

THE MATTABASSETT DISTRICT

District Project Construction Committee Meeting

August 26, 2013 Minutes

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Memorandum

authorizes the Executive Director to submit it to DEEP for reimbursement and to pay the invoice.

Retainage

Christine Kurtz and John Braccio, Wright-Pierce, reviewed, with the Committee, C.H. Nickerson's percent complete and retainage. With Invoice #16 for work completed in July, 2013 C.H. Nickerson is 49.13% complete, and to date 5% of all billings has been retained in reserve. Under the contract and DEEP's payment guidelines, once Nickerson reaches 50% complete the retainage drops from 5% to 2% for all work, new and completed. John Braccio stated that C.H. Nickerson and Wright-Pierce have had discussions regarding reducing the retainage from 5% to 2%. What resulted from these discussions is that the retainage will be reduced from 5% to 2% except for the following:

- On all IDI work the retainage will be 5% until IDI's billings reach the 50% mark;
- On all large significant pieces of equipment, on a case by case evaluation, a 5% retainage will be kept until the piece of equipment is fully vetted (this is allowed under DEEP's guidelines); and,
- C.H. Nickerson will be requesting in their next invoice reimbursement to reduce the retainage from 5% to 2% on all past billings.

3. Review and Approval of Wright-Pierce's Payment Requisitions for July, 2013;

Mr. Sienna moved, Mr. Dunham seconded, and the committee approved unanimously:

MOTION: The DPC Committee approves Wright-Pierce's Professional Services Invoice for the Construction Phase Services for July, 2013, in the amount of **\$130,472.32**, and authorizes the Executive Director to submit it to DEEP for reimbursement and to pay the invoice.

4. Change Order No. 12

Christine Kurtz and Executive Director - Brian W. Armet reviewed, with the Committee, Change Order #12 in the amount of **\$85,470.64** which consisted of five sub Change Orders:

- 12a (PCO#072) – relocate utilities in Administration Building Basement to install MCC-11 - \$14,848.11;
- 12b (PCO#073) – Lighting in the Detroit Enclosures and Septage/Sludge Roof - \$45,505.30;
- 12c (PCO#075) – RASPS Floor Drains - \$600.03;

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- 12d (PCO#076) – New Aeration Tanks changing pipes from T-fittings to Y-fittings, extra metal, - \$23,787.56; and,
- 12e (PCO#079) – Relocate a 3-inch roof vent on the Sludge Disposal Building to accommodate an air handling unit - \$729.64.

Mr. Sienna moved, Mr. D’Alfonso seconded, and the committee approved unanimously:

MOTION: MOTION: The DPC Committee approves Change Order #12 for **\$85,470.64** – Relocate Utilities \$14,848.11, Detroit Septage Lighting \$45,505.30, RASPS Floor Drains \$600.03, Aeration Tanks’ Pipe Revisions \$23,787.56 & Relocate 3” Vent Line \$729.64, and authorizes the Executive Director to submit it to DEEP for their review and approval, and inclusion in the total project cost.

5. Change Order No. 13

Change Order #13 in the amount of **\$17,793.60** is for the required portion of the divider wall between Aeration Tanks 1 and 2 that was not fully shown on the design drawings. As this was a design error Wright-Pierce will be paying for this Change Order. The Executive Director and Wright-Pierce will be meeting with DEEP to review how the accounting and payment of this Change Order will be accomplished. It has to be included in the total project cost for C.H. Nickerson’s accounting.

Mr. Sienna moved, Mr. Centurelli seconded, and the committee approved unanimously:

MOTION: The DPC Committee approves Change Order #13 for **\$17,793.60**, and authorizes the Executive Director to submit it to DEEP for their review and approval, and inclusion in the total project cost.

6. Related Business and Staff Updates

The Executive Director reported on the theft of electrical conduit over the weekend of August 16th through the 18th.

Adjournment:

Mr. Sienna moved, and Mr. Centurelli seconded, and the Committee approved unanimously to adjourn at 6:25 PM.