

CITY OF MIDDLETOWN  
PURCHASING DEPARTMENT

ADDENDUM #1 TO BID #2014-033

**BID #2014-033- Maintenance of Traffic & Pedestrian Signals – Police Department**

Date Issued: December 16, 2014

ALL BIDDERS ARE HEREBY ADVISED OF THE FOLLOWING INFORMATION AND/OR MODIFICATIONS TO THE CONTRACT BID DOCUMENTS:

- A pre-bid meeting is scheduled for **Tuesday, December 30, 2014 at 9:30 AM EST**
- Last day for questions is **Tuesday, January 6, 2015 by 3:00 PM EST**
- Bid opening date has been extended to **Friday, January 16, 2015 at 11:00 AM EST**
- Page 18, Item #14 (Bidder Qualifications) has been revised.
- Bond information is included
- Revised Bid return label

**INVITATION TO BID**

**\*\*\*PLEASE NOTE\*\*\***

**The date set for the receipt of proposals has been changed from  
~~Wednesday, December 17, 2014 at 11:00 AM~~  
AND EXTENDED TO  
\*\*\*Friday, January 16, 2015 at 11:00 AM EST\*\*\***

PLEASE VERIFY THAT YOU HAVE RECEIVED THIS NOTIFICATION IN THE SPACE BELOW AND FAX OR EMAIL THIS PAGE BACK TO THE PURCHASING DEPARTMENT.

FAX: 860-638-1995 EMAIL: [purchase@middletownct.gov](mailto:purchase@middletownct.gov)

**BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM #1:** \_\_\_\_\_  
**COMPANY NAME**

All bidders are hereby advised of the following amendments to the contract bid documents which are hereby made an integral part of the specifications for the subject project, prepared by the City of Middletown to the same extent as all other documents. All work shall conform to the standards and provisions of same. Bids submitted shall be deemed to include contract document information as shown in Addendum No. 1. General bidders shall notify sub-bidders that may be affected by this addendum as applicable. **Bidders shall be required to acknowledge receipt of this addendum in the space provided on the Bid Proposal Form.**

**Failure to acknowledge receipt of this addendum by the bidder may result in the rejection of their bid.** Bidders are directed to review changes to all portions of the work as changes to one portion may affect the work of another.

**Total Addendum: 4 pages**

**\*\*\*BIDDER NOTE:** If you have already submitted a bid you shall be required to acknowledge receipt of this addendum under separate cover in a sealed envelope clearly marked with the bid number and description. This acknowledgment must be received by the time and date specified to be accepted by the City.

\_\_\_\_\_  
Donna L. Imme, CPPB  
Supervisor of Purchases

## ADDENDUM #1 TO BID #2014-033

### **BID #2014-033- Maintenance of Traffic and Pedestrian Signals – Police Department**

- A pre-bid meeting is scheduled for TUESDAY, DECEMBER 30, 2014 at 9:30 AM EST. Meeting will take place in the Purchasing Office, Room 112, Municipal Building, 245 Dekoven Drive, Middletown, CT. Site visits to follow.
- The last day to submit questions has been changed from Wednesday, December 10, 2014 by 3:00 pm to TUESDAY, JANUARY 6, 2015 BY 3:00 PM EST
- The Bid Opening has been changed from Wednesday, December 17, 2014 at 11:00 am to FRIDAY, JANUARY 16, 2015 AT 11:00 AM EST. Please see the Bid Return Label below reflective of this change.
- **Page 18, Item #14 (Bidder Qualifications) has been revised**

#### **14. Bidder Qualifications:**

All prospective must possess the minimum of two (2) years past experience in the maintenance of traffic light systems. The bidder shall submit with his/her bid a completed notarized statement of their qualifications on the form furnished for that purpose incorporated in these specifications. Vendors must provide a detailed listing of all employees who will be working on these systems and copies of their electrical licenses must be included in the bid response packet.

**\*\*Please note\*\* A list of references, including contact name, phone #, and experience history shall be included in the bid response packet as well.**

**All bidders must possess the documented ability to operate and maintain Peek 3000 TS1/TS2 controllers and Peek M3000 Series On-Street Masters operating on Peek CLMATS system. If in the event the qualified low bidder does not currently hold the required certifications, the City of Middletown will allow 3 months from date of award to obtain the necessary certification to comply with the requested terms and conditions. Should the awarded vendor fail to meet this requirement within the allowed 3 months, they will be disqualified and the contract will then be awarded to the next lowest bidder that already holds all required certifications.**

#### • **Bond Information:**

- A. Bid Bond - The proposal must be accompanied by a Bid Bond which shall not be less than ten percent (**10%**) of the total bid amount. The Bid Bond shall be prepared on the forms attached to these documents by a recognized Surety Company acceptable to the City. Premiums shall be paid by the bidder. The bid bond shall be made to the City of Middletown. **Alternate bond forms will not be accepted by the City.**
- Certified checks in an amount of not less than ten percent (10%) of the total bid as stated above, made payable to the City of Middletown, will be accepted in lieu of a bid bond.

- B. Guarantee by Surety - The bid shall be accompanied by a written guarantee submitted on the form attached to these documents by a Surety authorized to do business in Connecticut that it will provide the 100% Performance Bond included within these specifications required by the contract documents if the bidder's bid is accepted.
- C. Performance and Labor and Materials Bond - The bidder shall furnish a Surety Bond in an amount equal to one hundred percent (100%) of the contract price as security for faithful performance of the contract and for payment of all persons performing labor or supplying materials on the project under the contract, prior to the execution of the contract. Surety on such bond shall be provided by a duly authorized Surety company licensed to do business in the State of Connecticut and all bonds shall meet the approval of the City of Middletown. Premiums shall be paid by the bidder. All bonds shall be made to the City of Middletown. The bidder must utilize the Performance Bond Form included with these specifications. **Alternate bond forms will not be accepted.**
- D. Maintenance Bond - Following completion of the project, the bidder shall be required to furnish a Maintenance Bond on the designated form incorporated herein. The Maintenance Bond shall be in the amount of ten percent (10%) of the current year contract price and must be furnished to the City of Middletown prior to the execution of the final payment and will act as a warranty for a period of twelve (12) months from date of final payment as set forth in the Maintenance Bond. **Alternate bond forms will not be accepted.**
- E. Amendments to Bonds - Any changes, modifications, amendments and/or alterations to any of the required bond forms shall be highlighted and the City shall be advised of same and consent to same prior to its acceptance of the bond as so changed, modified, amended and/or altered. Failure to advise the City of these changes in accordance with this requirement shall make the bidder ineligible to bid on any future City projects.
- 17. Tax Bonds - All Non-resident Trade Contractors are required to submit either a "Verification approval (form AU-960 & 961) Or Acceptance of Surety Bond (form AU-964) to the State of Connecticut Department of Revenue Services (DRS). The successful bidder must provide approval confirmation to the City of Middletown submitting form (AU-962) or (AU-965) issued from the DRS prior to the issuance of the Notice to Proceed.
- 18. Power of Attorney- Attorneys in fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.

**Official Bid Documents Enclosed:**

**BID# #2014-033- Maintenance of Traffic and Pedestrian Signals – Police Department**

**Return Date: Friday, January 16, 2015 at 11:00 AM EST.**

**City of Middletown Purchasing Department  
Municipal Building Room 112  
245 DeKoven Drive  
Middletown, CT 06457**

