Russell Library Board of Trustees Regular Meeting  
Tuesday, June 21, 2022, 6:30 p.m.  
Hubbard Room, Russell Library, 123 Broad St., Middletown CT  
Draft minutes and other supporting items can be requested in accordance with the Freedom of Information Act.

AGENDA

1. Call to Order  
   a. Introduction of new Trustees  
   b. Review Community Dialogue Framework  
   c. Mission Moment (Mission: "We empower people to grow, connect, strive and thrive.")

2. Public Comment

3. Approval of Minutes  
   a. MOTION: Approve minutes of the May 17, 2022 Board Meeting

4. Administration Report – Ramona Burkey, Library Director

5. Committee Reports  
   a. Executive Committee – E. Wisneski  
   b. Finance Committee – A. Becker  
   c. Governance Committee - C. Sanders  
   d. Strategic Planning Committee  
   e. Facilities Committee - S. Nelson

6. Unfinished Business

7. New Business  
   a. MOTION: Election of officers for 2022-2023  
   b. MOTION: Authorize the Library Director to  
      i. submit an application to the Connecticut State Library for a Category 2 State  
         Public Library Construction Grant, and  
      ii. execute a contract with the Connecticut State Library for a State Public  
         Library Construction Grant  
   c. Conflict of Interest policy: distribute/sign  
   d. Fall Board retreat: Saturday, September 10, 2022

8. Announcements

9. Open Forum/General Good and Welfare
10. **Executive Session**
   a. **MOTION**: Executive Session to discuss matters related to strategy, personnel, contracts, property and pending litigation.

11. **Adjournment**

   **Next regular board meeting**: Tuesday, September 20, 2022, 6:30 p.m.

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**Russell Library Community Dialogue Framework**

Parliamentary procedure and public meeting requirements set a method for deciding the business of the Russell Library in view of the public. A Community Dialogue Framework provides guidance on improving the decision-making process by encouraging productive discussion.

- Practice open and honest communication.
- Listen carefully, actively, and respectfully.
- Be courteous; do not interrupt another speaker and do not multi-task.
- Speak from personal experience. Use “I” statements to share your thoughts and feelings.
- Support your statements with evidence and provide rationales.
- Respect others’ rights to hold opinions and beliefs that are different from yours. All perspectives are welcome and valid.
- Be open to new and different perspectives.
- If you are offended, speak up.
- Challenge and debate the merits of ideas, not the person supporting it.
- Step up and participate in the conversation.
- Step back and recognize others deserve an opportunity to speak.
- When discussion takes place in Executive Session, respect and maintain confidentiality.
- Share the message, not the personal.
- Trust that dialogue and disagreement will take us to deeper levels of understanding and acceptance.