

THE MATTABASSETT DISTRICT

Memorandum

Date: January 3, 2022

Subject: Agenda - Tuesday,
January 18, 2022 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

AGS

➤ **The Meeting will be held via GoTo Meeting:**

Dial: +1 (872) 240-3412 **Access Code:** 761-723-565

- **When prompted:** “If you were assigned a voice pin, dial it now”
Please press the pound sign # to bypass

OR

GoTo Meeting website link Option: *(must have microphone capability)*
<https://global.gotomeeting.com/join/761723565>

Public Speakers

AGENDA

Roll Call

| | <u>Pages</u> |
|---|--------------|
| 1. Minutes of the meeting of December 20, 2021 | 1 - 3 |
| 2. Treasurer's Report | 4 - 11 |
| a. Receipts & Expenditures – FY 21-22 | 5 |
| b. Operating Fund Statement of Income | 6 |
| c. Cash Flow Graphs | 7 - 9 |
| d. Investment Schedule | 10 |
| e. Investment Bank Distribution | 11 |
| 3. Budget Statement | 12 - 15 |
| 4. Check Register Report – December, 2021 | 16 - 18 |
| 5. Staff Reports | 19 - 35 |
| a. Monthly Report | 19 - 26 |
| b. Safety/Energy Report | 27 |
| c. Operational Profile | 28 - 31 |
| d. Monthly Flows & Rainfall Data for the Past Two Years | 32 |
| e. Effluent Quality Graph | 33 |
| f. Nitrogen Graph | 34 |
| g. Maintenance Graph | 35 |
| h. Executive Director & Staff Action Items | |
| 1. Checkbook Analysis | |
| 2. Cash Flow Analysis | |
| 3. Primary Tank Tunnel Project Accounting | |

4. Copies of odor letters to Director Daniel Salerno
6. Committee Reports
 - a. Engineering
 - b. Finance
 - c. Human Resources
 - d. Property Management
 - e. Public Relations
7. Counsel's Report
 - a. Executive Session
8. New Business
 - a. Reserve Capacity
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday, February 22, 2022 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.