



**REGULAR COMMON COUNCIL MEETING
MONDAY, AUGUST 2, 2021**

Hybrid Meeting

**MUNICIPAL BUILDING
COMMON COUNCIL CHAMBER
(limited public seating)**

-and-

For Remote Attendance:

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Event # 179 532 0383

Password: Middletown

or

Dial 408-418-9388

Access Code: 179 532 0383

*NOTE: if calling from a phone, please press *3 to activate hand raise function*

AGENDA

- 1. Call to Order**
 - A. Pledge of Allegiance
 - B. Council Clerk Reads the *Call of the Meeting* and Mayor declares call a legal call and meeting a legal meeting
- 2. Accept/Amend the Agenda**
- 3. Approval of Minutes – Special Meeting – Executive Session of July 6, 2021 at 6:00 PM**
- 4. Approval of Minutes -- Regular Meeting of July 6, 2021 at 7:00 PM**
- 5. Approval of Minutes – Special Meeting -- Community Meeting -- of July 8, 2021 at 6:00 PM**
- 6. Public Hearing on Agenda Items – Opens**
 - A. Proposed naming in accordance with Section 23-22 of the *Middletown Code of Ordinances*: that the 39 acres of open space off of South Plumb Road be named the “Bysiewicz Family Farm Open Space”. (NOTE: 2nd public hearing per the *Code of Ordinances of the City of Middletown*)

- B. Proposed naming in accordance with section 23-22 of the *Middletown Code of Ordinances*: that the 83 acres of open space off of Route 17 be named the "Allison M. Wilson Nature Preserve" (NOTE: 2nd public hearing per the *Code of Ordinances of the City of Middletown*)
 - C. All other agenda items
- 7. Public Hearing on Agenda Items -- Closes**
- 8. Mayor requests Council Clerk to read appropriation requests and the Certificate of Director of Finance**
- A. Russell Library: \$14,447 -- Acct No. 1000-7000-51110-FT PERM 070-110; to correct identified pay disparities for the Library's Head of Finance and Executive Assistant
 - B. Central Communications: \$5,558.60 – Acct. No. 1000-18700-51980-0000-00000-0000-000; paid holiday - to cover additional holiday added by Federal Government in June
 - C. Central Communications: \$9,217.01 – Acct. No. 1000-18700-51355-0000-00000-0000-000; replacement overtime - to cover budget projection shortfall
 - D. Office of General Counsel: \$20,000; Acct. No. 1000-05000-55480-0170; to cover costs of drug testing and psychological testing with 2021 July Spec. Sess. Public Act 20-1
- 9. Old Business**
- A. Approving that the identified pay disparities for the Library's Head of Finance and Executive Assistant be corrected, with all costs of such adjustments (+\$14,447) covered by the cost savings of (a) the approved downgrade of a Librarian IV to Librarian III (-\$5,462) and (b) by leaving a permanent part-time (20 hour) librarian position vacant through December 2021 (-\$16,983); and that the full-time salary lines of Russell Library's FY22 operating budget be adjusted, increasing Line 3 HEAD OF FINANCE from \$80,267 to \$85,821 and Line 32 EXECUTIVE ASSISTANT from \$61,827 to \$70,720, effective retroactively to July 1, 2021. (NOTE: Tabled July 6, 2021)
- 10. Department, Committee, Commission Reports and Grant Confirmation Approval**
- A. City Clerk's Certificate
 - B. Monthly Reports -- Finance Department: Transfer Report to July 22, 2021
 - C. Grant: Board of Education -- Acct. No. 2450-33000-52183-x-x – Cafeteria/Food Services: &144,174.66
 - D. Grant: Board of Education – Acct. No. 2450-33000-43480-x-x; miscellaneous grants: (\$179,405.95)
 - E. Grant: Mayor's Office/ Superintendent of Schools – Acct. No. 3730-33000-59200-0000-03740-2022-000; supplemental funding for School Readiness (July 2021- August 2021): \$294,162
 - F. Grant: Mayor's Office/ Superintendent of Schools – Acct. No. 3730-33000-59200-0000-03740-2021-000; Board of Education Priority District enrollment stipend for School Readiness; \$6,960
 - G. Grant: Police Department – Acct. No. 3490-18000-57030-0180-03536-0000-000; adding a line to Asset Forfeiture for donations to offset the cost of a drone: \$-0-

11. Report to the Common Council: Mayor Florsheim

- A. Arrigoni Bridge Project
- B. 21st Century Bond, Including Update on Expenditures

