



MEMORANDUM

TO: ASHLEY FYLNN-NATALE
CITY AND TOWN CLERK

FROM: KORI WISNESKI, DEPUTY GENERAL COUNSEL
JUSTIN RICHARDSON, DIRECTOR OF HUMAN RESOURCES

DATE: APRIL 1, 2021

RE: NOTICE OF REGULAR MEETING OF THE GENERAL COUNSEL
COMMISSION

THE GENERAL COUNSEL COMMISSION WILL HOLD A REGULAR MEETING ON THURSDAY, APRIL 8, 2021 AT 6:00 P.M. VIA WEBEX.

RECEIVED
21 APR - 1 PM 3:42
TOWN CLERK
MIDDLETOWN, CONN.

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Commission
Municipal Building
245 DeKoven Drive
Middletown, Connecticut 06457

AGENDA FOR REGULAR MEETING
TO BE HELD
April 8, 2021 AT 6:00 P.M.

FOR PUBLIC ATTENDANCE:

<https://middletownct.webex.com/middletownct/j.php?MTID=m22cfef376c586accbab695b732b047d7>

OR

Webex.com
Join a Meeting
Event Number: 129 794 1002
Password: Middletown

OR

Dial: 408-418-9388
Access Code: 129 794 1002

1. **Call to Order.**
2. **Public Comment.**
3. **Approval of Minutes.**
 - A. Review minutes of March 11, 2021 Regular Meeting
4. **Old Business**
 - A. Ordinance - Building Committees (14-23 to 14-26)
5. **New Business.**
 - A. Job Description - Executive Assistant/Office Supervisor
 - B. Planning, Conservation, Development Reorganization
 - i. Ordinance - PCD Dept. Elimination (31-31)
 - ii. Ordinance - Parking Dept. Elimination (31-35)
 - iii. Ordinance - Dept. of ECD Creation (31-46 to 31-48)

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.

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- iv. Ordinance – Dept. of Land Use Creation (31-49 to 31-51)
- v. Ordinance – Merger of Office of Arts and Culture (14-22)
- vi. Executive Summary
- vii. Organizational Chart

6. Other.

7. Adjournment

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