



City of Middletown

## Memorandum

**To:** Ashley Flynn-Natale, Town Clerk

**From:** Faith M. Jackson, Director  
Office of Equal Opportunity and Diversity Management

**Date:** July 13, 2020

**Re:** *Affirmative Action Monitoring Committee Meeting Notice*

The Affirmative Action Monitoring Committee will be having its regularly scheduled meeting on Thursday, July 23<sup>rd</sup> at 6:00 p.m. via Webex.

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk's Office at 860-638-4910.

Thank you.

**MEETING AGENDA**

City of Middletown  
 Equal Opportunity and Diversity  
 Management  
 245 deKoven Dr.  
 Middletown, CT 06457

Meeting Description: Affirmative Action Monitoring Committee

Date July 23, 2020 Time 6:00 to 7:00 P.M. Location Webex

<u>Start Time:</u>	<u>Stop Time:</u>
<b>COMMISSION MEMBERS:</b>	
<input type="checkbox"/> Pat Alston	<b>Quorum:</b> Yes _____ No _____
<input type="checkbox"/> Rosa Browne, Chairperson	
<input type="checkbox"/> Edward Ford	
<input type="checkbox"/> Laurie Palmer	
<input type="checkbox"/> Christine Sherwood	
<input type="checkbox"/> Faith Jackson, Staff, Director of Equal Opportunity and Diversity Management	
<input type="checkbox"/> Justin Richardson, Director of Human Resources	
<b><u>Call to Order</u></b>	
<b><u>Public Session</u></b>	
<b><u>Regular Meeting</u></b>	
➤ <b><u>ACTION ITEM:</u></b> Approve Meeting Minutes for January 23, 2020 Motion _____ 2 <sup>nd</sup> _____	
<b><u>Old Business:</u></b>	
➤ None	
<b><u>New Business:</u></b>	
➤ <b><u>Open Discussion:</u></b> 2019-2020 1 <sup>st</sup> and 2 <sup>nd</sup> Quarter Report – Faith Jackson	
➤ <b><u>Open Discussion:</u></b> Vacancy Report – Justin Richardson	
➤ <b><u>Open Discussion:</u></b> Miscellaneous Article(s)	
➤ <b><u>Information Only:</u></b> City Policy Statements	
➤ <b><u>Review:</u></b> 2020 Attendance	
<b><u>Announcements</u></b>	
➤ Notification of next meeting: <b>October 22, 2020</b>	
<b><u>Adjournment</u></b>	
C: Mayor Benjamin Florsheim	