Memorandum

To: Ashley Flynn-Natale, Town Clerk

From: Faith M. Jackson, Director
Office of Equal Opportunity and Diversity Management

Date: January 20, 2022

Re: Affirmative Action Monitoring Committee Meeting Notice

The Affirmative Action Monitoring Committee will be having its regularly scheduled meeting on Thursday, January 27th at 6:00 p.m. via WebEx.

WebEx.com – Join a Meeting – Event # 2335 948 6242 – Password fzTiFKDT238
Dial 1-408-418-9388 – Access Code 2335 948 6242

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk’s Office at 860-638-4910.

Thank you.
MEETING AGENDA

Meetig Description: Affirmative Action Monitoring Committee
Date January 27, 2022 Time 6:00 to 7:00 P.M. Location Webex

Start Time: __________ Stop Time: __________

COMMISSION MEMBERS:
☐ Pat Alston Quorum: Yes_______ No_______
☐ Rosa Browne, Chairperson
☐ Laurie Palmer
☐ Christine Sherwood
☐ Vacancy
☐ Faith Jackson, Staff, Director of Equal Opportunity and Diversity Management
☐ Justin Richardson, Director of Human Resources

Call to Order

Public Session

Regular Meeting
☐ ACTION ITEM: Approve Meeting Agenda for January 27, 2022 Motion ______ 2nd ______
☐ ACTION ITEM: Approve Meeting Minutes for August 26, 2021 Motion ______ 2nd ______
☐ Review: Informal Meeting Minutes for October 28, 2021 Motion ______ 2nd ______

Old Business:
☐ None

New Business:
☐ Open Discussion: 2020-2021 4th Quarter and Year End Report -- Faith Jackson
☐ Open Discussion: 2021-2022 1st Quarter Report -- Faith Jackson
☐ Open Discussion: Federal EO4 Data Collection Filing Report -- Faith Jackson
☐ Open Discussion: Vacancy Report -- Justin Richardson
☐ Review: Miscellaneous Articles
☐ Review: 2021 Attendance

Announcements
☐ Notification of next meeting: April 28, 2022

Adjournment
C: Mayor Benjamin Florsheim