CITY OF MIDDLETOWN
CHARTER REVISION COMMISSION

SPECIAL MEETING
Tuesday, April 13, 2021
7:00 PM

Via WebEx
THIS MEETING WILL BE A 100% ELECTRONIC MEETING

For Public Attendance: Visit https://middletownct.gov/councilmeeting
or
WebEx.com
Join a Meeting
Event # 129 328 0015
Password: Middletown
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Dial 408-418-9388; Access Code: 129 328 0015

REVISED AGENDA

1. Call to Order -- Robert Blanchard, Commission Chair

2. Roll Call – David Roane, Secretary

3. Discussion Items
   a. Civilian Review Board Mandate
   b. Equal Opportunity, Diversity, Equity, Affirmative Action and Inclusion (See attachment)
      i. What more can the Human Resources/Human Relations Commission do to reach BIPOC communities to encourage them to apply for jobs?
      ii. What more could be done to more to reach BIPOC individuals to apply for managerial/director level positions? How regularly is the Equal Opportunity plan outlined in Section F updated?
      iii. What barriers are preventing more BIPOC individuals from either applying for new positions/moving up in their current positions?
      iv. Is there BIPOC representation on the committee that reviews applications/approves raises/changes in position?
      v. Are there both online and in-person opportunities to fill out job applications?
      vi. Is there signage in city hall directing applicants where they can go to apply for jobs in person?
   c. Former Justice related individuals
      i. What barriers in the application process exist for those with prior justice-related backgrounds?
      ii. Is there someone located at city hall with knowledge of the justice system that could guide persons in filling out job applications?
      iii. Is the city background check service outsourced?
      iv. If an individual does not pass the background check, how is that individual notified?
v. What flags in the current background check preclude a person from moving forward in the hiring system?
vi. Should a prior felony preclude a person from serving on a board or commission?

4. Additional Discussion: Elimination of Treasurer’s Job

5. Action Items and/or Language Review (4/21)
   a. Ethics Standards
   b. Standards for Creating Boards and Commissions
   c. Standards for Creating Departments:
   d. Mayoral Salary
   e. Define General Counsel role
   f. Budget Process and Timeline
   g. $750,000 standard for issuance of bonds
   h. Discussion of Hiring Practices and former Justice-related Individuals:
      i. Representatives of the Human Resources and Human Relations Commission
      ii. Data on the current breakdown of city employees by race - including BOE vs. City, and staff vs. managerial/director.
      iii. Approximately how many formerly incarcerated persons come home to live in Middletown each month?

6. Discussion of upcoming meeting agendas (5/5) agenda with Counsel:
   a. Board of Education Noncertified personnel
   b. Definition Review

7. Adjournment

_F: Charter Revision 2020/2021- 04-13 – agenda SPECIAL Charter revision – 13 April 2021_