Russell Library Board of Trustees Regular Meeting
Tuesday, March 15, 2022, 6:30 p.m.
123 Broad Street, Middletown ~ Hubbard Room

AGENDA

1. Call to Order
   a. Review Community Dialogue Framework
   b. Mission Moment (Mission: "We empower people to grow, connect, strive and thrive.")

2. Public Comment

3. Approval of Minutes
   a. MOTION: Approve minutes of the February 15, 2022 Board Meeting

4. Administration Report – Ramona Burkey, Library Director

5. Committee Reports
   a. Executive Committee – E. Wisneski
   b. Finance Committee – A. Becker
   c. Governance Committee
   d. Strategic Planning Committee - T. Duggan
   e. Facilities Committee - S. Nelson

6. Unfinished Business
   a. Meeting format

7. New Business
   a. MOTION: Approve Revised Display/Public Posting Policy
   b. MOTION: Approve FY 22 Engagement Letter with Perlroth & Company

8. Announcements

9. Open Forum/General Good and Welfare

10. Executive Session
    a. MOTION: Executive Session to discuss matters related to strategy, personnel, contracts and property.

11. Adjournment

Next regular board meeting: Tuesday, April 19, 2022, 6:30 p.m.
Community Dialogue Framework

Parliamentary procedure and public meeting requirements set a method for deciding the business of the Russell Library in view of the public. A Community Dialogue Framework provides guidance on improving the decision-making process by encouraging productive discussion. The following framework has been adapted from the work of Alison Williams:

- Practice open and honest communication.
- Listen carefully, actively, and respectfully.
- Be courteous; do not interrupt another speaker and do not multi-task.
- Speak from personal experience. Use “I” statements to share your thoughts and feelings.
- Support your statements with evidence and provide rationales.
- Respect others’ rights to hold opinions and beliefs that are different from yours. All perspectives are welcome and valid.
- Be open to new and different perspectives.
- If you are offended, speak up.
- Challenge and debate the merits of ideas, not the person supporting it.
- Step up and participate in the conversation.
- Step back and recognize others deserve an opportunity to speak.
- When discussion takes place in Executive Session, respect and maintain confidentiality.
- Share the message, not the personal.
- Trust that dialogue and disagreement will take us to deeper levels of understanding and acceptance.