MEETING AGENDA
***WEBEX ONLINE MEETING***
Woodrow Wilson Middle School Building Committee
Monday, January 31, 2022
6:00PM

Fully Remote - For Attendance: WebEx.com Join a Meeting Event # 2348 842 1738 Password: Middletown or Dial 408-418-9388 Access Code: 2348 842 1738
NOTE: if calling from a phone, please press *3 to activate hand raise function

1. Chairperson calls the Meeting to order.

2. Approval of the Minutes
   2.1 - Meeting Minutes of November 29, 2021

3. Public Comments

4. Construction Updates and Action Items:
   4.1 - Workflow Status: In Progress
       A. O&G Status Update: Presented by Joe Vetro; Project Manager, O&G Industries
          b. Items for approval possible Change Order and Budget Transfers
       B. TSKP Status Update: Presented by Randall Luther; TSKP, Mary-Lynn Radych; TSKP, Michael Scott; TSKP, Jeanette O'Connell; TSKP
          a. Monthly Update
b. Items for approval possible Change Order and Budget Transfers (See Item 5.2 F/G)

5. Financial Report

5.1 - Financial Update: Presented by Elise McDermott

5.2 - Change Order and Budget Transfer:

A. Alertus vendor proposal (mass notification system hardware) for a total of $17,705.00.
B. Change Order and Budget Transfer for TRC Invoice #511167 (monitoring the removal of the underground oil storage tank) for a total of $4,088.50.
C. Change Order and Budget Transfer for Martin Moving and Storage Company in the amount of $6,225.00.
D. O&G PCO #254 (Flooring Contract Budget Adjustment) for a credit total of -$461,000.00. (approved by subcommittee and processed)
E. Purchase Order and Budget Transfer for Environmental Transactions Inc. (Radon Testing) in the amount of $4,500.00.
F. Change Order and Budget Transfer for IMTL for on-call testing in the amount of $1,870.00.
G. Change Order and Budget Transfer for Geoinsight for on-call testing in the amount of $3,119.75.

5.3 - Invoice Approval:

A. O&G Invoice #29 in the amount of $1,003,175.24. (approved by subcommittee and processed).
B. Committee Secretary Timecard Nov/Dec 2021 in the amount of $225. (approved by subcommittee and processed).
C. Committee Finance/Budget Timecard Nov/Dec 2021 in the amount of 11 Hours. (approved by subcommittee and processed).
D. TSKP Invoice #43 in the amount of $28,886.63. (approved by subcommittee and processed).
E. Crown Castle Invoice #931796 In the amount of $12,000.00. (approved by subcommittee and processed).
F. O&G Invoice #30 (Pending Invoice Total)
G. TSKP Invoice #44 in the amount of $11,693.60.
H. Committee Secretary Timecard Dec/Jan 2022 in the amount of $150.
I. Committee Finance/Budget Timecard Dec/Jan 2022 in the amount of 8.5 Hours.
J. BVH Invoice #02119113.00-12 In the amount of $15,750.00.
K. FF&E Tucker Library Interiors Invoice #9161 in the amount of $26,940.00. 
   Approved payment of $25,445.00. Retainage of $1,495.00.
L. Martin Moving Invoice #32670 in the amount of $9,225.00.
M. Creative Office Interiors Invoice #18745 in the amount of $1,497.68.
N. TRC Invoice #493311 in the amount of $19,377.00 and Invoice #493067 in the 
   amount of $6,355.00.
O. TRC Invoice #511167 in the amount of $14,985.50 and Invoice #511195 in the 
   amount of $2,940.00.
P. Interscape Invoice #10356 in the amount of $3,292.30.
Q. Environmental Transactions (Radon Testing) in the amount of $4,500.00.
R. Red Thread Invoice #879895 in the amount of $5,427.24.

6. Discussion
   6.1 - Additional BOE Parking and Paving
   6.2 - Community Recreation Facility Update
   6.3 - FF&E Casters on Chairs/ Lockers
   6.4 - Approve Building Committee meeting Schedule for 2022

7. Adjournment