



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: JULY 10, 2015

**RE: NOTICE OF REGULAR MEETING OF THE GENERAL COUNSEL REVIEW
COMMITTEE**

THE GENERAL COUNSEL REVIEW COMMITTEE WILL HOLD ITS REGULAR MEETING
ON TUESDAY, JULY 14, 2015 AT 7:00 P.M. IN CONFERENCE ROOM 208.

RECEIVED
15 JUL 10 PM 2:38
TOWN CLERK
MIDDLETOWN, CT 06454

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Review Committee
Municipal Building
Room 208, Second Floor
245 DeKoven Drive
Middletown, Connecticut 06457

AGENDA FOR REGULAR MEETING
TO BE HELD
JULY 14, 2015 AT 7:00 P.M.

- A. Call to Order
- B. Public Comment
- C. Approval of Minutes
 - 1. March 10, 2015 Meeting
- D. New Business
 - 1. Human Resources Matters
 - 2. Update on Outside Counsel Expenditures
 - 3. Review of Additional Legal Duties Following Consolidation
- E. Old Business
 - 1. None
- F. Other
- G. Adjournment

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OFFICE
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If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.