



## MEMORANDUM

---

**TO:** ASHLEY FYLNN-NATALE  
CITY AND TOWN CLERK

**FROM:** CHRISTOPHER FORTE, ASSISTANT GENERAL COUNSEL

**DATE:** JUNE 2, 2023

**RE:** NOTICE OF REGULAR MEETING OF THE CODE ENFORCEMENT  
COMMITTEE

---

THE CODE ENFORCEMENT COMMITTEE WILL HOLD A REGULAR MEETING ON **THURSDAY, JUNE 8, 2023 AT 9:00 A.M.** THE MEETING WILL BE HELD ELECTRONICALLY VIA WEBEX.



**\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \***

Code Enforcement Committee  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, Connecticut 06457

**AGENDA FOR REGULAR MEETING**  
**TO BE HELD VIA WEBEX**  
**Thursday, June 8, 2023 AT 9:00 A.M.**

**FOR PUBLIC ATTENDANCE:**

<https://middletownct.webex.com/middletownct/j.php?MTID=m264e67aa90cc8e7014efd279a4463647>

**OR**

Webex.com  
Join a Meeting  
Event Number: 2339 217 6096  
Password: Middletown

**OR**

Dial: 408-418-9388  
Access Code: 2339 217 6096

**1. Call to Order By Staff.**

**2. Approval of Minutes.**

Review and approval of the minutes for the May 25, 2023 regular meeting.

**3. Public Session.**

**4. New Business.**

**A. Mayor's Office.**

1. Update from the Mayor's Office.

**B. Public Works.**

1. Update from the Public Works Department.

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

- C. **Health Department.**
    - 1. Update from the Health Department.
  - D. **Department of Land Use.**
    - 1. Update from the Department of Land Use.
  - E. **Building Department.**
    - 1. Update from the Building Department.
  - F. **Police Department.**
    - 1. Update from the Police Department.
  - G. **City Fire.**
    - 1. Update from City Fire.
    - 2. 237 Spencer Drive
  - H. **South Fire District.**
    - 1. Update from the South Fire District.
  - I. **Westfield Fire District.**
    - 1. Update from the Westfield Fire District.
  - J. **Office of the General Counsel.**
    - 1. Update from the Office of the General Counsel.
5. **Old Business.**
- A. **Mayor's Office**
    - 1. Forbidden Llama
  - B. **Health Department**
    - 1. 455 & 465 Middlefield Street
  - C. **Department of Land Use**
    - 1. 695 Main Street
    - 2. Bob's Building
    - 3. 542-544 Main Street
  - D. **Building Department**
    - 1. 699 Country Club Road

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

**E. Office of the General Counsel**

1. Forest City Laundry

**6. Adjournment.**

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.