committee.
   B. Oath of Office: Councilman Michael A. Marino
C. Resolution: Approving that, given the consent of those Councilmembers, who would be affected directly, Section IV, Paragraph 7 of the Rules of Procedure governing Councilmembers’ seating assignments is waived for the balance of this term; and Councilman Michael A. Marino shall be seated at the dais in the place previously occupied by former Councilman Edward Ford, Jr.

4. Approval of Minutes

A. Common Council Special Meeting – Questions to Directors, dated August 1, 2022, at 6:00 PM

B. Common Council Regular Meeting, dated August 1, 2022, at 7:00 PM

5. Public Hearing on Agenda Items – Opens

6. Public Hearing on Agenda Items – Closes

7. Mayor requests Council Clerk to read appropriation and bond ordinance requests and the Certificate of Director of Finance

A. Assessor: $11,171.37 -- Acct. No. 1000-10000-55185; to cover cost of sending all property owners written notice of NET assessment to comply with new Public Act 22-74

B. Police Department: $1,085 – Acct. No. 1000-18000-xxx; to cover negative balance for Animal Control part-time salaries and Police professional development for FY 21-22

C. An Ordinance appropriating $19,900,000 for the planning, design, acquisition, and construction of water and sewer improvements, and authorizing the issue of $19,900,000 bonds of the City to meet said appropriation, and, pending the issuance thereof, the making of temporary borrowings for such purpose

8. Department, Committee, Commission Reports and Grant Confirmation Approval

A. City Clerk’s Certificate

B. Monthly Reports -- Finance Department: Transfer Report to August 24, 2022

C. Youth Services Bureau -- Acct. No. 3615-06000-59200-x-x-2023-x; State grant to support Middletown Youth Diversion Team (formerly Juvenile Review Board) staffing, programming, and service positions; $31,500

D. Youth Services Bureau -- Acct. No. 3613-06000-59200-x-x-2023-x; State grant to enhance and supplement Youth Services Bureau’s programming and services, partially aimed at enhancing and expanding Diversion Services in Middletown; including FY 2023 supplemental grant; $20,136

E. Youth Services Bureau -- Acct. No. 3614-06000-59200-x-x-2023-x; State grant funding distributed to assist with general programming; will support City’s Diversion and Youth Development efforts and programming and associated supplies: $27,848

F. Youth Services Bureau -- Acct. No. 3616-06000-59200-x-x-2-23-x; State LIST support grant from State Judicial Branch to coordinate the Juvenile Justice Collaborative for Middletown District Court: $21,677

G. Board of Education – Acct. No. 2450-33000-59405-x-03025; miscellaneous grants: $326,753.42

H. Board of Education/ -- Acct. No. 2459-33000-52183-x-x; cafeteria/food services: $367,622.12
I. Memo: Water Department Emergency Purchase Order, dated June 16, 2022, ServPro emergency cleaning at 47 Afton Terrace

J. City of Middletown FY 21-22 Hiring Reports: 4th Quarter and End of Year

9. Mayor’s Reports to the Common Council

   A. American Rescue Plan
   B. Riverfront

10. Payment of all City bills when properly approved

11. Resolutions, Ordinances, etc.

   A. Approving that, effective upon passage by the Common Council, (1) the job description of the Assistant City/Town Clerk is revised with a recommended salary increase from AFSCME Local #466 Salary Grade 9, 40 hours ($25.27 - $37.37) to AFSCME Local #466 Salary Grade 11, 40 hours ($29.03 - $42.97); (2) that the attached Memorandum of Understanding (MOU) between the City of Middletown and AFSCME Local #466 and UPSEU Local #6457 is approved, and the Mayor is authorized to sign said MOU; and (3) that the two incumbent employees, serving in the position of Assistant City/Town Clerk, are approved as AFSCME Local #466 Salary Grade 11, Step 5, 40 hours ($29.03 - $42.97).

