



City of Middletown

Memorandum

To: Ashley Flynn-Natale, Town Clerk

From: Faith M. Jackson, Director
Office of Equal Opportunity and Diversity Management

Date: July 20, 2023

Re: *Affirmative Action Monitoring Committee Meeting Notice*

Please be advised that the next regularly scheduled meeting of the Affirmative Action Monitoring Committee will be held on **Thursday, July 27, 2023 at 6:00 p.m. via WebEx.**

WebEx.com – Join a Meeting – Event # 2342 269 5460 – Password x3qSMaj4g3U

Dial 1-408-418-9388 – Access Code 2342 269 5460

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk's Office at 860-638-4910.

Thank you.

MEETING AGENDA

Office of Equal Opportunity and Diversity Management

245 deKoven Dr.

Middletown, CT 06457

WebEx.com – Join a Meeting – Event # 2342 269 5460 – Password x3qSMaj4g3U

Dial 1-408-418-9388 – Access Code 2342 269 5460

Meeting Description: Affirmative Action Monitoring Committee

Date July 27, 2023

Time 6:00 to 7:00 P.M.

Location Webex

<u>Start Time:</u> _____	<u>Stop Time:</u> _____
COMMISSION MEMBERS:	
<input type="checkbox"/> Pat Alston	<u>Quorum:</u> Yes _____ No _____
<input type="checkbox"/> Rosa Browne, Chairperson	
<input type="checkbox"/> Laurie Palmer	
<input type="checkbox"/> Vacancy	
<input type="checkbox"/> Vacancy	
<input type="checkbox"/> Faith Jackson, Staff, Director of Equal Opportunity and Diversity Management	
<input type="checkbox"/> Justin Richardson, Director of Human Resources	
<u>Call to Order</u>	
<u>Public Session</u>	
<u>Regular Meeting</u>	
➤ <u>ACTION ITEM:</u> Approve Meeting Agenda for July 27, 2023 <u>Motion</u> _____ <u>2nd</u> _____	
➤ <u>ACTION ITEM:</u> Approve Meeting Minutes for October 27, 2022 <u>Motion</u> _____ <u>2nd</u> _____	
➤ <u>Review:</u> Review Informal Meeting Minutes for April 27, 2023	
<u>Old Business:</u>	
➤ <u>Open Discussion:</u> Committee Vacancies	
<u>New Business:</u>	
➤ <u>Open Discussion:</u> 2022-2023 3 rd Quarter Report – Faith Jackson	
➤ <u>Open Discussion:</u> Vacancy Report – Justin Richardson	
➤ <u>Review:</u> Miscellaneous Articles	
➤ <u>Review:</u> 2023 Attendance	
<u>Announcements</u>	
➤ <u>Notification of next meeting:</u> October 26, 2023	
<u>Adjournment</u>	
C: Mayor Benjamin Florsheim	