

Committee Members

Councilman Gene Nocera Co-Chair
Councilwoman Jeanette Blackwell Co-Chair
Councilman Phillip J. Pessina Vice-Chair
Kristy Byrd
Sheila Daniels
John Giuliano
Richard Pelletier
John Phillips
Theodore Raczka
Stephen Zarger
Anita Dempsey-White

Committee Staff

Dr. Michael Conner; Superintendent
Marco Gaylord; Director Operations
Elise McDermott; Finance and Budget
Peter Staye; Director Facilities
Erin Thazhampallath; Secretary

MEETING AGENDA
*****WEBEX ONLINE MEETING*****
Woodrow Wilson Building Committee
Monday, August 31, 2020
6:00PM

Meeting to be held online. Members of the public may view/listen to the meeting as follows:

1. Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password
Meeting Number/Access Code: 173 872 2432
Event Password: WWBC
2. Via telephone at 1-408-418-9388 and the appropriate access code
Meeting Number/Access Code: 173 872 2432
Event Password: WWBC

1. Chairman calls the Meeting to order.

2. Approval of the Minutes

2.1 - Meeting Minutes of July 27, 2020

3. Construction Updates

3.1 - Workflow Status: In Progress

A. **O&G Status Update:** Presented by Joe Vetro; Project Manager, O&G Industries

a. Monthly Project Report Review and Construction Update

b. Items for Approval Phase 2 possible Change Order and Budget Transfers: PCO # 50

B. TSKP Status Update: Presented by Randall Luther; TSKP, Mary-Lynn Radych; TSKP, and Michael Scott; TSKP

4. Action Item

4.1 -Eversource Easement and Title Search Quote:

1. First American Title Insurance Company: \$5,000-\$8,000 for both searches, plus title insurance in the amount of \$458.
Total: \$5,458-\$8,458
2. Attorney Cholewa (Law Offices of Matthew J. Cholewa, LLC): Attorney title searcher who will perform the search himself and issue a certificate of title:
Total: \$2,100.
3. Attorney David Rosenberg (Gambardella, Cipriano, Gottlieb & Hathaway, PC): \$2,500-3,500 for the two title searches, plus \$1,000 for him to review and issue a certificate of title.
Total: \$3,500-\$4,500.
4. Attorney Brad Malicki (Halloran & Sage): \$325 per hour. No flat fee.
Total: To be determined.
5. Attorney Mark Balaban (The Balaban Law Firm): \$1,900 for the two searches, plus \$300 for him to review and issue a certificate of title.
Total: \$2,200.

5. Financial Report

5.1 - Financial Update: Presented by Elise McDermott

5.2 - Budget Transfer and Change Orders

- A. Budget Transfer and Change Order for Ekris Communications to replace the electrical services on Hunting Hill Rd for a cost of **\$13,300.**
- B. Create a Line Item and Budget Transfer for Owners Contingency in the amount of **\$1,693,489.01**
- C. Create a Line Item and Budget Transfer for Innovation Lab Contingency for a total of **\$232,063.00**

5.3 - Invoice Approval

- A. O&G Invoice #13 in the amount of **\$4,874,199.18**
- B. Eversource Trailer Utility Bill in the amount of **\$603.09**
- C. Eversource New Meter on Hunting Hill Avenue
- D. Committee Finance/Budget Timecard July-August 2020 for a total of 21 Hours
- E. Committee Secretary Timecard July - August 2020 for a total of 13 Hours
- F. TSKP Invoice #27 in the amount of **\$51,611.92**

6. Discussion

6.1 - Schedule a date and time for Committee to Tour the new building

6.2 - Existing Woodrow Wilson Cafeteria Structure: Design Prints of the proposed recreation center

6.3 - School Bond and Permanent Closure of Hunting Hill Ave.

7. Adjournment