

Date: March 15, 2023

Subject: Human Resources Meeting
Tuesday, April 11, 2023

To: Gerald Daley - Chair,
Tonilynn Collins, Mary
Marrocco, James Fallon,
Joseph Samolis, Doug
Sienna and John Dunham

From: Arthur G. Simonian
Executive Director

AGS

**Human Resources Committee Meeting
Tuesday, April 11, 2023
5:30 PM**

The Human Resources Committee Meeting will be held on **Tuesday, April 11, 2023 at 5:30 PM**. The Meeting will be held at the District Offices 245 Main Street, Cromwell, Connecticut.

AGENDA

- 1) **MOU's June 19th for two Unions** – Executive Session
- 2) **Admin Re-organization** – Executive Session
- 3) **Revised and new job descriptions for Admin Specialist, Admin Assistant, and Office Supervisor** – Executive Session
- 4) **Personnel Staffing discussions** – Executive Session
- 5) **Annual Performance Review for the Executive Director** – Executive Session
- 6) **Related Business & Staff Updates**

C: Board Members not on the Human Resources Committee