

THE MATTABASSETT DISTRICT

Memorandum

Date: February 10, 2020

Subject: Agenda – Tuesday,
February 18, 2020 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of January 21, 2020	1 - 3
2. Treasurer's Report	4 - 11
a. Receipts & Expenditures – FY 19-20	5
b. Operating Fund Statement of Income	6
c. Cash Flow Graphs	7 - 9
d. Investment Schedule	10
e. Investment Bank Distribution	11
3. Budget Statement	12 - 15
4. Check Register Report – January, 2020	16 - 18
5. Staff Reports	19 - 37
a. Monthly Report	19 - 27
b. Safety/Energy Report	28 - 29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
3. Middletown Credit Memo	
6. Committee Reports	
a. Engineering – (purple)	
b. Finance – (pink)	
1. 2020-2021 Budget Approval (table item)	
c. Human Resources	
d. Property Management	
e. Public Relations	
7. Counsel's Report	
a. Executive Session	

8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, March 16, 2020 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.