

**Pre-bid Meeting Minutes For
BID #2016-026 – Transportation of Sludge
Water and Sewer Department**

Date: Tuesday, October 25, 2016 at 10:00 AM

Location: At site, Water Pollution Control Facility, 100 River Road

Adjourned: 10:22 AM

See List of attendees

Stefanie Collins, Purchasing Assistant, opened the meeting and discussed the following:

1. The deadline for receipt of questions is **Thursday, November 3, 2016 by Noon**. All questions shall be submitted to the Supervisor of Purchases via fax 860-638-1995 or email purchase@middletownct.gov.
2. The bid opening date **Thursday, November 17, 2016 at 11:00 am**
3. All Addenda's, pre-bid meeting minutes, attendee list, & additional information shall be posted to the City's website @ www.middletownct.gov Bidders shall be responsible for checking the website prior to submitting their bid for any additional information. All addenda's shall be acknowledged in their bid where indicated on the proposal pages.
4. The city recently went out to bid for the construction of a new pump station. The estimated time for completion is approximately 2 years. The start date has yet to be determined.
5. The contract is a 2 year term beginning on December 1st. There is an optional 1 year extension, possibly on a month to month basis, if the new pump station is not up and running at the end of the contract.
6. Bid pricing shall be submitted on the bid proposal pages provided and based on the quantities, unit of measure, unit price and total extension in figures as **listed in the proposal pages of the bid document**.

Al Sanders, Supervisor of the Water Pollution Control Facility stated the following:

- Open at 7:00 AM. Loading takes about 20 minutes.
- Spills between WPCF and Mattabassett Facility is the vendors responsibility
- Generally 7 loads, 5 days a week
- Will check trucks periodically for damage, load size, check gauges, etc.
- Will try to work transport around snow days when possible
- Vendor will be allowed to drop a tanker and leave it
- No zoning issues in regards to route traveled between WPCF and Mattabassett Facility

Attached:

- Pre Bid meeting attendee list

PREBID MEETING ATTENDANCE LIST

BID #2016-026 - TRANSPORTATION OF SLUDGE-
WATER AND SEWER DEPARTMENT

DATE: Tuesday, October 25, 2016 at 10:00 AM

COMPANY NAME	TYPE (GC/SUB)	ADDRESS	TEL # FAX #	REPRESENTATIVE NAME AND EMAIL ADDRESS
Environment Services Inc		90 Brookfield St. South Windsor, CT 06074	866-528-9500	Kelly (JHE) kous@e-s-i.com
Coastal Carriss of CT	GC	14 Riverside Dr. Ansonia, CT	203-754-8774	Jameson Title Jameson@coastalcarri ct.com
Alton Sanders		WPCE 100 River Rd.		
Stephanie Collins		Purchasing	860-638-4895	