



MEMORANDUM

TO: ASHLEY FLYNN
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: April 30, 2021

RE: NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON
TUESDAY, MAY 4, 2021 at 6:00pm

MEETING TO BE HELD VIRTUALLY

Meeting to be held online. Members of the public may view/listen to the meeting as follows: Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password

1. Launching the WebEx application and joining the meeting using the appropriate meeting number and password
2. Via telephone at 1-408-418-9388 and the appropriate access code below
Meeting Number/Access Code: 173 867 5593
Event Password: Middletown



City of Middletown

OFFICE OF THE GENERAL COUNSEL
245 deKoven Drive
Middletown, CT 06457-1300
TEL: (860) 638-4820 FAX: (860) 638-1920
TDD: (860) 344-3521

*** THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE ***

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee

Meeting to be held online. Members of the public may view/listen to the meeting as follows: Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password

3. Launching the WebEx application and joining the meeting using the appropriate meeting number and password
4. Via telephone at 1-408-418-9388 and the appropriate access code below
Meeting Number/Access Code: 173 867 5593
Event Password: Middletown

AGENDA FOR REGULAR MEETING TO BE HELD VIRTUALLY ON MAY 4, 2021 AT 6:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Meeting of March 2021
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA

- Listed on Claim Summary

E. Other Business:

1. Matthew Bacon, Claims Administrator will present claim for Keating Ford Industrial Complex roof repairs.
2. Matthew Bacon, Claims Administrator will present claim for Kroll technology services.

F. Adjournment.

_____/s/_____
Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Ben Florsheim
Councilwoman Linda Salafia
Councilman Darnell Ford
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Christopher Forte, Assistant General Counsel
Nancy Conaway-Raczka, Risk Manager