



## MEMORANDUM

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**TO:** ASHLEY FLYNN  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL

**DATE:** May 29, 2020

**RE:** NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

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THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON  
TUESDAY, JUNE 2, 2020 at 6:00pm

**\*MEETING TO BE HELD VIRTUALLY\***

Meeting to be held online. Members of the public may view/listen to the meeting as follows: Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password

1. Launching the WebEx application and joining the meeting using the appropriate meeting number and password
2. Via telephone at 1-408-418-9388 and the appropriate access code below  
**Meeting Number/Access Code:** 710 198 565  
**Event Password:** Middletown



## City of Middletown

OFFICE OF THE GENERAL COUNSEL  
245 deKoven Drive  
Middletown, CT 06457-1300  
TEL: (860) 638-4820 FAX: (860) 638-1920  
TDD: (860) 344-3521

**\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \***

**If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910**

### Insurance and Claims Committee

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### AGENDA FOR REGULAR MEETING TO BE HELD VIRTUALLY ON JUNE 5, 2019 AT 6:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Meeting of April 2020
- C. Public Session.
- D. Executive Session

Discussion regarding strategy and negotiations for the pending claim – Reed vs. City of Middletown, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended

E. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA

1. Richard Knopka vs. City of Middletown
2. Philip Nichisti vs. City of Middletown
3. Rose Ortiz et. al. vs. City of Middletown
4. Unreimbursed Property Payments

F. Other Business:

1. None

G. Adjournment.

\_\_\_\_\_/s/\_\_\_\_\_  
Grady Faulkner, Chairperson  
Insurance & Claims Committee

cc: Mayor Ben Florsheim  
Councilwoman Linda Salafia  
Councilman Darnell Ford  
Brig Smith, General Counsel  
Kori Wisneski, Deputy General Counsel  
Christopher Forte, Assistant General Counsel  
Nancy Conaway-Raczka, Risk Manager