Russell Library Board of Trustees Regular Meeting  
Tuesday, February 15, 2022, 6:30 p.m.

Join Zoom Meeting:  
https://us02web.zoom.us/j/82420692951?pwd=NG9aaEg3cEV0eVNiNkUrYmo0MnVxZz09  
Meeting ID: 824 2069 2951  
Passcode: 677623  
Find your local number: https://us02web.zoom.us/u/kuwflnReF

AGENDA

1. Call to Order  
   a. Welcome and introduction of new Trustee: Dr. Faraneh Carnegie-Hargreaves  
   b. Review Community Dialogue Framework  
   c. Mission Moments (Mission: “We empower people to grow, connect, strive and thrive.”)

2. Public Comment

3. Approval of Minutes  
   a. **MOTION**: Approve minutes of the January 18, 2022 Board Meeting

4. Administration Report – Ramona Burkey, Library Director

5. Committee Reports  
   a. Executive Committee – E. Wisneski  
   b. Finance Committee – A. Becker  
   c. Governance Committee  
   d. Strategic Planning Committee - T. Duggan  
   e. Facilities Committee - S. Nelson

6. Unfinished Business  
   a. Climate Survey  
   b. Meeting format

7. New Business  
   a. **MOTION**: Approve revised Display/Public Posting Policy  
   b. **MOTION**: Accept June 30, 2021 and 2020 Financial Audit  
   c. **MOTION**: Fiscal Year 2022-2023 City Operating Budget Request  
   d. Review Resources Selection Policy and Request for Review Documents

8. Announcements

9. Open Forum/General Good and Welfare
10. **Executive Session**  
   a. **MOTION**: Executive Session to discuss matters related to strategy, personnel, contracts and property.

11. **Adjournment**

    **Next regular board meeting**: Tuesday, March 15, 2022, 6:30 p.m.

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**Community Dialogue Framework**

Parliamentary procedure and public meeting requirements set a method for deciding the business of the Russell Library in view of the public. A Community Dialogue Framework provides guidance on improving the decision-making process by encouraging productive discussion. The following framework has been adapted from the work of Alison Williams:

- Practice open and honest communication.
- Listen carefully, actively, and respectfully.
- Be courteous; do not interrupt another speaker and do not multi-task.
- Speak from personal experience. Use “I” statements to share your thoughts and feelings.
- Support your statements with evidence and provide rationales.
- Respect others’ rights to hold opinions and beliefs that are different from yours. All perspectives are welcome and valid.
- Be open to new and different perspectives.
- If you are offended, speak up.
- Challenge and debate the merits of ideas, not the person supporting it.
- Step up and participate in the conversation.
- Step back and recognize others deserve an opportunity to speak.
- When discussion takes place in Executive Session, respect and maintain confidentiality.
- Share the message, not the personal.
- Trust that dialogue and disagreement will take us to deeper levels of understanding and acceptance.