   B. Approving sending to the voters on November 8, 2022 the referendum question and ballot label for the bond ordinance, appropriating for the planning, design, acquisition, and construction of water and sewer improvements, and authorizing the issue of $19,900,000 bonds of the City to meet said appropriation, and, pending the issuance thereof, the making of temporary borrowings for such purpose,

   C. Approving that the following line items be created as authorized by the Water Department for Fiscal Year 22/23 Capital Non-Reoccurring Fund for the total amount of $500,000:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Replacement</td>
<td>$50,000</td>
</tr>
<tr>
<td>Building Maintenance</td>
<td>$5,000</td>
</tr>
<tr>
<td>Office Equipment</td>
<td>$5,000</td>
</tr>
<tr>
<td>Well Redevelopment</td>
<td>$80,000</td>
</tr>
<tr>
<td>DOT/DPW/Misc. Equipment</td>
<td>$30,000</td>
</tr>
<tr>
<td>Laboratory Equipment</td>
<td>$20,000</td>
</tr>
<tr>
<td>Computers &amp; Software</td>
<td>$5,000</td>
</tr>
<tr>
<td>Water Treatment/PS - Repair, Replace, Improve</td>
<td>$120,000</td>
</tr>
<tr>
<td>Water Meters</td>
<td>$20,000</td>
</tr>
<tr>
<td>Hydrants</td>
<td>$20,000</td>
</tr>
<tr>
<td>Water Distribution - Repair, Replace, Improve</td>
<td>$60,000</td>
</tr>
<tr>
<td>Customer Billing</td>
<td>$5,000</td>
</tr>
<tr>
<td>Property Acquisition</td>
<td>$5,000</td>
</tr>
<tr>
<td>SCADA 22/23</td>
<td>$75,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$500,000</strong></td>
</tr>
</tbody>
</table>
D. Approving that the Educational Incentive Challenge Grant funds in the amount of $22,250 be distributed as follows:

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Russell Library</td>
<td>Developing Relationships Through Gaming</td>
<td>$2,350.00</td>
</tr>
<tr>
<td>Cross Street Training &amp; Academic Center, Inc.</td>
<td>Afterschool Tutorial Program</td>
<td>$7,128.00</td>
</tr>
<tr>
<td>YMCA</td>
<td>Kid’s Korner Program</td>
<td>$7,420.00</td>
</tr>
<tr>
<td>Oddfellows Playhouse</td>
<td>Expansion of Afterschool Classes &amp; Support</td>
<td>$5,352.00</td>
</tr>
<tr>
<td></td>
<td>Oddbridge Program</td>
<td></td>
</tr>
<tr>
<td><strong>Total Appropriation</strong></td>
<td><strong>Total Appropriation</strong></td>
<td><strong>$22,250.00</strong></td>
</tr>
</tbody>
</table>

that the citizens of Middletown are urged to ensure that every child has access to a safe, engaging place where students extend their learning day through enrichment and academic activities by supporting programming outside the school day; and that any agency receiving a City funded grant award must comply with the matching fund Code of Ordinances, Chapter 44, Section 44-11, section B, Municipal grant awards.

E. Approving that the annual parish festival Building Unity in Diversity will be held on Sunday, September 11, 2022, from 10:00 AM to 4:00 PM. The festival provides the community with the opportunity to embrace, welcome, integrate, and value the parishioners’ many cultural roots, which are kept alive by traditions of folklore, gastronomies, religion for each country and which nurtures values of fraternity, respect, diversity, humility, inclusion, openness, and solidarity; that the Showmobile shall be made available for this event and any and all fees, including personnel fees for the Showmobile, shall be waived; and that the City of Middletown shall expend no more than $1,000 for personnel fees for said event without further Councilmanic approval.

F. Approving a bid waiver in accordance with Section 78-8 of the Middletown Code of Ordinances to allow Douglas Mechanical Services the maintenance agreement for the Boiler/HVAC system for the Middletown Police Department.

G. Approving that the Health Department request that $78,500 of the Public Health Block Grant (FY 22/23) be allocated as follows:

<table>
<thead>
<tr>
<th>Agencies</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communicable Disease Surveillance</td>
<td>$18,000</td>
</tr>
<tr>
<td>Community Renewal Team Inc. (Elderly Nutrition)</td>
<td>$6,000</td>
</tr>
<tr>
<td>New Horizons Battered Women’s Shelter</td>
<td>$22,500</td>
</tr>
<tr>
<td>Northern Middlesex YMCA – Schwartz Mens Residence</td>
<td>$3,000</td>
</tr>
<tr>
<td>Women and Families Center Sexual Assault Crisis</td>
<td>$5,000</td>
</tr>
<tr>
<td>Warming Center</td>
<td>$20,000</td>
</tr>
<tr>
<td>Oddfellows Playhouse – After school circus program</td>
<td>$2,000</td>
</tr>
<tr>
<td>MARC Community Resources Health and Wellness Garden</td>
<td>$2,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$78,500</strong></td>
</tr>
</tbody>
</table>

and that any agency receiving a Public Health Block grant award must comply with the new matching fund ordinance.

