Russell Library Governance Committee meeting  
Wednesday, April 6, 2022, 5:00 PM

Join Zoom Meeting  
https://us02web.zoom.us/j/86946304352  
Meeting ID: 869 4630 4352  
Find your local number: https://us02web.zoom.us/u/kHruUqJ99

AGENDA

1. Call to Order  
a. Review Community Dialogue Framework

2. Approval of Minutes  
a. **MOTION**: Approve minutes of the March 2, 2022 Governance Meeting

3. Public Comment (Limited to 5 minutes)

4. Unfinished Business  
a. Nomination of a permanent chair  
b. Conflict of Interest form

5. New Business  
a. Schedule of policy review  
b. Whistleblower policy  
c. Personnel policy compilation

6. Discussion of Items to be Placed on Next Agenda

7. Announcements

8. Open Forum/General Good and Welfare

9. Additional Public Comment

10. **Executive Session** to discuss strategies and negotiations about pending claims or pending litigation involving the agency or a member

11. Adjournment

**Next regular Governance meeting**: Wednesday, May 4, 2022, 5:00 p.m.
Community Dialogue Framework

Parliamentary procedure and public meeting requirements set a method for deciding the business of the Russell Library in view of the public. A Community Dialogue Framework provides guidance on improving the decision-making process by encouraging productive discussion. The following framework has been adapted from the work of Alison Williams:

- Practice open and honest communication.
- Listen carefully, actively, and respectfully.
- Be courteous; do not interrupt another speaker and do not multi-task.
- Speak from personal experience. Use “I” statements to share your thoughts and feelings.
- Support your statements with evidence and provide rationales.
- Respect others’ rights to hold opinions and beliefs that are different from yours. All perspectives are welcome and valid.
- Be open to new and different perspectives.
- If you are offended, speak up.
- Challenge and debate the merits of ideas, not the person supporting it.
- Step up and participate in the conversation.
- Step back and recognize others deserve an opportunity to speak.
- When discussion takes place in Executive Session, respect and maintain confidentiality.
- Share the message, not the personal.
- Trust that dialogue and disagreement will take us to deeper levels of understanding and acceptance.