



City of Middletown

## Memorandum

**To:** Ashley Flynn-Natale, Town Clerk

**From:** Faith M. Jackson, Director  
Office of Equal Opportunity and Diversity Management

**Date:** January 21, 2021

**Re:** *Affirmative Action Monitoring Committee Meeting Notice*

The Affirmative Action Monitoring Committee will be having its regularly scheduled meeting on Thursday, January 28<sup>th</sup> at 6:00 p.m. via Webex.

**WebEx.com – Join a Meeting – Event # 179 582 9037 – Password U5Wrg6BSUE7**  
**Dial 1-408-418-9388 – Access Code 179 582 9037**

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk's Office at 860-638-4910.

Thank you.

MEETING AGENDA

Office of Equal Opportunity and Diversity Management  
245 deKoven Dr.  
Middletown, CT 06457

WebEx.com – Join a Meeting – Event # 179 582 9037 – Password U5Wrg6BSUE7  
Dial 1-408-418-9388 – Access Code 179 582 9037

Meeting Description: Affirmative Action Monitoring Committee

Date January 28, 2021 Time 6:00 to 7:00 P.M. Location Webex

<u>Start Time:</u>	<u>Stop Time:</u>
<b>COMMISSION MEMBERS:</b>	
<input type="checkbox"/> Pat Alston	<b>Quorum:</b> Yes _____ No _____
<input type="checkbox"/> Rosa Browne, Chairperson	
<input type="checkbox"/> Laurie Palmer	
<input type="checkbox"/> Christine Sherwood	
<input type="checkbox"/> Vacancy	
<input type="checkbox"/> Faith Jackson, Staff, Director of Equal Opportunity and Diversity Management	
<input type="checkbox"/> Justin Richardson, Director of Human Resources	
<b><u>Call to Order</u></b>	
<b><u>Public Session</u></b>	
<b><u>Regular Meeting</u></b>	
➤ <b><u>ACTION ITEM:</u></b> Approve Revised Meeting Agenda for January 28, 2021 Motion _____ 2 <sup>nd</sup> _____	
➤ <b><u>Review:</u></b> Review Informal Meeting Minutes for October 22, 2020	
<b><u>Old Business:</u></b>	
➤ None	
<b><u>New Business:</u></b>	
➤ <b><u>Open Discussion:</u></b> 2020-2021 1 <sup>st</sup> Quarter Report – Faith Jackson	
➤ <b><u>Open Discussion:</u></b> Vacancy Report – Justin Richardson	
➤ <b><u>Open Discussion:</u></b> Committee Vacancy	
➤ <b><u>Review:</u></b> 2020 Attendance	
<b><u>Announcements</u></b>	
➤ <b>Notification of next meeting: April 22, 2021</b>	
<b><u>Adjournment</u></b>	
C: Mayor Benjamin Florsheim	