12. Report to Common Council: Department Updates

- A. Minority Owned Small Business Initiative Update: Thomas Marano, Economic Development Specialist – City of Middletown Economic & Community Development Department; Jeff Pugliese, Vice-President - Middlesex Chamber of Commerce; and Councilwoman Jeanette Blackwell
- B. Covid-19 & Vaccination Update: Health Department, Acting Director Kevin Elak

13. Payment of all City bills when properly approved

14. Resolutions, Ordinances, etc.

- A. Approving that, in accordance with Section 23-22 of the *Middletown Code of Ordinances*, the 39 acres of open space off of South Plumb Road be named the “Bysiewicz Family Farm Open Space” and is hereby approved and accepted.

- B. Approving that, in accordance with Section 23-22 of the *Middletown Code of Ordinances*, the 83 acres of open space off of Route 17 be named the “Allison M. Wilson Nature Preserve” and is hereby approved and accepted.

- C. Approving that the Sanitation Depreciation Fund be funded as follows:

2150-40000-53217-0000-00000-0000-000	Dumpsters & Accessories	\$ 75,000.00
2150-40000-53275-0000-00000-0000-000	Waste Removal Containers/Supplies	\$ 50,000.00
2150-40000-58125-0000-00000-0000-000	Refuse Truck & Components	\$275,000.00

- D. Approving acquisition by the City of Middletown of a parcel of real property known as Country Club Road (Map-Lot 07-0029), and authorizing and approving that the Mayor sign all documents and/or agreements necessary to effectuate the aforementioned transfer, following review and approval as to content and form by the Office of the General Counsel.

- E. Approving that \$52,500 of the \$72,500 of the Public Health Block Grant (FY 21/22) be allocated as follows:

<u>Agencies</u>	<u>Amount</u>
Communicable Disease Surveillance	\$18,000
Community Renewal Team Inc.(Elderly Nutrition)	\$ 6,000
Cross Street Training & Academic Center	\$ 2,000
New Horizons Battered Women’s Shelter	\$22,500
Middlesex County NAACP	\$ 1,000
Northern Middlesex YMCA	\$ 3,000
<u>TOTAL</u>	<u>\$52,500</u>

And that any agency receiving a Public Health Block grant award must comply with the new matching fund ordinance.

- F. Approving that the job description of Police Department Infrastructure Engineer, Maximus Salary Grade 17, (\$40.87 - \$60.48), 40 hours, UPSEU Local 6457, be hereby approved into the Maximus Classification Plan. The adoption of this job description shall be effective upon adoption.
- G. Approving that the job description of Police Department Network Coordinator, Maximus Salary Grade 15, (\$37.03 - \$54.84), 40 hours, UPSEU Local 6457, be revised and is hereby approved into the Maximus Classification Plan. The revisions of this job description for this position shall be effective upon adoption.
- H. Approving that the job description of Building Superintendent II – Pool, Recreation & Community Services, Maximus Salary Grade 5, (\$17.17 - \$25.42), 40 hours, AFSMCE Local 466, be included into the Maximus Classification Plan. The revisions to this job description for this position shall be effective upon adoption.
- I. Approving that the job description of Recreation Supervisor, Maximus Salary Grade 8, (\$22.59 - \$33.46), 40 hours, AFSMCE Local 466, be reclassified to the position of Program Aide/Coordinator, Maximus Salary Grade 7, (\$20.82- \$30.79), 40 hours, AFSMCE Local 466, and is hereby approved into the Maximus Classification Plan. The reclassification of this job description and salary for this position shall be effective upon adoption.
- J. Approving that the job description of Custodian/Program Aide, Maximus Salary Grade 5, (\$17.17 - \$25.42), 40 hours, AFSMCE Local 466, be revised to the corresponding job description with no change in salary and is hereby approved into the Maximus Classification Plan. The revisions to this job description for this position shall be effective upon adoption.
- K. Approving that the job description of Recreation Supervisor and Outreach Specialist, Maximus Salary Grade 8, (\$22.59 - \$33.46), 40 hours, AFSMCE Local 466, be reclassified to Maximus Salary Grade 9, (\$24.42 - \$36.11), 40 hours, AFSMCE Local 466 with the corresponding job description revisions and be included into the Maximus Classification Plan. The revisions to this job description for this position and changes to salary shall be effective upon adoption.

15. Mayor's Appointments**16. Meeting Adjournment**

K: review/ agenda/ 2021 July 06 -- regular meeting agenda – 06 July 2021