



## MEMORANDUM

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**TO:** ASHLEY FLYNN-NATALE  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL

**DATE:** JUNE 16, 2023

**RE:** NOTICE OF SPECIAL MEETING OF THE AMERICAN RESCUE PLAN ACT  
TASK FORCE

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THE AMERICAN RESCUE PLAN ACT TASK FORCE WILL HOLD A SPECIAL MEETING ON WEDNESDAY, JUNE 21, 2023, AT 11:00 A.M. THE MEETING WILL BE VIA WEBEX.

23 JUN 16 AM 10:56

\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

American Rescue Plan Act Task Force  
Municipal Building  
245 deKoven Drive  
Middletown, Connecticut 06457

AGENDA FOR SPECIAL MEETING  
TO BE HELD VIA WEBEX  
JUNE 21, 2023 AT 11:00 A.M.

**FOR PUBLIC ATTENDANCE:**

<https://middletownct.webex.com/middletownct/j.php?MTID=m76761cf84f2a9669e0235928f2713d3a>

**OR**

Webex.com  
Join a Meeting  
Event Number: 2347 066 0218  
Password: Middletown

**OR**

Dial: 408-418-9388  
Access Code: 2347 066 0218

1. **Call to Order**
2. **Public Comment**
3. **Approval of Minutes.**
  - A. Review minutes of April 12, 2023 and May 10, 2023 Regular Meeting
4. **New Business**
  - A. Request to repurpose Middletown Racial Justice Coalition funding to Middletown United Fathers
  - B. Middletown Redemption Center One-Time Advance
  - C. Middletown United Fathers One-Time Advance
  - D. Advance Policy for Subrecipients
  - E. Administrative Expense Request for NHCPA Riverbend, LLC

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

**RESOLUTION NO.**

**Dated: June 16, 2023**

**RESOLUTION**

**WHEREAS**, on June 7, 2021, the Common Council of the City of Middletown accepted American Rescue Plan Act grant funding through a Request for Common Council Confirmation and Approval; and

**WHEREAS**, under the Request for Common Council Confirmation and Approval, "approval of such transfer shall be given at the next regularly scheduled session of the Common Council," which "shall be an appropriation" for which "no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted[;]" and

**WHEREAS**, the Common Council previously established the American Rescue Plan Act Task Force; and

**WHEREAS**, pursuant to Resolution No. 127-21, the Task Force "shall submit its recommendations for the proposed use and distribution of these grant funds to the Common Council for consideration and approval [;]" and

**WHEREAS**, pursuant to Resolution No. 125-22, the Task Force previously recommended, and the Common Council previously approved, an appropriation of \$96,000 to the Middletown Racial Justice Coalition for the Traverse Square Summer Enrichment Program, which would host a summer enrichment program at the Traverse Square housing complex, engaging children between ages 5-18 and the families who live there; and

**WHEREAS**, the MRJC has requested of the Task Force that it recommend reallocating this amount to Middletown United Fathers, which is an ARPA subrecipient currently operating with city-approved funding; and

**WHEREAS**, the reallocation would achieve economies of scale and reduce the administrative burden required in undertaking the Traverse Square Enrichment Program; and

**WHEREAS**, the Task Force met at a special meeting on June 21, 2023, and recommends the proposed re-allocation;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** that the Common Council hereby adopts the American Rescue Plan Act Task Force's recommendation to re-allocate the previously approved \$96,000 for the Middletown Racial Justice Coalition's Traverse Square Summer Enrichment Program to Middletown United Father's, which will work in collaboration with the MRJC to undertake the program.

**BE IT FURTHER RESOLVED** that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

**Fiscal Impact:** None

**Submitted by:** Council Member Eugene Nocera

**Committee Review:** American Rescue Plan Act Task Force, June 21, 2023

**Status:**  
**by Common Council, City of Middletown,**

(11.4)

**RESOLUTION NO.**  
**Dated: August 24, 2022**

**RESOLUTION**

**WHEREAS**, on June 7, 2021, the Common Council of the City of Middletown accepted \$6,373,240 in American Rescue Plan Act grant funding through a Request for Common Council Confirmation and Approval; and

**WHEREAS**, under the Request for Common Council Confirmation and Approval, "approval of such transfer shall be given at the next regularly scheduled session of the Common Council," which "shall be an appropriation" for which "no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted[;]" and

**WHEREAS**, the Common Council previously established the American Rescue Plan Act Task Force; and

**WHEREAS**, pursuant to Resolution No. 127-21, the Task Force "shall submit its recommendations for the proposed use and distribution of these grant funds to the Common Council for consideration and approval [;]" and

**WHEREAS**, the Task Force held its special meeting on August 24, 2022, to consider the following application for American Rescue Plan Act grant funding.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** that the Common Council hereby adopts the American Rescue Plan Act Task Force's recommendation and approves the following project in the following amount based on the application submitted to the Task Force:

- **Traverse Square Summer Enrichment Program**
  - Applicant: Middletown Racial Justice Coalition
  - Description: The Middletown Racial Justice Coalition is looking to collaborate with Wesleyan University's Jewett Center for Community Partnerships by hosting a summer enrichment program at the Traverse Square housing complex, engaging children between ages 5-18 and the families who live there.
  - Amount: \$96,000.00

**BE IT FURTHER RESOLVED** that the Mayor is authorized to prepare and execute any documents necessary to effectuate this American Rescue Plan Act grant funding, subject to approval as to content and form by the Office of the General Counsel.

**Fiscal Impact:** \$96,000.00 from the American Rescue Plan Grant Line 3046-01000-59200-0000-00000-2021-000

**Submitted by:** Council Member Eugene Nocera, Majority Leader  
Council Member Phillip Pessina, Minority Leader

**Committee Review:** American Rescue Plan Act Task Force, August 24, 2022

**Status:**  
**by Common Council, City of Middletown,**  
**at its meeting held on:**

*K: submit/ resolution/ ARPA Middletown Racial Justice- Sept 2022*