

**Committee Members**

Councilman Gene Nocera Co-Chair  
Councilwoman Jeanette Blackwell Co-Chair  
Councilman Phillip J. Pessina Vice-Chair  
Kristy Byrd  
Sheila Daniels  
John Giuliano  
Richard Pelletier  
John Phillips  
Theodore Raczka  
Stephen Zarger  
Anita Dempsey-White

**Committee Staff**

Dr. Michael Conner; Superintendent  
Marco Gaylord; Director Operations  
Elise McDermott; Finance and Budget  
Peter Staye; Director Facilities  
Erin Thazhampallath; Secretary

**SPECIAL MEETING AGENDA**

**\*\*\*WEBEX ONLINE MEETING\*\*\***

**Woodrow Wilson Middle School Building Committee**

**Wednesday, May 20, 2020**

**6:00PM**

**Meeting to be held online. Members of the public may view/listen to the meeting as follows:**

1. Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password

**Meeting Number/Access Code: 716 525 570**

**Event Password: 1283**

2. Via telephone at 1-408-418-9388 and the appropriate access code

**Meeting Number/Access Code: 716 525 570**

**Event Password: 1283**

1. **Chairman calls the Meeting to order.**

2. **Approval of the Minutes**

2.1 - Special Meeting Minutes of April 27, 2020

3. **Construction Updates**

3.1 – Workflow Status: In Progress

- A. **TSKP Status Update:** Presented by Randall Luther; TSKP and Mary-Lynn Radych; TSKP

a. Furniture, Fixtures, and Equipment

B. **O&G Status Update:** Presented by Joe Vetro; Project Manager, O&G Industries

a. Monthly Project Report Review and Construction Update

b. Items for Approval Phase 2:

i. Change Order and Budget Transfer for Kalwall Frame Material Upgrade - \$1,486 against Owner contingency.

ii. Change Order for Catwalk Balcony - \$32,000 against construction contingency

#### 4. Financial Report

4.1 – Financial Update: Presented by Elise McDermott; Finance and Budget

4.2 - Budget Transfer

A. O&G Budget Transfer to cover Change Orders #20-33 in the amount of **\$94,663.00**

B. TSKP Budget Transfer to cover purchase order #38791 in the amount of **\$4,896.11**

4.3- Invoice Approval

A. O&G Invoice #10 **\$2,472,636.53**

B. Eversource Trailer Utility Bill (03/26/20) **\$982.28**

C. WWBC Secretary Timecard May 2020 **\$350**

D. TSKP Invoice #24 **\$42,196.11**

E. BVH Integrated Services (WWMS School Xing) Invoice #02119113.00-6 **\$1,400.00**

#### 5. Discussion

5.1 - Innovation Lab

5.2- Response to South Fire District request for Areas of Refuge

5.3- Existing Woodrow Wilson Cafeteria Structure

#### 6. Adjournment