

**Committee Members**

Councilman Gene Nocera Co-Chair  
Councilwoman Jeanette Blackwell Co-Chair  
Councilman Phillip J. Pessina Vice-Chair  
Kristy Byrd  
Sheila Daniels  
John Giuliano  
Richard Pelletier  
John Phillips  
Theodore Raczka  
Stephen Zarger  
Anita Dempsey-White

**Committee Staff**

Dr. Michael Conner; Superintendent  
Marco Gaylord; Director Operations  
Elise McDermott; Finance and Budget  
Peter Staye; Director Facilities  
Erin Thazhampallath; Secretary

**MEETING AGENDA**

**\*\*\*WEBEX ONLINE MEETING\*\*\***

**Woodrow Wilson Middle School Building Committee**

**Monday, August 30, 2021**

**6:00PM**

**Meeting to be held online. Members of the public may view/listen to the meeting as follows:**

1. Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password

**Meeting Number/Access Code: 179-475-9194**

**Event Password: WWBC**

2. Via telephone at 1-408-418-9388 and the appropriate access code

**Meeting Number/Access Code: 179-475-9194**

**Event Password: WWBC**

1. Chairperson calls the Meeting to order.
2. Approval of the Minutes
  - 2.1 - Meeting Minutes of July 26, 2021
3. Public Comments
4. Construction Updates and Action Items:
  - 4.1 - Workflow Status: In Progress

A. Middletown school update on school materials and equipment move.

- B. **O&G Status Update:** Presented by Joe Vetro; Project Manager, O&G Industries
  - a. Monthly Project Report Review and Construction Update
  - b. Items for approval possible Change Order and Budget Transfers
  
- C. **TSKP Status Update:** Presented by Randall Luther; TSKP, Mary-Lynn Radych; TSKP, Michael Scott; TSKP, Jeanette O'Connell; TSKP
  - a. Monthly Update
  - b. Items for approval possible Change Order and Budget Transfers

## 5. Financial Report

5.1 - Financial Update: Presented by Elise McDermott

- A. Eversource solar work wire transfer in the amount of **\$2,569.60** already approved and processed.

5.2 - Budget Transfer and Change Orders:

- A. Budget Transfer and Change Order for Martin Moving for a total of **\$4,400.** (Additional Moving Day for Keigwin)
- B. IMTL Budget Transfer and Change Order invoice approval in the amount of **\$3,514.50.**

5.3 - Invoice Approval:

- A. O&G Invoice #25 in the amount of **\$3,390,769.02.**
- B. Eversource Current New Meter Utility Bill (5188-541-9093)
- C. Eversource Current Meter 370 Hunting Hill ( 5150-270-9025)
- D. Eversource Current Natural Gas (5732-092-9045)
- E. Committee Secretary Timecard July/August 2021 in the amount of **\$225.**
- F. Committee Finance/Budget Timecard July/August 2021 in the amount of **9 Hours.**
- G. TSKP Invoice #39 in the amount of **\$40,000.00.**
- H. Atlantic Computing Invoices (#7440) in the amount of **\$17,664.00.**
- I. TRC Invoice 479772 in the amount of **\$5,151.00** and Invoice 485049 in the amount of **\$22,320.00.**
- J. FF&E Invoice for W.B. Mason in the amount of **\$253,433.68.**
- K. FF&E Invoice for Fisher Scientific (Invoice 7185880 and 6724630) in the amount of **\$764.71** and **\$464.60.**

- L. FF&E Invoice for Interscape Commercial Environments (Invoice #10072) in the amount of **\$119,813.64.**
- M. FF&E Invoice for Insalco Corporation (Invoice #9480 and #9508) in the amount of **\$980** and **\$95,110.08.**

## **6. Discussion**

6.1 - Innovation Lab Update:

A. Reimbursement by Board of Education

6.2 - Chain link fence around school perimeter

6.3 - Additional BOE Parking: Planning and Zoning Approval

6.4 - Building Committee Plaque

6.5 - Community Recreation Facility Update

6.6 - **Start of School: September 9, 2021 with the Grand Opening November 19, 2021**

## **7. Adjournment**