H. Approving that Edward Ford, Sr. is appointed as an alternate member of the Planning & Zoning Commission to a term ending November 11, 2025, filling the vacancy created on April 19, 2022 when Alternate Commissioner Joan Liska resigned.
I. Approving the American Rescue Plan Act Task Force’s recommendation for the following project:
   Bottle and Can Redemption Center
   - **Applicant:** Middlesex Redemption Center
   - **Description:** Middlesex Redemption Center is proposing a redemption center that would be located in the R.M. Keating Historical Enterprise Park and would assist the neighborhood by reducing environmental waste and creating jobs, while also providing a means for this targeted group to recoup their bottle and can deposits.
   - **Amount:** $80,000.00; and

   that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

J. Approving the American Rescue Plan Act Task Force’s recommendation for the following project:
   Music Venue
   - **Applicant:** NHCPA Riverbend, LLC
   - **Description:** NHCPA Riverbend, LLC is planning to create an outdoor music venue at the old Peterson Oil site.
   - **Amount:** $2,100,000.00; and

   that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

K. Approving the American Rescue Plan Act Task Force’s recommendation for the following project:
   Trauma Bonded Sisters
   - **Applicant:** A.M. Hart Parenting Consulting, LLC
   - **Description:** A.M. Hart Parenting Consulting is looking to hold three-day therapeutic workshops, which will be held five separate times throughout the year. The workshops will focus on trauma and allow the participants to fully immerse themselves in the traumatic experience to achieve awareness, clarity, support, and healing.
   - **Amount:** $50,000.00; and

   that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

L. Approving the American Rescue Plan Act Task Force’s recommendation for the following project:
   Traverse Square Summer Enrichment Program
   - **Applicant:** Middletown Racial Justice Coalition
   - **Description:** The Middletown Racial Justice Coalition is looking to collaborate with Wesleyan University’s Jewett Center for Community Partnerships by hosting a summer enrichment program at the Traverse Square housing complex, engaging children between ages 5-18 and the families who live there.
   - **Amount:** $96,000.00; and

   that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.
M. Approving the American Rescue Plan Act Task Force’s recommendation for the following project:
Middletown Family Wellness Center
  • Applicant: Community Health Center
  • Description: The Community Health Center wants to redesign and renovate the Middletown Family Wellness Center located at 635 Main Street. This space would accommodate evening programs of Vinnie’s Jump and Jive and daytime programs of the Family Wellness Center.
  • Amount: $60,000.00; and

that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

N. Approving the American Rescue Plan Act Task Force’s recommendation for the following project:
Hygiene & Warming Center
  • Applicant: St. Vincent de Paul Middletown
  • Description: St. Vincent de Paul is planning on potential permanent supportive housing units, including housing the City of Middletown’s permanent Non-Congregate Warming Center and new hygiene suite.
  • Amount: $1,000,000.00; and

that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

O. Approving the American Rescue Plan Act Task Force’s recommendation for the following project:
Expanding Programs & Building Stronger Community Relationships
  • Applicant: MARC Community Resources
  • Description: MARC Community Resources is planning on renovating their facility to better accommodate the needs of those they serve, expanding employment and other programs, and improving the spaces available to the MARC community at large.
  • Amount: $100,000.00; and

that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

P. Approving the American Rescue Plan Act Task Force’s recommendation for the following project:
Middlesex Health
  • Applicant: Middlesex Health
  • Description: Middlesex Health is looking to relocate the Home for Behavioral Health to a new location in Middletown in order to offer additional services and serve more people with mental health needs.
  • Amount: $250,000.00; and

that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

12. Mayor’s Appointments

13. Meeting Adjournment